

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

30th May 2019

A meeting of the above Committee will be held in the Forest Suite at Ringwood Gateway on **Wednesday 5th June 2019** at 7.00pm and your attendance is requested.

Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meetings held on 3rd April 2019 and 15th May 2019

5. CARVERS CLUBHOUSE

To receive the Manager's monthly report (*Report A*)

6. EVENTS MANAGEMENT

To receive a report from Ringwood Events Team

7. PUBLIC OPEN SPACE AT YEW TREE GARDENS

To consider the Town Clerk's report on Yew Tree Gardens (*Report B*)

8. TRACTOR REPLACEMENT

To consider the Town Clerk's report and the recommendation to authorise replacement of the tractor (*Report C*)

9. INFRASTRUCTURE MAINTENANCE PLAN

To consider the Town Clerk's report in respect of the infrastructure maintenance plan (*Report D*)

10. PROJECTS

To receive an update on projects (*Report E*)

11. EXCLUSION OF THE PRESS AND PUBLIC

To consider exclusion of the press and public from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1(2), to transact

business for which publicity would be prejudicial to the public interest by reason of its confidential nature (the resolution required can only be achieved through private discussions and negotiations with another party)

12. POULNER LAKES

To consider the Town Clerk's report in respect of Poulner Lakes (*Confidential Report F*)

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email chris.wilkins@ringwood.gov.uk.

Committee Members

Cllr Andrew Briers (Chairman)
Cllr Darren Loose (Vice Chairman)
Cllr Philip Day
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Rae Frederick
Cllr John Haywood
Cllr Peter Kelleher
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Glenys Turner

Student Advisors

Imogen Lines-Clarke
Alana Morris

Copied by e-mail to other Members for information

RECREATION, LEISURE AND OPEN SPACES COMMITTEE

5th June 2019

Report from Manager, Carvers Clubhouse

It is my pleasure to present my report from Carvers Clubhouse which covers a period from March 2019 to end May 2019.

1. Bookings and Activities

The table below summarises the usage of the Centre and activities which have been hosted at Carvers. It now includes the café opening hours since this provides open access to the public.

	Apr 18	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr 19	May
Fee paying (hours)	14	14	13	170	68	4	13	26	12	30	21	13	5	12
No charge (hours)	11	15	26	39	57	15	71.5	45	24	5	11	19	8	13
Cancell ed (hours)	2				2	2	2	2	9	2	3	6	10	4
Café	60	24	73	154	154	108	124	120	82	100	104	112	120	108
TOTAL hours (with café)	25 (85)	29 (53)	39 (112)	209 (363)	125 (279)	19 (227)	84.5 (208.5)	71 (191)	36 (118)	35 (135)	32 (136)	32 (144)	13 (133)	25 (133)

For information, a list of organisations that use the centre and services that we provide has been added to the end of the report as Annex A.

External hire hours continues to fluctuate due to external circumstances. As a 'community centre' our main users (charities, voluntary groups and public sector bodies) are operating in very challenging conditions in relation to funding and volunteers and so the services that they can offer have to reduce. Some groups that used the centre for face to face support have found that many of their users turn to online support and so attendance has dropped significantly. We will continue to be as flexible as possible in our offer to groups who wish to use the Centre.

The Kings Church in Ringwood are trialling a 'Stay and Play' session for families during the half term holidays. It was a very popular session (around 20 children in the first 30 mins) and we hope that this might become a regular activity.

We are planning a First Aid session for users of the Skate Park during the school summer holidays. We have engaged a trainer who will set up in a gazebo on the edge of the skate park and will support anyone who chooses to engage in relation to some of the likely first aid issues they are likely to face whilst skating/scooting/riding.

2. Cafe

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The café continues to grow in popularity. We opened all day over the Easter Holidays and were extremely busy during the whole period. New customers who had never heard of the centre before visited for the first time and were overwhelmingly positive about the facility. Kelvin remarked that he had never seen the park and play area so regularly busy during his time at the Council. The café is used by a mix of people- carers and parents from the play area but also teenagers using the skate park use the centre to rest, hang out, use the wi-fi and drink water. Around 40 teenagers used the centre in one day during half term. We are planning to open for extended hours now that the summer is here which will provide additional benefit for families and in particular young people in the park who often use the skate park until much later.

3. Beating Inactivity

I attended a seminar run by NFDC called Beating Inactivity in the New Forest. A lot of local data and insight was shared about the most inactive audiences in the district and how we can tackle inactivity to help change people's lives through physical activity and sport opportunities. One group was women and as coincidence I saw a facebook post from a local fitness trainer who was looking for a venue to run some free fitness classes for mums/parents with young children in the town. She has run a few classes now at Carvers which works extremely well- the children can be distracted by the toys allowing the (mostly) mums to exercise and the centre can be used if the weather is bad. She is looking to engage a child minder for some sessions to help further and purchase some equipment. Energiseme, the organisation who arranged the seminar are looking at contributing financially to help get the classes off the ground.

4. School readiness

We are working on plans with Matthew Trick in his capacity as chair of the pyramid/disadvantaged group of schools to run some school readiness sessions over the school holidays for those about to start Reception. The sessions will focus particularly on literacy and we will seek some resources for book bags etc.

5. Research into Youth Provision

Sarah Clift, a qualified social worker with experience of working with young people and families, will be undertaking research to understand the current provision of youth services in Ringwood and identify any gaps or needs that are not being met. She will be meeting with key stakeholders in the town over the coming weeks and will produce a written report for the consideration of the Council about the gaps and practical measures, amenities or services which could be provided in order to meet them (in whole or in part). This is likely to be produced after the summer.

6. Marketing and promotion

The Centre had suffered from a lack of identify which meant that many people in the community did not know it existed/who it was for and what services were run. So we have worked hard to establish a brand and marketing channels to promote the Centre and facilities within the Park including:

- A logo and branding which adapts to incorporate most elements of activity within Carvers Recreation Park
- A new sign positioned more clearly at the entrance to the park
- Lamppost banner
- Lamppost poster boards in the park
- New play area entrance sign
- A pavement sign outside the entrance to the park
- A vinyl banner on the railings inside the park
- Two feather flags which are positioned outside the main doors when the building is open to the public and can also be used if we go to other events
- Postcard and flyer
- Facebook page with 365 followers (posts often added to RTC main page in addition)
- A page on the RTC website and a weekly calendar highlighting key activities for the weeks ahead
- Posters on notice boards in the town
- Posters in places such as TEDs
- We promote our hirers activities which is a service that they find very helpful
- A monthly opening hours poster

Over the next few weeks we are developing some internal signs to brighten up the space which is a little 'grey'. We are also looking at Instagram as a method of reaching the local community which is increasingly used instead of facebook.

7. Staffing

This has been a challenging period staffing wise. We started to recruit for an additional cafe supervisor in February but had little or no response. We are hopeful now that we have recruited to the post which means the Manager can focus on planning our summer activities. All staff have attended First Aid training and all new members of staff will be asked to do the same.

8. Easter Egg Hunt

We held a free Easter Egg hunt during the Easter holidays. Many thanks to Tony Ring and Tim Ward for their help, it was extremely popular (around 70 children). There was also lots of crafts activities for families to take part in.

For further information, contact:

Charmaine Bennett, Manager, Carvers Clubhouse
Direct dial: 01425 484727
Email: Charmaine.bennett@ringwood.gov.uk

A

Appendix 1: Activities and services hosted at Carvers

Café: youth and family friendly café with a range of toys and indoor/outdoor games (weather permitting), serving all day breakfast, lunch, ice cream and snacks.

Young Carers Youth Club: organised by Community First New Forest, a monthly youth club aimed specifically for young carers.

Red Box Service: community-based, not-for-profit initiative, which aims to support young people throughout their periods by providing red boxes filled with free period products to local schools and centres.

Book Swap: a free service for pre-schoolers to swap unused books

Breakout Youth: charitable organisation operating in Hants and Isle of Wight, offers a fortnightly youth group for LGBTQ+ young people

Free lunches: during summer holidays for young people who would normally receive free school meals. Provision may be extended to the infant school.

Twinkles Preschool Music Class: term time weekly singing and dance class for babies, non-walkers and Pre-school children.

Free fitness class for mums and children- outdoor session with plenty of toys to keep the little ones occupied. The instructor is on hand to help push prams, hold babies and coach the attendees through the workout.

Family yoga: monthly yoga class for families with children from 3.5 years old

Ready, Steady Mums: a free, weekly friendly buggy walk group aimed at mums, dads and carers.

It's Your Choice: fortnightly Support Centre offering Information, Advice and Guidance to young people aged 11-25.

Events: as well as supporting events in Carvers (such as fireworks night) we also run our own events for example pancake day race and the Easter Egg hunt

Craft Activities: we run special craft sessions, for example Mother's Day, Halloween

Private hires: we are available to hire and are gaining popularity with birthday parties etc

RECREATION, LEISURE & OPEN SPACES COMMITTEE

5th June 2019

Public open space at Yew Tree Gardens

1. Introduction and why a decision is needed

- 1.1 Since 2013 the Council has owned a small piece of land arising from the development of Yew Tree Gardens and adjoining the public open space extending between Hightown Road and Castleman Way. (See Plan 1 attached; the land in question is the more northerly of the two areas edged red.)
- 1.2 Last summer a willow tree on this land died. The District Council paid for this to be planted following the death of a previous willow on the site. Some time before it died, the latest tree had suffered damage in circumstances that remain obscure. The reason for its death has not been ascertained but since it followed a long dry spell, lack of water was probably a major factor. The question of whether to replace the tree (and with what) leads naturally to broader questions about the management of this site.

2. Background information, options, impact assessment and risks

- 2.1 The land is subject to a Section 106 agreement which defines the land as “on-site open space” and requires that it “remain permanently open without any buildings or structures of any kind being erected thereon so that the same may at all times be used as public open space”.
- 2.2 Since 2013 the land has been completely surrounded by fences. This has not only precluded public access, it has also made access for maintenance by Council grounds staff more difficult. Perhaps as a result, the land has become overgrown. Attempts have also been made to screen the adjoining houses by suitable planting but, unfortunately, none of this planting has thrived.
- 2.3 It seems that long before the development of the adjoining land, this site contained a pond fed by a ditch, neither of which remain. It is possible that these changes to the ground affected the local hydrology and may have rendered it less suitable for water-loving tree species such as willow.
- 2.4 The Council has been asked to facilitate the planting of a number of trees (none of them willows) by persons who are happy to provide them without charge.

3. Issues for decision and any recommendations

Members are respectfully invited to consider the following issues:

- 3.1 Should the dead willow tree be replaced and, if so, should the trees that have been offered be accepted and used for this purpose?
- 3.2 Should the land be opened to public access by removal of the fencing (or at least part of it) and clearance of the undergrowth and, if so, should efforts to screen the adjoining houses be renewed?

For further information, contact:

Chris Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

Land Registry

Official copy of
title plan

Title number **HP763635**

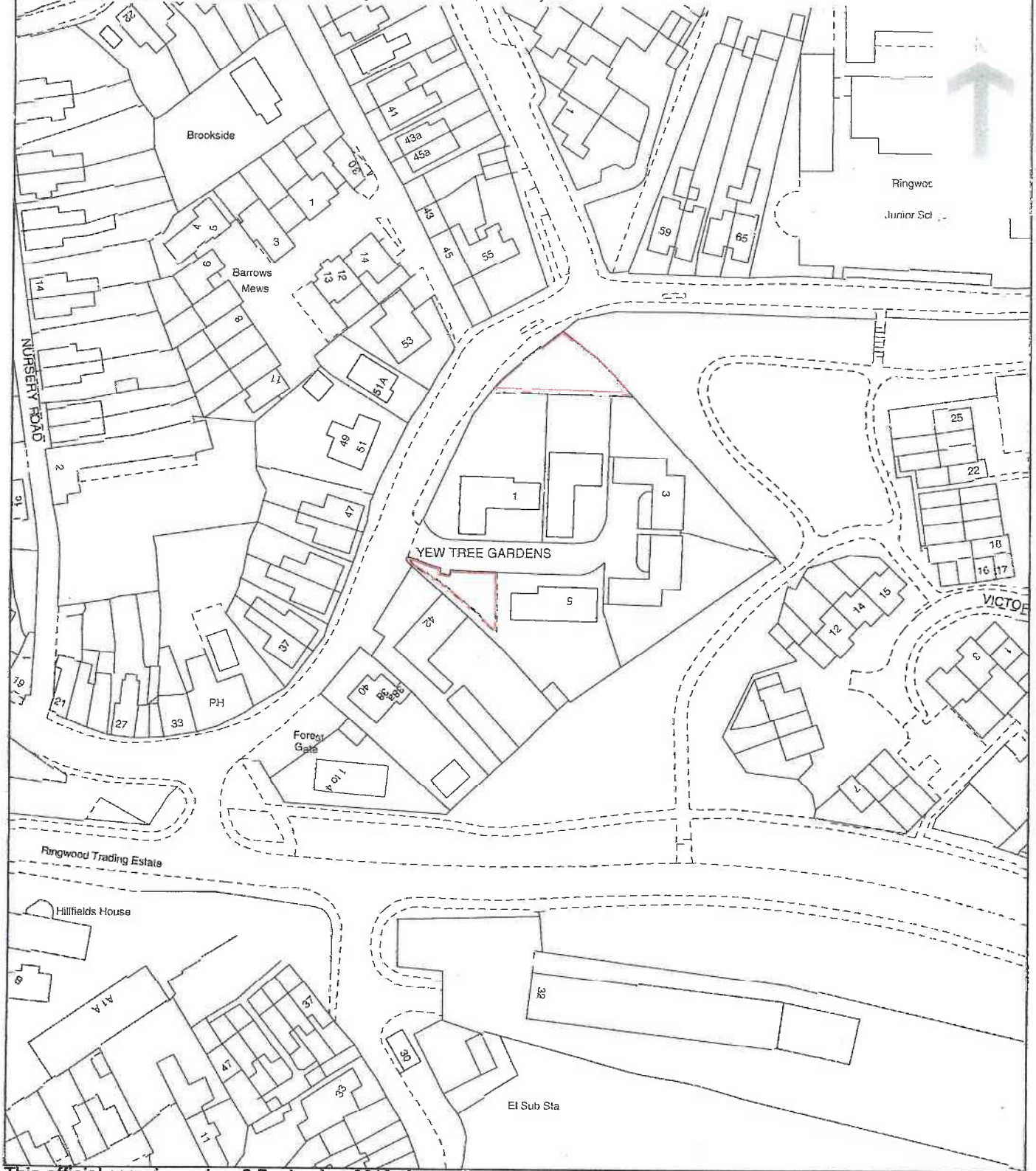
Ordnance Survey map reference **SU1504NW**

Scale **1:1250** enlarged from 1:2500

Administrative area **Hampshire: New Forest**



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This official copy issued on 3 September 2013 shows the state of this title plan on 3 September 2013 at 14:57:43. It is admissible in evidence to the same extent as the original (s.67 Land Registration Act 2002).

This title plan shows the general position, not the exact line, of the boundaries. It may be subject to distortions in scale. Measurements scaled from this plan may not match measurements between the same points on the ground. See Land Registry Public Guide 19 - Title Plans and Boundaries.

This title is dealt with by Land Registry, Weymouth Office

RECREATION, LEISURE & OPEN SPACES COMMITTEE

5th June 2019

Tractor replacement

1. Introduction and why a decision is needed

- 1.1 The Council owns a Massey Ferguson MF2430 tractor which it bought in December 2006. In view of the age and the increase in the servicing and maintenance costs of this vehicle it is scheduled for replacement in the current financial year in the Council's Vehicle & Machinery Replacement Plan. Officers wish to replace it as soon as practicable and therefore seek authority from members to do so.

2. Background information, options, impact assessment and risks

- 2.1 The tractor was bought for £19,490. Servicing and maintenance cost £1,692 in 2017-18 and £2,550 in 2018-19. If it is kept much longer it will need new tyres at a cost of several thousand pounds. The tractor is in very regular use (especially at this time of year).
- 2.2 If authorised to proceed, officers propose to:
 - 2.2.1 prepare a specification for a suitable replacement vehicle;
 - 2.2.2 undertake a competitive procurement exercise with the assistance of District Council officers using that Council's electronic procurement platform; and
 - 2.2.3 sell the current vehicle for the best price achievable.

3. Issues for decision and any recommendations

Members are respectfully invited to recommend that officers be authorised to proceed with the sale of the Massey Ferguson tractor and the procurement of a replacement for it.

For further information, contact:

Chris Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

Infrastructure Maintenance Plan

1. Introduction and reason why decision required

- 1.1 The boardwalk at the Danny Cracknell Pocket Park was recently dismantled for safety reasons. This Committee had already considered replacing it this year by funding the work from the Infrastructure and Open Spaces Fund (an earmarked reserve). However, since this would deplete that Fund almost to zero it would be prudent to review the risks involved – especially what other calls upon it may be expected to arise and when – before replacing the boardwalk.
- 1.2 Officers have therefore prepared an Infrastructure Maintenance Plan listing all infrastructure currently maintainable by the Council and containing general assessments of its current condition and other relevant information available about it.

2. Background information, options, impact assessment and risks

- 2.1 The Infrastructure Maintenance Plan is attached. Although it is incomplete, officers are conscious of the urgency over the boardwalk and considered that members might feel the information now available is sufficient to enable a decision to be made. Work on the Plan will continue but unlikely to be completed soon since assembling comprehensive information is time-consuming.

3. Issues for decision and any recommendations

- 3.1 *Whether to recommend to the Policy & Finance Committee that the contents of the Infrastructure and Open Spaces Fund be drawn upon to the maximum extent possible (£12,473) to enable the boardwalk in the Danny Cracknell Pocket Park to be replaced as soon as practicable.***
- 3.2 *Whether to make any other observations or directions to officers regarding the Infrastructure Maintenance Plan.***

For further information, contact:

Chris Wilkins, Town Clerk
Direct Dial: 01425 484720
Email: chris.wilkins@ringwood.gov.uk

Larger items

Notes:

This sheet lists specific individual items which need bespoke management plans on account of their importance or the size of the potential replacement cost or other liabilities

Item	Location	Notes	Maintenance plan	Estimated annual maintenance costs (current)	Future capital costs		Risk rating
					Estimated cost & source	Planned year	
Boardwalk	Danny Cracknell Pocket Park	Installed in 2010. All timber construction. Grounds Maintenance Team (GMT) partially replaced treads and sub-structure weakened by decay in 2018. Further deterioration noted and boardwalk closed and dismantled in April 2019.	Replace with high performance polymer resin treads on non-timber sub-structure [in 2019].	Nil	£13,050 (all timber) £11,755 (non-timber) Infrastructure reserve	2019-20	Yellow
Jubilee Lamp	Market Place	Installed in 1887. Restored in 1977. Refurbished in 2013. Grade II Listed - Ref. No. 1350931. Lamps are operational, drinking fountain is not. Missing finial noted in February 2019 - quote to replace £675.	None (In 2013 JW (UK) Ltd recommended annual checks at £75 each and routine maintenance every 3 years at £350 each. Not agreed by members.)	£200.00	?	?	Red
Human Sundial	Market Place	Installed in 2000. Most elements severely eroded or damaged. No interpretation information.	Replace as necessary and re-lay stone elements and surrounding brick pavers. Install benches to provide protection and an interpretation panel.	Nil	£8,000 CIL fund	2019-20	Yellow
Retaining wall and safe	Churchyard, Market Place	18th century. Grade II Listed - Ref. No. 1094963. Safe needs re-painting (no record of when last done). RTC has maintenance responsibility but church retains ownership and faculty jurisdiction.	GMT to inspect [six-monthly] and seek specialist advice if problems observed.	Nil	Incalculable at present but potentially substantial	Indeterminate	Green
Millennium Clock	The Furlong Car Park	Installed in 2000. Refurbished in 2018. Annual servicing contract with Smiths of Derby.	Service annually and commission reactive repairs as necessary. Plan for full refurbishment again in [2033].	£260.00	£1,750 Infrastructure reserve	2033-34	Green
Sculptures & benches	Gateway Square	Installed in 2012. Refurbished in 2018. RTC and NFDC agreed to share replacement cost equally in SLA concluded in 2018. Significant decay in some sculptural timber observed in April 2019.	GMT to inspect [quarterly] and [wash/re-oil] as necessary until replacement. Plan for replacement in [?].	£200.00			Yellow
Bridge	Jubilee Gardens	Installed in 1977. Managed under licence from HCC. Safe weight limit not known. Not been re-painted for at least 20 years.	GMT to inspect annually and undertake/ commission minor repairs. Commission re-painting at cost of about £500 [in 2019-20] and five-yearly thereafter? Negotiate with HCC if/when major repairs needed.	£125.00			Yellow

Footbridge	Ash Grove Play Area	Concrete slab construction. Lease from NFDC includes specific maintenance obligation.	GMT to inspect annually and undertake/ commission minor repairs. Negotiate with NFDC if/when major repairs needed.	Nil				
Footway-lighting	Carvers Rec. Ground	7 no. high pressure sodium lamps on columns installed pre-2005. 11 no. LED lamps on columns installed in 2018. Powered by unmetered supplies from SSE.	Regular maintenance contract with SSE expired in November 2018. Renewal available at significantly higher cost. The alternative is to order reactive repairs (at higher unit cost but lower cost overall?). Quote obtained to replace high pressure sodium lamps with LED units £3,053.					
Bus shelter	Gorley Road	Installed in 2005. Supplied by Garrick Outdoor Shelters. Metal & polycarbonate construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.		£3,000 to replace	N/A		
Bus shelter	Eastfield Lane	Installation date and supplier unrecorded. Metal & polycarbonate construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.		£3,000 to replace	N/A		
Bus shelter	Salisbury Road - W side	Built by Chris Downs (date unrecorded). Timber soffits and fascias in need of attention. Brick & tile construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.	Nil	£3,000 to replace with metal & polycarbonate type. Rebuild cost unresearched.	N/A		
Bus shelter	Salisbury Road - E side	Built by Chris Downs (date unrecorded). Timber soffits and fascias in need of attention. Brick & tile construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.	Nil	£3,000 to replace with metal & polycarbonate type. Rebuild cost unresearched.	N/A		
Bus shelter	Southampton Road	Installed in 2013. Supplied by Queensberry Shelters Ltd. Metal & polycarbonate construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.	Nil	£3,000 to replace	N/A		
Bus shelter	North Poulner Road	Brick & tile construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.	Nil	£3,000 to replace with metal & polycarbonate type. Rebuild cost unresearched.	N/A		
Bus shelter	Mansfield Road	Built by Chris Downs (date unrecorded). Timber soffits and fascias in need of attention. Brick & tile construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.	Nil	£3,000 to replace with metal & polycarbonate type. Rebuild cost unresearched.	N/A		
Taxi shelter	Meeting House Lane	Installation date and supplier unrecorded but joint with Sainsburys? Metal & polycarbonate construction	Commission minor reactive repairs as necessary. Review usage/ need if major repairs/ replacement required.		£3,000 to replace	N/A		
Gravel road	Bickerley	Heavily pot-holed and subject to regular erosion. Subject to rights of way.	Regular light surface repairs by GMT. Commission major resurfacing when essential.					

Gravel road	Poulner Lakes	Heavily pot-holed and subject to regular erosion. Subject to rights of way.	Regular light surface repairs by GMT. Commission major resurfacing when essential.				Red
Ornamental gates and railings	Cemetery	Some deterioration of pointing and deflection of stonework. Also some damage to gate pillars from vehicle strikes.					Yellow

D

Grouped items

Notes:

This sheet lists classes or types of item which typically cost less than £2,000 each to replace

The "Standard Maintenance Plan" for these items is for the GMT to inspect them at the stated frequency and to repair (and, where appropriate re-finish) them when practicable and economic.

The "Normal Replacement Plan" for items beyond economic repair is to assess the usage and need and to select a replacement based on (i) maximizing durability (ii) minimizing maintenance cost and (iii) minimizing purchase cost (in that order of priority).

Common items that are cheap to replace ("dragon's teeth", small notices, etc.) are excluded. These will be replaced when necessary from the annual [infrastructure maintenance] budget.

Item type	Quantity (approx.)	Notes	Maintenance Plan	Estimated repair costs from annual budget	Future capital costs				Risk rating
					Typical unit replacement cost	Predicted annual replacement number	Predicted annual replacement cost	Source(s) of replacement costs	
Bench	81	Various ages, styles and materials inc. wood, concrete, metal and polymer.	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan save that: Polymer will be the preferred material except in special locations like War Memorial Gardens. Donations or sponsorship will be accepted/ sought where possible.		£500 (polymer)			Donations, sponsorship and earmarked reserve	
Picnic table	7	Some wood, some polymer.	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan save that: Polymer will be the preferred material. Donations or sponsorship will be accepted/ sought where possible.					Donations, sponsorship and earmarked reserve	
Gate	24	Various ages, styles and materials.	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan.						
Fence	[?] sites		Standard Maintenance Plan - GMT will inspect every week. Normal Replacement Plan.						
Wall	[?] sites		Standard Maintenance Plan - GMT will inspect every week. Normal Replacement Plan.						
Public Notice-board	4	Primarily used for RTC meeting agendas and other official RTC notices.	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan save that: Polymer or metal will be the preferred materials.						
Interpretation board	9 on 4 sites	Various forms and designs. 4 in Furlong Car Park (3 severely neglected). 3 on Castleman Trailway (2 severely neglected) 1 in Pocket Park 1 at Poulner Lakes	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan.						
Waste bin	76		Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan.						
Barrier/bollard	69	Vehicle barriers, drop-down bollards and fixed bollards of various designs and materials	Standard Maintenance Plan - GMT will inspect every year. Normal Replacement Plan.						
Fingerposts	12 in town centre	Ornamental "traditional" design finished in black with white detail.	Standard Maintenance Plan - GMT will inspect every year. Replacement subject to specific member decision.						



Item No.	Name	Recent developments	Resource use				Finish in 2019-20?	Notes
			Finance			Staff time		
			Cost & source	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2019-20 budget)								
A1	Play equipment replacement	Painting and snagging issues have been resolved. The final stage payment has been released.	£44,000 Reserves	£44,000	£44,000	Minimal	Finished	Funded £40K from earmarked reserve with balance from general reserve. This item will not be updated further.
A2	War Memorial repairs	Carried forward from 2018-19	£10,000 Grant and budget	£125	Uncertain	Significant	Possible	Pre-application grant form has been approved. Initial tender information obtained from three specialist masons. Further advice awaited from architect.
A3	Mansfield Road verge	Carried forward from 2018-19. Still no word from Rotary on possible donation of plants needed.	£1,160 Donation?	£0	£1,160	Minimal	Possible	Merits review on sources of funding.
A4	Carvers Rec improvements	Carried forward from 2018-19. Proposal to lay new path to play area rear gate abandoned on arboricultural advice. Quote of £3,250 for surfacing under picnic tables.	£10,000 CIL	£4,300	£10,000	Moderate	Probable	Fixed table-tennis tables proposal to be considered by Working Party as part of wider development plan.
A5	Grounds department workshop & store facilities	Not yet started. Officers meeting on 13 th June to begin planning.	£3,000 Budget	£0	£3,000	Moderate	Possible (study only)	Feasibility study into consolidating workshop and storage facilities in new secure facility at Carvers Rec (inc. financial impacts of implementation)
A6	Tree Management Plan - Survey	SLA entered into with NFDC. Updated advice received on progress and impact of Ash die-back.	£5,416	£0	£5,416	Minimal	No	An initial three-year programme to create a database to inform a rolling tree safety inspection regime across the Council's estate
A7	Tree Management Plan – Tree works	Tree works confined to urgent cases only pending outcome of survey work.	£8,060	£0	£8,060	Moderate	N/A	Implementation of the new policy on prioritised tree safety work



A8	Christmas Lights – Replacement/re-procurement from 2019	The tender process is in hand with an electronic Invitation to Tender document having been published on the portal used by the District Council.	£17,000 Budget	£0	£17,000	Moderate	Essential	A specific report will be given to the Policy & Finance Committee on 19 th June.
Projects with budgetary implications (not included in 2019-20 budget but added since)								
Projects with no budgetary implications in 2019-20								
C1	Long Lane recreation facilities development feasibility study	Guidance received from Football Foundation about grants for artificial grass pitches and the procurement process.				Significant	Probable	The Clerk and representatives of RTFC are working up detailed proposals for the progression of this project which will be presented to the Working Party when ready.
C2	Bickerley drainage works	Ground by pumping station has subsided following recent collapse and is being monitored.				Moderate	Probable	Some further over-seeding by WW is likely. Officers are working to conclude the compensation claim.



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements				Budget Bid Priority (specify number)
			Finance		Time and attention		
			Estimated costs (recurrent and non-recurrent), possible sources, other implications, etc.		Members	Staff	
Projects with budgetary implications (for possible inclusion as bids in 2020-21 budget)							
Projects with budgetary implications (for possible inclusion as bids in later budgets)							
B1	Tennis at Carvers Rec	Revive existing and/or provide new facilities. May be considered by Working Party as part of wider development review.	Unresearched at this time				
B2	Land adjoining Poulner Pits	Access and environmental improvements. Delayed pending lease negotiations.	Unresearched at this time				
B3	Footpath extension at The Bickerley	Extend path – previously stalled by objection	Unresearched at this time				
B4	Brockey Sands	Environmental improvement – land ownership unknown	Unresearched at this time				
B5	Land at Folly Farm	Develop leisure use	Unresearched at this time				
Projects with no budgetary implications							
	None						