

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 7th February 2025 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Luke Dadford
Cllr Gareth DeBoos
Cllr Mary DeBoos
Cllr Peter Kelleher
Cllr James Swyer

IN ATTENDANCE: Mrs Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

ABSENT: Cllr Rae Frederick
Cllr Janet Georgiou
Cllr Glenys Turner (Vice Chairman)
Cllr Becci Windsor

P/6394 PUBLIC PARTICIPATION

A representative from Ringwood & Fordingbridge Labour Women's Group gave Members a presentation on noticeboards in the town. She detailed current provision and negative comments received about the state of noticeboards generally. Photographs of boards in some other towns were shown as examples due to their good location and being well maintained. The group were looking for the Council's support for the initiative and to make improvements to the noticeboards, as they serve an important purpose in the community. It offered to keep the boards neat, tidy and up-to-date. Some funding may be required for materials.

Members thanked the representative for her presentation and invited a formal proposal from the group that could be considered as an agenda item at a future meeting.

P/6395 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs Frederick, Georgiou and Turner.

P/6396 DECLARATIONS OF INTEREST

Declarations of interest were to be made when the planning applications were considered.

P/6397 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 10th January 2025, having been circulated, be approved and signed as a correct record.

P/6398

PLANNING APPLICATIONS

Applications 24/01362FULL, 24/01421FULL and 24/11097 were considered and the rest of the list was deferred until later in the meeting.

In relation to application 24/11097, Cllrs M DeBoos and G DeBoos left the room, as they are neighbours to the site and had submitted an objection to the proposal.

RESOLVED: That the observations summarised in *Annex A* be submitted.

ACTION Nicola Vodden

P/6399

RINGWOOD NEIGHBOURHOOD PLAN (RNP) – HOW CAN DEVELOPMENTS MEET THE REQUIREMENTS OF POLICY R10: ZERO CARBON BUILDINGS?

Members received a presentation from Shaun De La Rue, Director of Thermal & Acoustic Solutions Ltd. The company had prepared the ‘predicted energy statement’ for the redevelopment of 2, Market Place. This was viewed as an excellent report looking at the proposed developments’ compliance with Policy DM4 and other policies of the Local Development Framework, including RNP Policy R10 zero carbon buildings. Questions were asked in relation to EPC data and methods of improving energy efficiency for dwellings. Responses provided useful insight into how buildings are categorised and how building regulations fit into this process. Members thanked Shaun and his colleague Demi for their attendance at the meeting.

RESOLVED: That the presentation be received.

At 11:28am, Cllr G DeBoos left the room.

P/6400

PLANNING APPLICATIONS

Members considered the remaining planning applications in list order.

Cllr G DeBoos returned to the meeting at 11:33am. He was not present for determination of 25/00041OHL, 25/10018 and 25/10028.

RESOLVED: That the observations summarised in *Annex A* be submitted.

ACTION Nicola Vodden

P/6401

RINGWOOD NEIGHBOURHOOD PLAN (RNP)

NFDC and NFNPA planning officers have taken a preliminary view on the request to make minor modifications to Ringwood Neighbourhood Plan. The opinion of NFDC legal department is awaited as this is the first NP in the District to seek minor modifications and they need to be sure it is being handled correctly. There is no timescale on this as there are some resourcing issues in that department.

RESOLVED: That the update on the request for modifications to RNP be received.

**P/6402
STRATEGIC SITES**

Land off Crow Lane / Crow Arch Lane (Beaumont Park) –

An extension of time until 31st March 2025 has been agreed in relation to application 24/10015 for removal of conditions 20 & 21 to remove the need to provide a pedestrian and cycle path/link between the central plot within the site and Christchurch Road. The application will go to NFDC Planning Committee, but this is unlikely to be before April.

Land north of Hightown Road (21/10042) – An extension was agreed to 31 January 2025. Taylor Wimpey (TW) has responded to the invitation to meet with Councillors. TW is still ‘in discussions with NFDC and don’t currently have an update to provide, but would be pleased to meet with you and engage when we are in a position to discuss the details of the scheme and particularly how this could be delivered through the reserved matters’.

Land off Moortown Lane (21/11723 and 23/10707) – A letter from the Ministry of Housing, Communities & Local Government in response to call-in request had been received. The Secretary of State has decided not to call in the application and is satisfied that it should be determined at a local level.

2 Market Place and Meeting House Lane (23/11255) – The applicant has provided an updated Ecological Appraisal and Noise Assessment and is liaising with consultants on odour matters in response to comments from consultees. Ringwood Society has submitted its comments.

Land at Snails Lane – no update

RESOLVED: That the update on Strategic Sites be noted.

**P/6403
NEW FOREST DISTRICT COUNCIL LOCAL PLAN REVIEW**

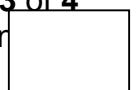
Members noted the forthcoming 6-week consultation by NFDC on the ‘Issues and Scope Consultation Document’ which is due to commence mid-February. The Deputy Town Clerk reported NFDC Officers are keen to engage with town and parish councils and a briefing has been arranged for 19th February. All Committee members have been invited.

NFNPA has commenced a similar exercise, as well as a Call for Sites, with the deadline for comments being 18th March.

It was agreed the Council should respond and Cllrs Day and M DeBoos would look at the questions posed, with assistance from the Deputy Town Clerk, with a view to suggesting suitable responses to be considered at the next meeting.

RESOLVED: 1) That NFDC and NFNPA Local Plan reviews be noted; and
2) That the Council’s responses to consultations be considered at the next meeting.

ACTION Jo Hurd



P/6404

APPEAL – 10 THE MOUNT, POULNER, RINGWOOD BH24 1XX

The Committee had considered the application in August 2024 and had recommended P(1) Permission, but would accept the Planning Officer's decision. NFDC had refused the application. Members agreed not to make any further comment on the appeal (Annex B) and it was noted that NFDC's Planning Officer had referred to Ringwood Neighbourhood Plan in the decision notice.

RESOLVED: That no comment be made in relation to the appeal.

P/6405

PROJECTS (current and proposed)

Thriving Market Place – A revised presentation had been received from HCC, but the only addition is a phasing plan and basic costing. No changes had been made in response to the comments from the Council nor NFDC. The Deputy Town Clerk has expressed disappointment as the project brief has not yet been delivered and the project cannot proceed to stakeholder consultation. NFDC has allocated funds to the project and officers have been asked how this can move forward.

Bus shelters – Thanks were extended to Men's Shed and Ringwood & Fordingbridge Labour Women's Group for repairing and cleaning the shelter in Gorley Road. This has made a big difference and is much appreciated by the community.

RESOLVED: That the update in relation to projects (*Annex C*) be noted.

P/6406

NFDC/NFNPA PLANNING COMMITTEE

Application 24/11060 Avonmead, 16 Salisbury Road. BH24 1AS will be considered by NFDC's Planning Committee at its meeting on 12th February 2025.

RESOLVED: That Cllr G DeBoos be registered to speak at the meeting.

ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 12.16pm.

RECEIVED
26th February 2025

APPROVED
7th March 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

Annex A to Planning, Town Environment Committee Minutes 7th February 2025
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
24/11097	Land adjacent to 4, Cloughs Road, Ringwood.	x1no. Dwelling	Refusal (4)	The application is contrary to RNP Policy R10 zero carbon buildings. The Committee questioned whether the proposed parking spaces are useable given the proximity of the neighbours' fence and electricity substation. It had issues with overdevelopment of the site and the dwelling being out of keeping with other buildings in the locality, due to its size and scale.
25/10018	Quaker Court, Eynon Mews, Ringwood. BH24 1EW	Replace existing glazed metal-framed conservatory roof and conservatory rooflight with double-glazing and uPVC framing.	Permission (1)	
25/10028	Tullivers, 5 Linbrook Court, Hurst Road, Ringwood. BH24 1AX	Single-storey extension to the rear of the existing property	Permission (1)	
25/10034	Sylvio, 3 Redwood Close, Ringwood. BH24 1PR	Variation of condition 2 of planning permission 24/10644 to allow fenestration changes to the side dormer	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
25/10035	9, New Road, Ringwood. BH24 3AU	Use of existing office / outbuilding as holiday let	Refusal (4)	The application is contrary to Ringwood Neighbourhood Plan Policy R10 - zero carbon buildings, as the change of use leads to it being a separate building. The Committee's view is that the proposal is an inappropriate intensification of use, which is likely to lead to loss of amenity for the neighbouring properties.
25/10040	1, Chichester Road, Poulner, Ringwood. BH24 1UE	Ground floor single-story side extension and extension to garden wall with gate to facilitate bin storage area	Refusal (2)	The proposed height of the front boundary treatment is contrary to RNP Policy R7, which states a fence or a wall should be no more than 1m.
25/10042	Bridge House, 21 West Street, Ringwood. BH24 1DY	Install wooden gates to vehicular access, replicating those which were previously located between Bridge House and no. 19 West Street next to the pavement	Officer Decision (5)	
25/10051	38, Broadshard Lane, Ringwood. BH24 1RS	Demolition of existing dwelling & garage; Replacement dwelling with integral garage	Refusal (2)	The Committee is concerned about boundary treatment, particularly in relation to hedges as detailed in Ringwood Local Distinctiveness Plan SPD.
25/10070	8 Linnet Close, Hightown, Ringwood. BH24 3RE	2-storey front extension	Officer Decision (5)	The Committee questioned whether the extension would lead to a loss of parking space as the plans were not clear.
CONS/25/0037	1, Bickerley Gardens, Ringwood. BH24 1DU	Bay Tree - Reduce Ash - Reduce	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
TPO/24/0554	1 Beechcroft Mews, Beechcroft Lane, Ringwood. BH24 1QN	Horse Chestnut - re-pollard	Permission (1)	
TPO/25/0034	Colten House, Wellworthy Way, Ringwood. BH24 3FE	Trees within woodland - Reduce	Officer Decision (5)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
24/01362FULL	Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood, BH24 3JR	RE-CONSULTATION: Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling (AMENDED DOCUMENTS)	Refusal (4)	The application remains contrary to Ringwood Neighbourhood Plan Policy R10 zero carbon buildings. The Committee also shared the concerns of Ringwood Society and neighbours in relation to design and location of the replacement dwelling.
24/01421FULL	Greenslade Farm, Cowpitts Lane, Poulner Common, Ringwood. BH24 3JX	Replacement dwelling; 1no. outbuilding; pool; demolish existing dwelling and 1no. Outbuilding	Refusal (4)	The application is contrary to Ringwood Neighbourhood Plan Policy R10 zero carbon buildings. The Committee also shared the concerns of Ringwood Society in relation to poor design and impact on the character of the area, due to the regrading of the site.
25/00041OHL	Mill Lane (MILA) E6L5 11kV Circuit	Application under section 37 of the Electricity Act 1989 and section 90(2) of the Town and Country Planning Act 1990 for 29no. replacement electricity poles	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Nicola Vodden

From: planning.appeals@nfdc.gov.uk
Sent: 27 January 2025 13:51
To: Nicola Vodden; Jo Hurd
Subject: Appeal received on 24/10465

RTC Planning Committee considered the application on 2nd August 2024 and recommended permission P(1), but would accept the Planning Officer's decision. The Committee noted that the height of the proposed fence was 1.9 m at the front and commented that this should be 1.8 m or less.

Please be cautious

This email was sent outside of your organisation

Amended Appeal Procedure

An appeal has been submitted to the Planning Inspectorate in respect of the application detailed below. The appeal will now be considered by means of Written Representations.

Application No: 24/10465

Planning Inspectorate Reference: APP/B1740/D/24/3354142

Site: 10 THE MOUNT, POULNER, RINGWOOD BH24 1XX

Description: Proposed boundary fence and gate, demolition of existing wall

Reason(s) for refusal: By reason of its materials, length, height, siting and prominent position adjacent to the highway the proposed fence would create a harsh and stark boundary feature that would be an intrusive element with a harmful visual impact which would be out of keeping with the street scene and detract from the character of the area. As such, the proposed development would be contrary to Policy ENV3 of the Local Plan Part 1: Planning Strategy for the New Forest outside of the New Forest National Park, the Ringwood Neighbourhood plan and the Ringwood Local Distinctiveness Supplementary Planning Document.

To view the grounds of appeal please refer to the "Appeal Form" document attached to the case on our website:

http://planning.newforest.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=_NEWFO_DCAPR_=221551

The Planning Inspectorate have an online appeals service which you can use to comment on this appeal at <https://acp.planninginspectorate.gov.uk>, these must be made by 28/02/2025.

If you prefer to write in, please write quoting the appeal reference to the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN to arrive no later than 28/02/2025.

The Planning Inspectorate do not accept comments by e-mail.

Representations received after the deadline will not be accepted. The Planning Inspectorate will send copies of your letter to the Council and to the appellant.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

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Current Projects Update

C

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in 2024)	The artificial turf pitch and the new pavilion are both now completed and in use. The old pavilion has been demolished. A formal opening ceremony/open day took place on 1st November.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
Planning Town & Environment Committee						
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 19/06/24, annual flail was carried out in August and stream clearance by volunteers on 3 October. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE6	Shared Space Concept - Thriving Market Place	In progress	£10,000 released by NFDC from UKSPF to undertake options appraisal/feasibility study. Project Brief agreed and HCC instructed to carry out work outlined in Brief. Members received an informal briefing on draft proposals on 25/09/2024, prior to consultation with stakeholders.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed.	Review of Council owned bus shelters.		No agreed budget
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC. Planning application approved (23/11081). Works on site commenced.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation in first quarter of 2025 yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Vacant possession has been recovered. The planned re-furbished prior to re-letting has been delayed by a damaging break-in.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.
PF12	Base budget review	Concluded January 2025	Report to committees about the cemetery budget and management issues presented in January.	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Finance Manager	No anticipated costs other than staff time.
Recreation, Leisure & Open Spaces Committee						

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	Cancelled January 2024	Cancellation of this project has been agreed following the cemetery base budget review (see PF12)	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital cost estimated at £37,500 will be met from a combination of earmarked reserves. Budget of £2,000 a year.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	
RLOS14	Poulner Lakes waste licence	In progress	The permit surrender application and associated report and forms has been submitted to Environment Agency.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each. Yet to be settled
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors have been instructed to implement an agreement to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The costs are now clearer and the funding arrangements were agreed at the P&F meeting on 18th September.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24). Staff time only
RLOS25	Open Spaces Management Review	Commenced September 2024	The task and finish group has agreed a list of sites and considered practical information about these. Preparation of reports for each site is now in hand.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Work on formally designing and planning the project is under way.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£68,072 (90% grant from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS27	Carvers Clubhouse Solar Panels	Commenced Nov. 2024	The contract award decision was made by the P&F committee on 20th November. Officers have placed an order and are arranging the installation with the contractor.	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Town Clerk	£18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.
RLOS28	Skate Park Picnic Tables	Commenced November 2024	Contribution of £750 offered by Ringwood Carnival Committee	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	TBA	Est. £3,000. £750 grant received from Carnival Club. Balance TBA

Staffing Committee

None

C

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
	None						
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	None	(Current projects expected to absorb available resources for several years)					
Staffing Committee							
	None						

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTE5	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1				
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023	
Recreation, Leisure & Open Spaces Committee				

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22