

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

Held on Friday 1st August 2025 at 10.00am at Ringwood Gateway, The Furlong, Ringwood.

PRESENT: Cllr Philip Day (Chairman)
Cllr Luke Dadford (Vice Chair)
Cllr Mary DeBoos
Cllr Rae Frederick
Cllr Janet Georgiou
Cllr John Haywood
Cllr Peter Kelleher
Cllr Glenys Turner

IN ATTENDANCE: Mrs Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager
Cllr Gareth DeBoos

ABSENT: Cllr James Swyer

P/6466 PUBLIC PARTICIPATION

There were two members of the public present for agenda items.

P/6467 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Swyer.

P/6468 DECLARATIONS OF INTEREST

There were none.

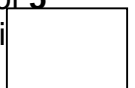
Although it was not a declarable pecuniary interest, Cllr Haywood highlighted his close involvement with the speed indicator device proposal as he is Chair of Ellingham, Harbridge and Ibsley Parish Council and a District Councillor.

P/6469 MINUTES OF PREVIOUS MEETING

RESOLVED: That the minutes of the meeting held on 4th July 2025, having been circulated, be approved and signed as a correct record.

P/6470 PLANNING APPLICATIONS

Planning application 25/10571 142 Hightown Road was brought forward for a member of public present. Agenda item 10 relating to speed limits and road safety measures in Kingston was then interposed and the remaining applications were dealt with in list order.



RESOLVED: That the observations summarised in *Annex A* be submitted and the decisions under delegated powers be noted.

ACTION Nicola Vodden

P/6471

REVIEW OF SPEED LIMITS AND ROAD SAFETY MEASURES IN KINGSTON (B3347)

A Kingston resident addressed the Committee in relation to his request for support (*Annex B*) in addressing speed issues and road safety on B3347. He detailed his personal experiences of the road and other incidents that had occurred and was asking for the implementation of traffic calming, enforcement and a broader consultation with residents to identify other suitable safety measures.

It was noted that if the SID agenda item, to be considered later in the meeting, was supported and successful, the device could spend some time on B3347, but this would take time to implement.

Cllr Frederick indicated she had been approached by another Kingston resident and was in liaison with Ringwood Police about the use of a speed gun in Christchurch Road and this location. She explained there are Speed Watch teams in Poulner and Hightown, but there had been no volunteers to run the scheme in this area. It was thought there may now be willing volunteers and she would help set this up. Speed Watch enables the authorities to gather evidence and pressurise for change.

Members questioned whether Hampshire Highways might re-consider the 50mph speed limit in view of the large development proposed at Moortown given that the number of vehicular movements will increase, but this was thought unlikely at this stage.

Whilst Members had sympathy and wished to support the proposal, they warned that Hampshire Highways is generally reactive and any changes would take time. The resident was advised that further gathering and producing evidence about speeding and accidents would be required to inform the proposal, and give it the best possible chance of success.

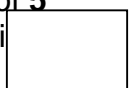
RESOLVED: 1) That the proposal be supported and added to the Council's project list;
2) That Cllr Frederick liaise with residents and Ringwood Police to consider forming a Speed Watch scheme in Christchurch Road and Kingston;
3) That the County Councillor be asked to support the proposal.

ACTION Nicola Vodden

P/6472

RINGWOOD NEIGHBOURHOOD PLAN (RNP)

The Deputy Town Clerk provided a verbal update following a meeting with NFDC officers and Cllrs M DeBoos and G Deboos on 29th July 2025 to discuss proposed modifications to RNP. It was agreed that the change relating to 'Building for a Healthy Life' Policy R8 would be made as a minor modification, but the proposed changes relating to smaller homes and guidance documentation were considered to be material modifications, which would be subject to the



examination process. It was felt there was little point in pursuing these at this stage, as NFDC is reviewing the Local Plan and considering Neighbourhood Plans from other towns in the district with similar policies.

The meeting was thought helpful in explaining NFDC processes and the hurdles it faces from central government. It was an opportunity to discuss RNP policies on smaller homes (R5) and climate change (R10) which were not being effective. It was noted that documents required to conform with RNP (Building for a Healthy Life assessment and Predicted Energy Statement) are not included on the list of local requirements (1APP), which is part of the planning application validation process. This means that applicants are not aware of the need to submit these documents prior to submission.

The Deputy Town Clerk also updated Members on the Design Code consultation event held on 31st July 2025. This is work taking place alongside the Local Plan Review to produce a District-wide Design Code. NFDC will be looking to town and parish councils to assist with settlement character assessments, although it was noted much of the work had already been carried out for Ringwood, and was contained within the Ringwood Design Guidance & Codes and Local Distinctiveness SPD.

RESOLVED: 1) That the verbal update be noted; and
2) That a formal request is made to NFDC that its list of local requirements (1APP) is reviewed and additional documents required by RNP be added.

ACTION Jo Hurd

P/6473

STRATEGIC SITES

Land off Crow Lane / Crow Arch Lane (Beaumont Park) – The final required remedial works have been agreed and, once completed, the transfer to NFDC can take place.

Land north of Hightown Road (21/10042) – No update.

Land off Moortown Lane (21/11723 and Land off Crow Lane 23/10707) – No update.

2 Market Place (24/11105) – Extension of time agreed with the applicant to 4 August 2025 in order to resolve drainage issues and for completion of the s106 agreement.

Snails Lane (25/10114) – No update.

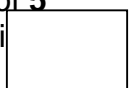
RESOLVED: That the update on Strategic Sites be noted.

P/6474

THRIVING MARKET PLACE

The Deputy Town Clerk reported on a meeting of the Working Group held on 24th July 2025.

The Thriving Market Place project is now being led by NFDC, with funding allocated from the Strategic CIL programme and developer contributions. Consultants have been appointed to



develop a deliverable, costed scheme for approval by Cabinet at its meeting on 5th November 2025.

A masterplan is being developed with a holistic view of the area, drawing on previous work. While physical highway works are unlikely to be delivered before the 2026 Charter Market celebrations, elements of the scheme may still be achievable in the short term. Key aims include creating a more vibrant and flexible public space and improving connectivity and will look to achieve wider economic benefits. It was noted improvements to active frontages were being considered, which hadn't been included previously, and Members therefore asked for sight of the scope of work issued by NFDC.

There will be a further meeting of the Working Group on 24th September and it is planned to bring the broad outline of a scheme to Committee in October.

RESOLVED: 1) That the verbal update be received; and
2) That NFDC be asked to provide the scope of work document that consultants are working to.

ACTION Jo Hurd

P/6475
SPEED INDICATOR DEVICE PROJECT

Members considered supporting a joint project with Ellingham, Harbridge & Ibsley Parish Council and submitting a bid to NFDC for CIL funds (*Annex C*). Cllr Haywood would work with the Deputy Town Clerk to complete and submit the relevant application form. There was backing for this generally and a discussion followed how it would work in practice.

Concerns were raised about the work falling to the Council's grounds team, training and the impact on workload, but it was decided to make the application and, if approved, further work would be done on the terms of the joint ownership of the device and its installation / re-location across the parishes.

RESOLVED: 1) That a bid be submitted for NFDC CIL funding for a joint project with Ellingham, Harbridge and Ibsley Parish Council for a speed indicator device; and
2) That, if the bid is successful and prior to purchasing the SID, the matter be brought back before Committee to decide how the arrangement with EH&IPC will be managed.

ACTION Jo Hurd

P/6476
APPEAL – 79 EASTFIELD LANE – ERECTION OF 2 PROPERTIES (24/10536)

There were no further comments on the appeal (*Annex D*).

RESOLVED: That the appeal relating to this planning application be noted.

P/6477
PROJECTS (current and proposed)

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Bus Shelters – The bench has been installed adjacent to the bus shelter on A338 Salisbury Road (northbound) and repairs to the shelter in Southampton Road have been completed. Cllr Turner has approached Hays Travel regarding sponsorship of Taxi Shelter and is looking into the provision of a bench at the bus stop in Eastfield Lane following a request from a member of the public.

RESOLVED: That the update in relation to projects (*Annex C*) be noted, and the Kingston speed limit review (*P/6471 refers*) be added to the list.

ACTION Jo Hurd

P/6478

NFDC/NFNPA PLANNING COMMITTEE

It was noted that NFDC's Planning Committee will next meet on 13th August 2025 and NFNPA Planning Committee on 19th August and Members would be notified of any Ringwood applications to be considered when the agendas are issued.

P/6479

COMMUNICATIONS

No items required publicity, but a possible future item may be Christchurch Road and Kingston Speed Watch scheme should this be formed.

ACTION Jo Hurd

There being no further business, the Chairman closed the meeting at 11:48am.

RECEIVED
24th September 2025

APPROVED
5th September 2025

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

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Annex A to Planning, Town Environment Committee Minutes 1st August 2025
Ringwood Town Council - Planning Observations - NFDC

Number	Site Address	Proposal	Observation	Comments
25/10360	3A Top Lane, Ringwood. BH24 1LF	First floor rear extension	Permission (1)	
25/10571	142 Hightown Road, Ringwood. BH24 1NP	Side extension to existing dwelling	Officer Decision (5)	In principle, the Committee had no issue with the proposal, but did have a concern about the designation of the rooms in the attic, given a bathroom is included, and asked that the Planning Officer clarifies that point appropriately.
25/10582	Poulner Farm House, 5 Butlers Lane, Poulner, Ringwood BH24 1UB	Single-storey rear extension incorporating a glazed link with the farmhouse, new porch, demolition of existing rear extension,; detached outbuilding	Permission (1)	
25/10607	25 Market Place, Ringwood. BH24 1AN	Variation of condition 2 of application 20/10129 to allow removal of car port on eastern boundary	Permission (1)	The Committee were unable to compare like for like site plans.

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
25/10629	9 Hurst Road, Ringwood. BH24 1AX	Single-storey rear extension, removal of existing conservatory and canopy; cladding to the external walls at first floor level and above to front and side elevations; fit bargeboards to the gable end of the main roof and extend roof tiles over	Permission (1)	
25/10663	7 Broadshard Lane, Ringwood. BH24 1RW	2 no. Single-storey side extensions; single storey rear extension and two-storey rear extension; roof lights; part demolition of existing rear extension.	Permission (1)	
25/10667	74 Eastfield Lane, Ringwood. BH24 1UR	Raise eaves of rear element to match main dwelling, associated roof alterations, update windows and doors, remove conservatory and both chimneys	Permission (1)	
25/10681	Brook Cottage, Crow Lane, Crow, Ringwood. BH24 3EA	Retention of both a detached outbuilding being used as ancillary accommodation and a detached garage/ carport (Lawful Use Certificate for retaining an existing use or operation)	No comment	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Number	Site Address	Proposal	Observation	Comments
25/10690	Poulner Infant School, North Poulner Road Ringwood, Hampshire BH24 3LA	Removal of Condition 5 (Electronic Vehicle (EV) charging point) of Planning Permission 21/11426 (HCC ref HCC/2025/0428)	Officer Decision (5)	The County Council's lack of commitment to its Climate Change Strategy and the aims of the Local Transport Plan 4 is disappointing – the authority should be leading by example.
CONS/25/0352	5 College Road, Ringwood. BH24 1NU	Silver Birch x 1 Reduce - removal of overhanging branches to a height of 18 feet	Permission (1)	
CONS/25/0368	King Edgar Lodge, 65 Christchurch Road, Ringwood. BH24 1DH	Sycamore - Fell	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 1st August 2025

Ringwood Town Council - Planning Observations - NFNPA

Number	Site Address	Proposal	Observation	Comments
25/00716FULL	Holly Tree Cottage, Crow Hill, Crow, Rignwood. BH24 3DH	Single storey extension; outbuilding; external alterations (demolition of conservatory)	Permission (1)	

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Applications decided under delegated powers: to be noted on 1st August 2025

Number	Site Address	Proposal	Decision
24/01362F ULL	Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood, Bh24 3JR	Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling (ADDITIONAL INFORMATION)	4.7.25 No further comment
TPO/25/03 32	The Paddock, 207 Christchurch Road, Ringwood, BH24 3AN	Conifer x 1 Reduce	4.7.25 P(1) Recommend permission, but would accept the Tree Officer's decision.

Request for Review of Speed Limits and Road Safety Measures in Kingston (B3347)

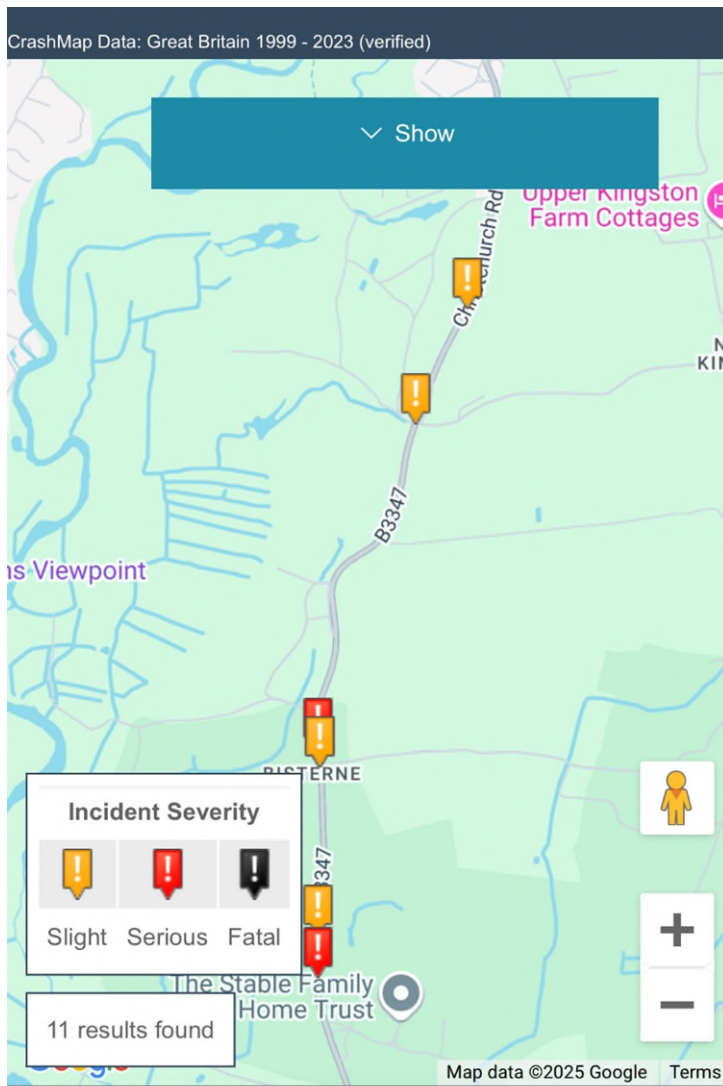
I am writing as a concerned resident of Kingston, living on the Christchurch Road (B3347), which is in your Ringwood South ward. My family and I have lived at our property on the edge of Ringwood and the New Forest for over five years, and while we feel very fortunate to enjoy the beauty and community of the area, we are increasingly concerned about the safety implications of living alongside such a busy and fast-moving road.

When purchasing our home, I had initial reservations due to the proximity of the B3347. However, these were outweighed by the opportunity to raise our family in a beautiful location with good local schools. Since moving in, we have taken multiple steps to protect our children from the road—installing secure gates on our drive and between the drive and front garden. Nonetheless, the road continues to pose a daily risk.

Our property lies just outside the 40-mph zone to the north of Ringwood and marks the end of the pedestrian pavement. We live adjacent to gentle bend, and while visibility is reasonable in one direction, in the other we have approximately less than 200 metres (when the verges have been cut): the time available to safely exit our driveway is minimal. At the legal speed of 50 mph, oncoming vehicles take roughly four seconds to reach us once they become visible; at 60 mph—an all-too-common speed along this stretch—this window shrinks to just 3.3 seconds. This is common throughout Kingston, and it places significant pressure on drivers exiting their properties, often resulting in stressful and hazardous encounters with fast-moving traffic.

The events of Monday, 9th February 2025 have compelled me to act. On that day, my wife and youngest daughter were involved in a multi-vehicle collision while returning from the school run. As is necessary to access our property, my wife indicated to turn right across oncoming traffic—this being the direction with the most limited visibility. She and the car behind were waiting safely to turn when a van, accelerating into the 50-mph zone, collided with the vehicle behind her without braking. Thankfully, no one was seriously injured, but both vehicles were written off, and our neighbour—one of the other occupants—continues to suffer long-term effects from the incident.

This is not an isolated event. Over the past few years, many Kingston residents, including horse owners, delivery drivers, and families, have shared accounts of near-misses and collisions. With multiple concealed driveways, poor visibility, numerous junctions, and a growing number of vulnerable road users (numerous cyclists, dog walkers, schoolchildren, churchgoers and walkers who use the Avon Valley path are required to use the verge alongside the road), the current 50 mph speed limit is increasingly inappropriate for the context and density of activity in our village.



Crash map data showing 11 incidents reported to the police between 1999-2023

We believe that Kingston deserves the same level of protection and consideration afforded to other nearby areas with comparable housing density and road characteristics. For example, the A338 between Ringwood and Blashford operates at 40 mph, despite having similar visibility and access concerns. It is not clear why Kingston should be treated differently, especially when the risk to life is demonstrably high.

Considering the above, I am writing to formally request support from local town and New Forest councillors to help address the speed limit and road safety throughout Kingston:

A review of the current speed limit through Kingston, with a view to reducing it to 40 mph or lower in line with neighbouring areas.

1. Immediate implementation of traffic calming or enforcement measures, such as mobile speed cameras, particularly given the absence of any such controls despite their frequent use in nearby Moortown (within the Ringwood 30 mph zone). Which, according to the NALC, parish, town, and local council can work closely with principal authorities (Hampshire Council) and local police to enforce speed limits and support community speed watch programmes.

2. A broader consultation with residents to identify other safety measures that could help protect our community, including improved signage, driveway mirrors, or pedestrian infrastructure.

Several of us in the village would be very grateful for the opportunity to discuss these concerns further and work collaboratively towards practical, effective solutions that prioritise the safety of residents over the speed and convenience of through traffic.

Thank you for your time and attention. I look forward to your response and support in addressing our concerns.

Kind regards,

(Name and address removed; the resident will attend the Committee meeting)

On behalf of the Residents of Kingston

<https://www.itv.com/news/meridian/2022-08-10/two-dogs-die-following-crash-involving-motorbike>

<https://www.bournemouthecho.co.uk/news/19954821.car-ended-ditch-single-vehicle-crash/>

PLANNING, TOWN & ENVIRONMENT COMMITTEE
1 August 2025

Speed Indicator Device Project

1. Introduction

- 1.1 The Chairman of Ellingham, Harbridge and Ibsley (EH&I) Parish Council (also a Town Councillor) is proposing a joint project to provide a number of Speed Indicator Devices (SIDs) that can be used in both parishes.
- 1.2 Neither council has funds available to cover the purchase cost, and it is recommended that, if supported, a bid is submitted to NFDC for Community Infrastructure (CIL) funds.

2. Project Information

- 2.1 Full details of the project are in the attached briefing note, which has been considered and approved by EH&I Parish Council. Further information on the proposed SIDs can be viewed on this website: <https://www.elancity.co.uk/>
- 2.2 It is suggested that the Town Council prepare and submit the bid to NFDC, and, if successful, would take ownership of the SIDs and be responsible for the initial set up, ongoing programming and mounting/dismounting the devices.

3 Issues for decision and any recommendation

- 3.1 Members are asked to consider whether or not to support the SID project and, if supported, agree to the submission of a bid to NFDC for CIL funds.

For further information, contact

Mrs Jo Hurd or
Deputy Town Clerk
01425 484721
jo.hurd@ringwood.gov.uk

Cllr John Haywood
07767 690335
cllr.j.haywood@ringwood.gov.uk

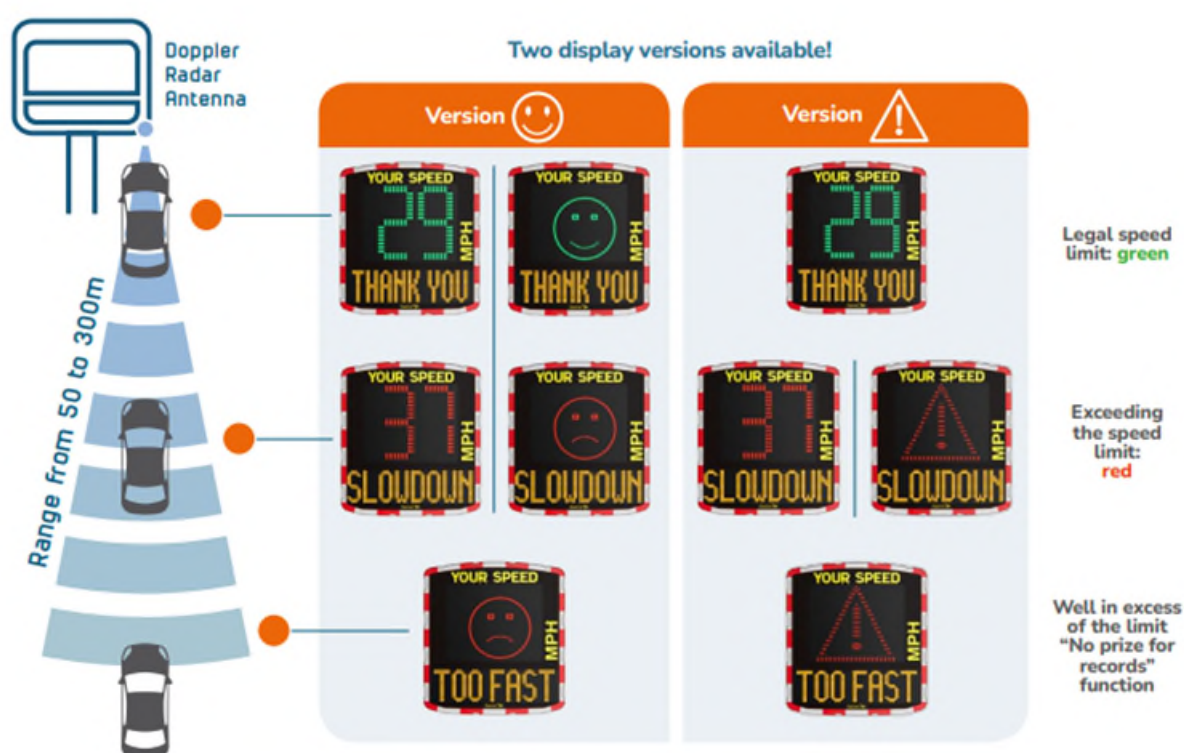
Speed Indicator Device Project

Summary

A joint project between Ringwood Town Council and Ellingham, Harbridge and Ibsley Parish Council to provide a number of Speed Indicator Devices (SIDs) that can be utilised to reduce and monitor speed on roads in the two parishes.

Outline

A number of SIDs compliant with the relevant standards will be procured (Elan City Vision devices shown, as used by a number of local parishes (e.g. Breamore, Downton...))



Twelve initial sites will be chosen in the two parishes, with the SIDs being moved every two months. The devices are recommended to be moved regularly because it has been observed that the effectiveness of SID devices reduces over time as drivers become used to their presence. Sites will be initially chosen utilising existing street furniture. All sites have to be approved by Hampshire County Council and Enerveo in the case of streetlights. There is the ability to install dedicated sockets and poles for the devices, but this comes at significant extra cost and therefore is ruled out in the initial project.

The manufacturer states that installation requires only “DIY skills” but work on a highway requires that certain precautions are put in place, and in any case the installation teams (to be drawn from Ringwood Town Council staff) will need to do one-time preparation work to ensure Health and Safety during mounting and dismounting of a device.

The devices are powered by two lead acid batteries and a solar panel, so a charger will be procured.

Configuration is done at the devices themselves from an App on a smartphone via Bluetooth. Data is sent back in real time to an online system which the councils can interrogate via the internet.

Guideline prices ex-VAT

Indicator Devices x 2	£ 5,000
“Connect” package (over-the-air 4G data transfer) x 2	£ 925.50
Mounting brackets x 10	£ 300
HCC site approval fee (one-off)	£ 300
Battery charger	£ 25
TOTAL FOR BID	£ 6,550.50

Contributions from each council

Ringwood

- Prime council for bid, owner of equipment bought with NFDC funds
- Initial setup labour (planning work, HCC / Enerveo licensing, internal planning work)
- Ongoing annual planning work
- Mounting and dismounting according to plan

Ellingham, Harbridge and Ibsley

- Cost of any dedicated posts if required in EHI (assumed to be much more likely in EHI).
- Consider buying an additional SID device for the pool once operating experience has been gained.

Ellingham, Harbridge and Ibsley Parish Council is asked to approve in principle that this joint project goes forward to the CIL bid, subject to Ringwood Town Council approval for the same. There is no cost to the council at this stage.

Appeal received on 24/10536



planning.appeals@nfdc.gov.uk
To Nicola Vodden; Jo Hurd



Wed 10:41

If there are problems with how this message is displayed, click here to view it in a web browser.

Please be cautious

This email was sent outside of your organisation

An appeal has been submitted to the Planning Inspectorate in respect of the application detailed below. The appeal will be considered by means of Written Representations.

Application No: 24/10536

Planning Inspectorate Reference: APP/B1740/W/25/3369359

Site: 79 EASTFIELD LANE, RINGWOOD BH24 1UN

Description: Erection of two properties with access and parking

Reason(s) for refusal: The proposal represents an unsympathetic and contextually inappropriate form of backland development by reason of its intrusion into a large area of green land designated as tranquil green space. The subdivision of this area to provide two additional single-storey dwellings would result in an incongruous, discordant and unsympathetic form of development, harmful to the character and appearance of this green rural margin and as such would be contrary to Policy ENV3 of the Local Plan Part 1 for the New Forest outside of the National Park, The Ringwood Neighbourhood Plan and Chapter 7 of the Ringwood Local Distinctiveness SPD.

The recreational and air quality impacts of the proposed development on the New Forest Special Area of Conservation, the New Forest Special Protection Area, and the New Forest Ramsar site, would not be adequately mitigated and the proposed development would therefore be likely to unacceptably increase recreational pressures and air quality impacts on these sensitive European nature conservation sites, contrary to Policy ENV1 of the Local Plan 2016-2036 Part One: Planning Strategy and the Council's Supplementary Planning Document 'Mitigation for Recreational Impacts on New Forest European Sites'.

To view the grounds of appeal please refer to the "Appeal Form" document attached to the case on our website:

http://planning.newforest.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= NEWFO_DCAPR_221683

The Planning Inspectorate have an online appeals service which you can use to comment on this appeal at <https://acp.planninginspectorate.gov.uk>, these must be made by 27/08/2025.

If you prefer to write in, please write quoting the appeal reference to the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN to arrive no later than 27/08/2025.

The Planning Inspectorate do not accept comments by e-mail.

Representations received after the deadline will not be accepted. The Planning Inspectorate will send copies of your letter to the Council and to the appellant.

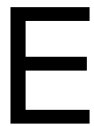
When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

RTC's Planning Committee considered application 24/10536 at its meeting on 2nd August 2024 and recommended Refusal(4) The Committee made reference to the previous reasons for refusal of application 22/11193 and indicated that all issues had not been addressed. In addition, the application is contrary to the Ringwood Local Distinctiveness Plan SPD as it would erode the character of the area which is signified as a long row of properties with long gardens, with the gaps between properties also being an important feature.

NOTE 3.4.25 A request from NFDC's Planning Officer was received asking for confirmation that RTC was content for a delegated officer refusal of the application for the reasons detailed in the above appeal notice.

Having referred the matter to the Chair and Deputy Chair of the Committee, under their delegated powers, on 4.4.25, the Planning Officer was informed that RTC was content with the reasons given for refusal of the application and for them to proceed accordingly.

Current Projects Update



No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing	
Full Council							
No live projects							
Planning Town & Environment Committee							
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.	
PTE6	Shared Space Concept - Thriving Market Place	In progress	Working with NFDC and HCC to move the project forward. Consultation with stakeholders to be arranged, prior to wider public consultation.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.	
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.	
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. New bench installed beside shelter in Salisbury Road (A338 northbound)and Southampton Road shelter repaired.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.	
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:							
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions	
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.	
Policy & Finance Committee							
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.	
Recreation, Leisure & Open Spaces Committee							
RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)	
RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. The panel appointed to consider alternative developments met on 4th June.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.	

RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors are preparing the documents required to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	The MUGA and timber trail have been installed and a series of informal opening events is in hand.	Replacing two tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (90% from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS29	Additional gate at North Poulner Play Area	Commenced May 2025	External funding fully covering the cost received and order placed.	Installation of a pedestrian gate at the one entrance (of three) presently without one	Town Clerk	£425. Application made to Cllr Thierry for funding from one of the discretionary funds available to him as a district and county cllr.

Staffing Committee

None

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	<u>Progress / Status</u> Stage reached	Estimated cost	Funding sources	
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Full Council

None

Planning Town & Environment Committee

Roundabout under A31	Planting and other environmental enhancements			Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project			
Lynes Lane re-paving	Ringwood Society proposal				Floated as possible future project			
Rear of Southampton Road	Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches				Floated as possible future project			
Dewey's Lane wall	Repair of historic wall			Re-build/repair options and costs are being investigated	Shelved as a TC project			
Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day			Floated as possible future project			
Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane						Developers contributions	

Policy & Finance Committee

Cyber Essentials	Reviewing our IT equipment, software, policies and operations with a view to acquiring Cyber Essentials qualification	Town Clerk		Discussed at committee on 21st May	Initial research commenced	Unknown	To be decided	
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Recreation, Leisure & Open Spaces Committee

Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None		Routine maintenance of existing benches	Need identified. Awaiting funding.	Unknown	To be decided	
Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	Town Clerk		Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided	
War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk		None	Need identified. Awaiting funding.	c. £4,000	To be decided	
Bickerley tree-planting	Planting a row of trees alongside the through path	None		None	Need identified. Awaiting funding.	Unknown	To be decided	

Staffing Committee

None

Closed Projects Report

No.	Name	Description	Outcome	Notes
Full Council				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
PTE4	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF11	92 Southampton Road	Reviewing the letting of this council-owned house	Refurbishment and relet completed in July 2025
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS14	Poulner Lakes waste licence	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Completed July 2025	
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS23	North Poulner Play Area skate ramp request	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	The official opening of the new facility was held on 29 May 2025.	
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS25	Open Spaces Management Review	A strategic priority project to review the council's management of all its public open and green spaces	Completed in June 2025	RTC now has plans for all major sites
RLOS27	Carvers Clubhouse Solar Panels	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Completed in May 2025	Energy savings being recorded
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22