

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 7th December 2018 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Christopher Treleaven (Chairman)
Cllr Tim Ward (Vice Chairman)
Cllr Andrew Briers
Cllr Philip Day
Cllr Hilary Edge
Cllr Gloria O'Reilly
Cllr Tony Ring
Cllr Angela Wiseman

IN ATTENDANCE: Jo Hurd, Deputy Town Clerk
Sophie Emery, Student Advisor

ABSENT: Cllr Christine Ford (*Leave of Absence granted*)
Accalia Smith, Student Advisor

P/5554 PUBLIC PARTICIPATION

There were 5 members of public present, all of whom wished to speak on planning applications.

P/5555 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Accalia Smith, Student Advisor.

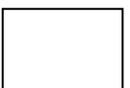
P/5556 DECLARATIONS OF INTEREST

Cllr Ring declared a non-pecuniary interest in planning application numbers 18/00816 and 18/11034 and 11035 as the applicants were personal friends.

Cllr O'Reilly declared a non-pecuniary interest in planning application numbers 18/11034 and 11035 as the applicant had previously been a client and was also her chiropractor.

P/5557 MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 4th November 2017, having been circulated, be approved and signed as a correct record.



**P/5558
PLANNING APPLICATIONS**

Members considered the list of applications.

Cllr Ring declared a non-pecuniary interest in planning application numbers 18/00816 and 18/11034 and 18/11035 as the applicants were personal friends.

Cllr O'Reilly declared a non-pecuniary interest in planning application numbers 18/11034 and 18/11035 as the applicant had previously been a client, and was also her chiropractor.

With the agreement of all Members and for the benefit of those present, application numbers 18/00816, 18/00836, 18/11034 and 18/11035 were brought forward.

The remaining applications were dealt with in list order.

Sophie Emery, Student Advisor, left the meeting (at 10.55am).

RESOLVED: That the observations summarised in *Annex A* be submitted, and the decisions made under delegated powers be noted.

ACTION Nicola Vodden

**P/5559
HIGHWAYS MAINTENANCE ISSUES**

Members received an update on outstanding highways maintenance issues (*Annex B*). It was noted that all flood alleviation issues would be dealt with at the meeting of the Flood Action Working Party scheduled for 11th December 2018.

R/106 – although the collapsed kerb had been repaired, Cllr Ward reported that the pavers in the road outside 42 High Street were loose and sinking. He was concerned that, if not addressed soon, the road could collapse into the drain. The Deputy Town Clerk agreed to report this to Hampshire Highways.

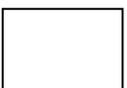
RESOLVED: That the update on Highways Maintenance issues be noted.

ACTION Jo Hurd

**P/5560
PROJECTS**

Members received a progress report on projects (*Annex C*).

Cllr Treleaven referred to the various projects for town centre improvements (A2 – cycle stands, A4 – human sundial, C2 – proposed improvements to be funded by Highways England). He said that these projects were being dealt with in a piecemeal way, but in his opinion what was needed was a more holistic approach and the development of a vision for the town centre, to include other aspirations such as redevelopment of the Regal building and a larger paving area around Market Place.



He informed Members of three possible sources of funding, as follows:

- HCC Parish and Town Council Investment Fund
- Central Government (HCLG) Future High Streets Fund
- Historic England Partnership Schemes in Conservation Areas Fund

It was agreed that the Town Centre Working Party should have an overarching view on town centre improvements, but it was noted that it had not met for some time and had most recently been focussing on the human sundial repairs. It was agreed that a meeting of the Working Party should be convened in the New Year, when it was hoped that work on the human sundial project would resume with input from HCC, and that aspirations for the town centre as a whole should be discussed.

A6 – Sign Painting at Friday’s Cross – it was noted that this project was now complete. Cllr Day had expected a contribution from Ringwood Carnival Committee and agreed to follow this up.

C1 – Pedestrian Crossings, Christchurch Road – the Deputy Town Clerk had made HCC aware of the Town Council’s view that the crossing to the south of the Lidl roundabout should be prioritised. No response had been received.

C5 – Improved Signage for Cycle Path through Forest Gate Business Park – the Deputy Town Clerk had carried out an audit of existing cycle route signage in Christchurch Road, through the Business Park, along New Street and across Castleman Way, and noted that it was very confusing with many “end of route signs”. In her opinion, the signage required a complete review and she had requested that this be carried out by HCC. It was not currently possible to install new signs through the Business Park as the existing signs had been installed by the developer as part of a Section 38 legal agreement, and the cycle path had not yet been adopted by the highway authority.

RESOLVED: That the update on projects be received.

ACTION Jo Hurd

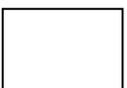
P/5561
COMMITTEE BUDGET

Members considered the Committee budget for 2019/20 (*Annex D*). It was expected that the £3,000 allocated for Neighbourhood Planning in the current financial year would be carried forward to 2019/20 as a decision on proceeding had been deferred to May 2019. Cllr Day suggested that, in order for the motion to be considered, there must be an appropriate budget to support it.

Cllr Day requested a recorded vote on the following proposals:

- i) That the £3,000 included in the 2018/19 budget for Neighbourhood Planning be carried forward for inclusion in the 2019/20 budget.

7 For: Cllrs Briers, Day, O’Reilly, Ring, Treleaven, Ward and Wiseman
1 Abstained: Cllr Edge



- ii) That, as a matter of principle, a bid for additional funds for Neighbourhood Planning be put forward for inclusion in the Committee's 2019/20 budget.

6 For: Cllrs Briers, Day, O'Reilly, Ring, Treleaven and Wiseman
2 Against: Cllrs Edge and Ward

- iii) That a bid of £9,000 be included in the Committee's 2019/20 budget for Neighbourhood Planning. It was expected that this would be funded from grants available.

6 For: Cllrs Briers, Day, O'Reilly, Ring, Treleaven and Wiseman
2 Against: Cllrs Edge and Ward

The Deputy Town Clerk informed Members that HCC had failed to install a new street light in the location in Gorley Road where Mr Ellis had fallen in 2017, although 3 new lights had been installed in an adjacent road. The Town Council had previously agreed to consider funding this light, if HCC was unable to, and Mr Ellis had asked if the Council would look at this again. It was clear that HCC did not now intend to install any additional lighting in the area, and had in fact said that the level of lighting more than meets current standards. Members therefore agreed not to allocate funds for a new light.

RESOLVED:

- 1) That the budgets outlined in Appendix B of Annex D be approved;
- 2) That the £3,000 included in the 2018/19 budget for Neighbourhood Planning be carried forward for inclusion in the 2019/20 budget;
- 3) That a bid of £9,000 be included in the Committee's 2019/20 budget for Neighbourhood Planning.

ACTION Rory Fitzgerald

There being no further business, the Chairman closed the meeting at 12.33pm.

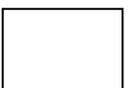
RECEIVED
19th December 2018

APPROVED
4th January 2019

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.



Annex A to Planning, Town Environment Committee Minutes 7th December 2018
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
13/11450	Land At Crow Arch Lane & Crow Lane, Crow, Ringwood. BH24 3DZ	Modify the obligation where it relates to the mortgagee exclusion clause	Officer Decision (5)	
18/11034	39 Southampton Road, Ringwood. BH24 1HE	Shopfront alterations	Permission (1)	
18/11035	39 Southampton Road, Ringwood. BH24 1HE	Display 2 illuminated wall-mounted signs; 2 fascia signs; 1 vinyl sign (Application for Advertisement Consent)	Officer Decision (5)	It was understood that the applicant had not been advised of the Conservation Officer's revised concerns about the lighting following their meeting on site, and had therefore not had an opportunity to respond to this or amend the application further. It is hoped that agreement can be reached without delay on the level of lighting acceptable to the Conservation Officer.
18/11402	8, Forestside Gardens, Ringwood. BH24 1SZ	Single-storey front extension; roof alterations; change of use of garage as living accommodation	Refusal (2)	The Committee has concerns about the proposed parking arrangements on site, particularly due to the fact that tandem parking is proposed, and the ability for vehicles to enter and exit the highway safely.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
18/11419	Avon Court, Gravel Lane, Ringwood. BH24 1LL	Walkway across front of building with access stairs each end	Refusal (4)	The Committee supports the concerns of the Planning Officer and residents' objections. The proposal would have an unacceptable impact on residents in terms of overlooking, overshadowing, loss of privacy and noise. The appearance would be out of character in the street scene and would result in the loss of landscaping.
18/11438	58, Parsonage Barn Lane, Ringwood. BH24 1PZ	First-floor side extension; single-storey front extension; use garage as living accommodation; retrospective porch	Permission (1)	
18/11449	19, Lakeside, Hightown, Ringwood. BH24 3DX	Single-storey side extension	Permission (1)	
18/11472	85, Parsonage Barn Lane, Ringwood. BH24 1PU	Roof alterations in association with new first floor; single-storey rear extension	Permission (1)	
18/11517	10, Fairlie Park, Ringwood. BH24 1TU	Variation of condition 2 of Planning Permission 17/10663 to allow amended plans 8795:200 Rev A & 8795:201 to allow additional windows to south east elevation of plot 1 & additional windows to north west elevation and sunroom to plot 2	Refusal (2)	The use of Unit 2's garage as storage and utility room would result in the loss of a parking space, meaning that the application will no longer meet the NFDC Parking Standards. A condition will be required to ensure all new windows are obscure glazed to prevent any overlooking.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
18/11533	4a, Old Forge Close, Poulner. BH24 1GZ	Relocate parking space 4A; reinstate bin store	Refusal (2)	The loss of the bin store and proposal for the houses to use the same bin store as the flats is impractical as there is insufficient space for all bins. The proposed parking bay adjacent to the entrance road would restrict access in to and out of the Close.
18/11543	2, The Orchards, Ringwood. BH24 3FD	Single-storey rear and side extension	Permission (1)	
18/11547	145, Crow Lane, Crow, Ringwood. BH24 3DZ	Conservatory	Permission (1)	
18/11550	147, Crow Lane, Crow, Ringwood. BH24 3EA	Use of building as holiday let with equestrian facilities	Deferred to next meeting on 04/01/2019	
18/11555	5, Northfield Road, Ringwood. BH24 1LS	Roof alterations in association with new first floor	Permission (1)	
18/11561	Land rear of 53 Seymour Road, Ringwood. BH24 1SQ	Bungalow; bin & cycle store; extend dropped kerb; demolition of side extension, garage and outbuilding on existing dwelling	Refusal (4)	The proposal would be inappropriate development in this location and contrary to the Ringwood Local Distinctiveness SPD due to the loss of green space and openness. The narrow entrance would limit manoeuvring space and the movement of vehicles would have a detrimental impact on the existing and neighbouring properties. It is also contrary to the NFDC Parking Standards, as 3 parking spaces are required for the main dwelling, and only 2 are proposed.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 7th December 2018

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
18/00816	Comyn Crest, Cowpitts Lane, Poulner Common, Ringwood. BH24 3LB	2 no. single storey extensions; new porch; roof alterations; cladding; demolition of existing porch	Permission (1)	
18/00836	Homestead, Burcombe Lane, Hangersley, Ringwood. BH24 3JT	Two storey and single storey rear extension, roof alterations; replacement garage; demolition of existing garage	Permission (1)	
18/00880	Holly Cottage, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Modifications to conservatory; replace mono pitched roof with pitched roof; creation of covered area; alterations to fenestration	Permission (1)	The Committee supports the Planning Officer's suggested condition to ensure that the area beneath the proposed overhang should not be enclosed to become habitable floor area.
CONS/18/1093	Land At Linbank Farm, Linford Road, Linford. BH24 3HX	Prune 1 x Group of Oak trees	Permission (1)	
CONS/18/1121	Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Prune 3 x Oak trees Fell 1 x Ash tree	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Schedule of outstanding HIGHWAYS MAINTENANCE issues raised with Hampshire Highways

Ref. No.	Location in Ringwood	Nature of defect/issue	Additional comments	Comments from HCC (last updated 15/11/2018)
R/003	B3347 Mansfield Rd/Southampton Rd Roundabout	Recurrent damage to turf surface by turning HGVs	Perimeter paving is preferred solution.	This is currently not a maintenance problem, and there is a risk that if the area of overrun is surfaced it may encourage more overrunning, rather than less. No work currently planned
R/005	Market Place (Human Sundial paved area and surrounds)	Arrangements for implementation of agreed joint works	Specification of works and topographical drawing supplied by RTC. Agreement on costs and timing awaited from HCC.	Agreement in principle to share road space with HCC works. Timing and phasing yet to be agreed. The workload contribution here for HCC has escalated to beyond the initial request and the project really needs to be fully planned and coordinated. HCC have therefore offered an engineer to Project manage the scheme early in the new year. I should clarify though that HCC can currently not commit to any funding contribution other than keeping the area safe, as next years budgets have yet to be confirmed.
R/008	5/7 Christchurch Road Kerb outside The Cellar (previously YoYo)	Replacement kerb required		Complete.
R/009	Meeting House Lane	Replacement of damaged/missing pavers and repair of dropped ironwork		Complete.



Ref. No.	Location in Ringwood	Nature of defect/issue	Additional comments	Comments from HCC (last updated 15/11/2018)
R/010	High Street	Repair/replacement of loose/damaged/missing pavers on pavement and in road.		Monthly inspections deal with safety defects in appropriate timescale depending on severity. Re paving tarmac repairs is considered a low priority but will be targeted shortly. Some work completed recently.
R/011	The Furlong	Sunken blocks and some replaced with tarmac		Monthly inspections deal with safety defects in appropriate timescale depending on severity. Re paving tarmac repairs is considered a low priority but will be targeted shortly. Some work completed recently.
R/012	Southampton Road bridge over the A31	The surfacing around the expansion joints on the road bridge is breaking up and is in poor condition, with potholes	Logged on Hantsweb 10/5/18 ref. no 21364559	Not considered to be affecting safety so lower priority and works not yet ordered. We are awaiting approval from Highways England to undertake work, as this is their structure. We will Chase HE on this.
R/014	Layby off Christchurch Road, adjacent to Moortown House	The road has several potholes that require repair, and stones are spilling out on to the main carriageway	Hantsweb ref. no 21351722	This is on the schedule for the 'Pothole Busters'. The main defects have been repaired, but further work is planned on lower priority defects.
R/015	Crow Hill	Faded road markings (cycle and edge markings) to be refurbished	Email correspondence dated 3/8/18 refers	Works ordered 19079352 complete, 19079483 in work stack, 19079352 complete.
R/016	42 High Street Kerb outside Spencers	Kerb collapsed after recent repair.	Logged on Hantsweb 12/11/18 ref. no 21397581	Completed 13/11/18.

Schedule of outstanding FLOOD ALLEVIATION issues raised with Hampshire Highways

Ref. No.	Location in Ringwood	Nature of defect/issue	Additional comments	Comments from HCC (last updated 15/11/2018)
F/001	Rod Lane	Clearance of ditch	Action agreed at Flood Action Working Party on 28/09/2017	Ditch is clear and running but there is an order for it to be trimmed. Job 21013709 has been chased, but is currently not urgent. It will be when the weather turns though. Completed?
F/002	Bottom of Crow Hill	Ditch to the east of Crow Crossroads on the north side of the road to be cleared and piped	“	This was a low priority to be visited in the summer if resources allowed. This is still considered a low priority and new more pressing issues are being targeted with the limited resources. We would probably not wish to pipe the ditch (as we would then be responsible). HCC Flood and Water Management Team requested to investigate; confirmed they would contact the landowner to request clearance of the ditch (23/10/18).
F/003	Moortown Lane	Flood Relief Drain to be brought back in to use	The drain has been fully CCTV surveyed and cleaned and can now be brought back into use.	System will need to be opened up slowly to test it and to determine the effects on the system downstream. Agreement is needed on how, and by who, flow is controlled. This will need to be coordinated with F/006.

Ref. No.	Location in Ringwood	Nature of defect/issue	Additional comments	Comments from HCC (last updated 15/11/2018)
F/004	Crow Stream	Roadside verges – sections where there is no verge are dangerous in areas where the road is narrow and when the stream is in flood.		Verge markers have been provided and installed by local volunteers. No opportunity exists to widen or realign the road. No further action proposed.
F/006	Crow Stream	Two non-return flap valves are required on the two pipes entering Crow wetland south of Crow Crossroads to prevent backflow from Crow Stream in flood conditions, which is currently preventing the Crow ditch from draining.	“tidal flap to prevent back surge from the faster flowing adjacent river” identified in HCC report presented to Flood Action Working Party 06/06/2016	Funding available from Developers' Contributions. HCC investigating use of internal or external resource to undertake a detailed study/design to ascertain if the proposals will have any positive or adverse effects. EA approval would be required and an authority/land owner to accept responsibility for future maintenance.

Item No.	Name	Recent developments	Resource use				Finish in 2018-19?	Notes
			Finance			Staff time		
			Budget	Spent to date	Predicted out-turn			
Projects with budgetary implications (bids included in 2018-19 budget)								
A1	Traffic Assessment	Agreed not to proceed at Full Council 27/06/2018 (C/6167 refers)	£4,000 (Provision)	£0	£0	N/A	N/A	Budget revised from £7,000
A2	Cycle Stands	Site identified near Old Bank House – JH to investigate progressing as a stand-alone project	£500 (Provision)	£0	£500	Minimal	Probable	Included in plans for Market Place improvements
A3	Crow Stream	Stream banks to be sprayed in Spring to control growth of hemlock water dropwort.	£1,020	£459	£1,020	Moderate	Probable	Annual flail and clearance by volunteers carried out in August/September.
A4	Human Sundial	HCC have offered an engineer to project manage the scheme early in the new year.	£8,000	£500	£8,000	Moderate	Possible	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518))
A5	Neighbourhood Plan	Agreed by Full Council on 26/9/18 to proceed towards adopting a NP. Item on agenda for Full Council 28/11/2018.	£3,000	£0	£3,000	Moderate	Possible	
A6	Sign Painting at Friday's Cross	Project complete.	£1300 + contributions	£803	£803	Moderate	Complete	Total project cost £1553. Contributions of £750 received.
A7	Street-lighting in Kings Arms Lane	Awaiting details of options and outline costs from HCC/SSE	£0	£0	£800	Minimal	Possible	To be funded by CIL receipts (Agreed by P&F 19/10/17 (F/5497)) HCC agreed to adopt for maintenance purposes.
Projects with budgetary implications (not included in 2018-19 budget but added since)								
B								



Projects with no budgetary implications

Item No.	Name	Recent developments	Resource use				Finish in 2018-19?	Notes
			Finance			Staff time		
			Budget	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	HCC aiming to complete detailed design for crossings to the north and south of the Lidl roundabout by the end of the year, with works expected to be completed by April 2019.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists Pressure to be maintained for additional crossings further south
C2	A31 improvement scheme	Awaiting decision on bid for designated funds for town centre improvements. Next meeting with HE due early 2019.				Moderate	Unlikely	Start date expected to be end March 2021
C3	Moortown drainage improvements	Meeting of Flood Action Working Party scheduled for 11/12/2018. HCC looking in to carrying out further detailed investigations to prevent backflow from Crow Stream and open up the Moortown Lane system.				Moderate	Possible	
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	Unlikely	
C5	Improved signage for cycle path through Forest Gate Business Park	HCC agreed to include in the scheme for C1 above. JH has investigated RTC undertaking this work as a stand alone project, but for various reasons this is not possible – JH to provide verbal report at the meeting.				Minimal	Probable	



Item No.	Name	Brief description & notes (define scope and quality requirements)	Resource requirements						Budget Bid Priority (specify number)
			Finance			Time and attention			
			RTC recurring cost	RTC non-recurring cost	Other source	Members	Staff	Others	
Projects with budgetary implications (for inclusion as bids in 2019-20 budget)									
A									
Projects with budgetary implications (for possible inclusion as bids in later budgets)									
B1	Rear of Southampton Road	To improve the aspect of the rear of buildings in Southampton Road to Meeting House Lane (Ringwood Society)	£0	£?	£?				
B2	Lynes Lane re-paving	Remove street features and re-pave (Town Centre Working Party/ Ringwood Society)	£0	£?	£?				
Projects with no budgetary implications									
C									



PLANNING, TOWN AND ENVIRONMENT COMMITTEE
7th DECEMBER 2018

DRAFT BUDGET 2019/2020

1. INTRODUCTION

1.1 Members are required to consider the budget proposals for 2019/20 for this Committee and to make recommendations to the Policy and Finance Committee.

1.2 To assist Members, the following draft documents are attached:-

Appendix A: Shows the progress made on the new expenditure items approved for inclusion in the 2018/19 budget together with proposals for new expenditure bids for 2019/20.

Appendix B: Shows the approved original budget 2018/19 of £19,691 (including non-recurring growth of £11,400, of which £8,000 is to be funded from reserves), the draft revised budget 2018/19 of £16,012 which reflects the forecast outturn for 2018/19 together with the first draft budget for 2019/20 of £16,700 which excludes any new bids.

For comparison, actual net expenditure in 2017/18 was £15,364 before transfers to and from provisions and £14,364 after transfers.

2. REVISED BUDGET 2018/19

2.1 The revised budget (column 4 Appendix B) shows a net decrease of £3,670 over the original budget (column 3). The main reasons for this are:-

Details	£
1. Neighbourhood Plan scheme now deferred until 2019/20	-3,000
2. Reduced Employee costs	-870
3. Sign Painting at Fridays Cross, (net of £750 grants received to date)	406
4. Other minor decreases in expenditure	-206
Total	3,670

2.2 The work on Crow Lane maintenance is funded by developer's contributions. This is being written down annually and the balance at the end of March 2019 will be £3,664.

2.3 The revised budget includes updated budgets in a number of areas where it is apparent that current budgets are unlikely to be spent and there is some evidence that the full budgets are not likely to be required in the current year.

3. FIRST DRAFT BUDGET 2019/20

3.1 The base budget for 2019/20 has been prepared on an incremental basis by rolling forward the 2018/19 budget and adjusting for non recurring expenditure and known inflationary cost changes. Other than for pay costs, there will only be general inflationary increases of 2.0% applied where budgets are typically largely spent or overspent. Other specific adjustments for inflation have been applied where these are known and unavoidable, e.g. for insurance.

D

- 3.2 Analysis of historic spend (from April 2013) across Town Council budgets has revealed a number of areas where budgets may no longer be required or may be reduced to release savings. Small savings have been identified within this Committee's budget which mitigate, to some extent, any inflationary increases.
- 3.3 Appendix B show sets out the summary budget figures for the Committee. The draft budget excludes any new expenditure bids. New bids that are being brought forward for consideration are set out in Appendix A.
- 3.4 The Committee is asked to consider the new bids in Appendix A and the draft budget proposals in Appendix B. These will then go forward to the Policy & Finance Committee later in December for consideration as part of the Council's total budget.
- 3.5 There will be a further opportunity to review the budget proposals at the next meeting of this Committee in January 2019.

4. **NEW BIDS 2019/20**

- 4.1 New non-recurring bids for 2019/20, amounting to £3,000, have been proposed. This is in respect of the Neighbourhood Plan work which was originally planned for 2018/19 but has been deferred. The funds for this work will be transferred to the General Fund and will be available in 2019/20.

5. **RECOMMENDATIONS**

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,

For further information please contact:

Rory Fitzgerald	or	Chris Wilkins
Finance Officer		Town Clerk
Tele: 01425 484723		Tele: 01425 484720

PLANNING, TOWN & ENVIRONMENT COMMITTEE**PROGRESS ON APPROVED BUDGET PROPOSALS FOR 2018/19**

NO.	ITEM	REASON	BUDGET 18/19 £	COMMENTS
1.	Human Sundial	To repair damage and enhance the appearance	8,000	Work likely to start early in the new year
2.	Sign Painting at Fridays Cross	To support a Ringwood Society Project to restore the historic sign at Friday's Cross	400	Contractor has been engaged Work likely to be completed in 2018/19
3.	Neighbourhood Plan	Agreed by Full Council on 26/9/18 to proceed towards adopting a Neighbourhood Plan	3,000	Work not yet commenced, now deferred until 2019/20
		TOTAL NET COSTS	11,400	

NEW BUDGET PROPOSALS FOR 2019/20

NO.	ITEM	REASON	19/20 £	20/21 £	21/22 £	Priority
1.	Neighbourhood Plan	Deferred from 2018/19	3,000	0	0	1
2.						2
3.						3
		TOTAL NET COSTS	3,000	0	0	



**REVISED BUDGET 2018/19 & ORIGINAL BUDGET 2019/20
PLANNING, TOWN & ENVIRONMENT**

Col. 1	2	3	4	5	6	7
Code	Description	Budget Manager	Actual 17/18 £	Original 18/19 £	Revised 18/19 £	Original 19/20 £
	EXPENDITURE					
	Maintenance					
S040	TC110	JH	19	300	100	100
P100	TC111	JH	443	536	536	547
S002	TC117	JH	0	0	250	0
P006	TC122	JH	233	400	400	408
S754	TC130	JH	0	400	1,556	0
S756	TC103		0	3,000	0	0
S040	TC903		1,172	1,020	1,000	1,000
	Total Maintenance		1,867	5,656	3,842	2,055
	Employee Costs					
E690	TC181	CW	14,597	16,145	15,275	16,745
	Total Employee Costs		14,597	16,145	15,275	16,745
	Total Revenue Expenditure		16,464	21,801	19,117	18,800
	Capital Expenditure					
C320	TC905	JH	0	8,000	8,000	0
	Total Capital Schemes		0	8,000	8,000	0
	TOTAL EXPENDITURE		16,464	29,801	27,117	18,800
	INCOME/FINANCE					
R080	TC101	JH	-1,100	-1,110	-1,850	-1,100
	TOTAL INCOME		-1,100	-1,110	-1,850	-1,100
	TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS		15,364	28,691	25,267	17,700
	Transfer To Provisions					
R551	TC114	RF	0	0	0	0
	Total Transfer To Provisions		0	0	0	0
	Transfer From Provisions					
R551	TC114	RF	-1,000	0	-255	0
R561	TC114	RF	0	0	0	0
R552	TC114	RF	0	-9,000	-9,000	-1,000
	Total Transfer From Provisions		-1,000	-9,000	-9,255	-1,000
	TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS		14,364	19,691	16,012	16,700

Non Recurring Items Included in 2018/19 Budget, deducted from 2019/20 Base Budget

1.	--Human Sundial	8,000
2.	--Sign Painting @ Friday's Cross (use code TC130)	400
3.	--Neighbourhood Plan	3,000
	Less financed from provisions	
		11,400

Non Recurring Items for consideration for 2019/20 Budget

		Priority
12	--Neighbourhood Plan	3,000
13	0	2
14	0	3
15	0	
	Less financed from provisions	0
	Net Non Recurring Bids	3,000

Recurring Items for consideration for 2019/20 Budget

0	0
Less financed from provisions	0
Net Recurring Bids	0