

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT  
Tel: 01425 473883  
www.ringwood.gov.uk

## RECREATION, LEISURE & OPEN SPACES COMMITTEE

Dear Member

26<sup>th</sup> June 2025

A meeting of the above Committee will be held on **Wednesday 2<sup>nd</sup> July 2025** at 7.00pm in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins  
Town Clerk

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### AGENDA

	<u>Time estimate</u>
<b>1. PUBLIC PARTICIPATION</b> There will be an opportunity for public participation at the start of the meeting	Up to 15 minutes
<b>2. APOLOGIES FOR ABSENCE</b>	1 minute
<b>3. DECLARATIONS OF INTEREST</b>	1 minute
<b>4. MINUTES OF THE PREVIOUS MEETING</b> To approve as a correct record the minutes of the meetings held on 4 <sup>th</sup> June 2025	1 minute
<b>5. CARVERS WORKING PARTY</b> To receive the notes of the Carvers Working Party meeting on 11 <sup>th</sup> June 2025 ( <i>Report A</i> )	5 minutes
<b>6. EVENTS MANAGEMENT</b> To receive the notes of the Events Management Sub-Committee meeting on 18 <sup>th</sup> June 2025 ( <i>Report B</i> )	5 minutes
<b>7. PADEL AND PICKLEBALL PROPOSAL</b> To consider a proposal about new facilities and arrangements for padel and pickleball at Carvers Recreation Ground ( <i>Report C</i> )	30 minutes
<b>8. CEMETERY BENCH(ES) POLICY DECISION</b> To consider the Town Clerk's report ( <i>Report D</i> )	20 minutes

**9. PROJECTS** (current and proposed)  
To consider the officers' report (*Report E*), receive any verbal updates and agree next steps where necessary

Time estimate

1 minute

**10. COMMUNICATIONS**

Members to decide on items requiring publicity and to confirm a spokesperson if required.

1 minute

If you would like further information on any of the agenda items, please contact Chris Wilkins, Town Clerk on (01425) 484720 or email [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk).

Committee Members

Cllr Andrew Briers (Chair)  
Cllr Becci Windsor (Vice Chair)  
Cllr Philip Day (ex-officio)  
Cllr Mary DeBoos  
Cllr Janet Georgiou  
Cllr Rae Frederick (ex-officio)  
Cllr John Haywood  
Cllr Peter Kelleher  
Cllr James Swyer  
Cllr Glenys Turner

Officers

Chris Wilkins, Town Clerk  
Nicola Vodden, Office Manager

*Copied by e-mail to other Members for information*

## **Carvers Working Party**

### **Notes of meeting held at Ringwood Gateway on Wednesday 11<sup>th</sup> June 2025 at 6pm**

Present: Cllr Rae Frederick – Chair  
Cllr Andy Briers  
Cllr Mary DeBoos  
Cllr Peter Kelleher

In attendance: Christopher Wilkins – Town Clerk  
Charmaine Bennett – Clubhouse Manager  
Mr. Darren Loose

Absent: Cllr Becci Windsor

#### **1. APOLOGIES FOR ABSENCE**

None received.

#### **2. DECLARATIONS OF INTEREST**

No disclosable pecuniary interests were declared.

#### **3. NOTES OF PREVIOUS MEETING**

The Notes of the meeting on 21<sup>st</sup> March 2025 were approved for signature by the Chair as a true and correct record.

#### **4. PADEL & PICKLEBALL PROPOSAL**

Mr. Darren Loose presented a proposal involving the construction of new padel and pickleball courts at Carvers, associated facilities and the provision of coaching. He explained the rapidly growing demand for such facilities, the relative dearth in the area and possible financial models for funding the provision.

The proposal involves a significant change in the Masterplan. It would mean allowing a private/commercial operator exclusive use to provide services. Any resumption of cricket would likely be affected adversely. Either funding model would expose the Council to some degree of risk. For all these reasons it would be sensible for a wider body of councillors to consider the idea in principle before getting too far into assessing viability, planning a process or discussion of detailed terms.

It was noted though that viability might depend on provision of the planned car park (potentially adding to cost and complexity).

Mr. Loose was thanked for his trouble in working up his initiative and presenting the information and promised a response once the idea has been considered at Committee.

#### **5. OFFICERS' REPORTS**

The Clubhouse Manager:

- Reported that the first two months' electricity bills following installation of the solar panels show large savings against the same periods last year and she will continue to monitor these.
- Confirmed that work on the MUGA has started and explained her reasons for wanting to devise a name and logo for the new facility to assist publicity and promotion.
- Gave an update on tree-planting and damage.
- Reported the appointment of a new Clubhouse Manager and said that recruitment of the Clubhouse Assistant is progressing.

The Town Clerk reported that a revised drawing of the proposed new grounds building had been required to meet objections raised by Sport England about the cricket pitch boundary and this Cllr Briers had kindly prepared.

**6. MASTERPLAN IMPLEMENTATION**

It was agreed that the two damaged elm trees should be re-located and replaced when the proposed “avenue” can be planted with guards.

Cllr. Frederick volunteered to research likely costs of the proposed new pedestrian gate off Southampton Road along with a path leading towards the Clubhouse and additional fencing to keep the play area secure.

**7. NEXT MEETING**

The Town Clerk will arrange the next meeting of the Group on a date to be agreed when there is sufficient further business requiring discussion.

There being no further business, the meeting closed at 7.28pm.

RECEIVED  
2<sup>nd</sup> July 2025

APPROVED

COMMITTEE CHAIR

WORKING PARTY CHAIR



## **Events Management Sub-Committee**

**Notes of meeting held on Wednesday 18<sup>th</sup> June 2025 at 1230, at Ringwood Gateway**

Present: Cllr Rae Frederick (Chair)  
Cllr Mary DeBoos  
Cllr James Swyer  
Cllr Glenys Turner  
Cllr Philip Day  
Cllr Becci Windsor

In attendance:  
Charmaine Bennett, Events Manager  
Sam Bracher, Office Administrator

### **1. Apologies for Absence**

No apologies

### **2. Declarations of interest**

No interests were declared.

### **3. Minutes of the previous meeting – 23rd April 2025**

**RESOLVED:** That the minutes of the meeting held on 23<sup>rd</sup> April 2025 having been circulated, approved, and signed as a correct record.

### **4. Ringwood Grand Fireworks**

Prior to the meeting the event manager shared a report detailing recommendations for capacity, budgeting and ticketing. Discussions were open to the floor.

Key points to note:

- Using the accurate attendance data available from online ticket sales the group could see that the 2024 capacity figures set were well judged, taking into account the crowds leaving after the first low bangs show. The figures fell well within the safety evacuation guidance set by the government.
- Initial recommendation from event managers' report was Increase the capped number of tickets to 8000, however, considering factors for 2025 such as layout changes to Carvers including installation of a third exit and the cricket wicket space becoming available, it was agreed to increase the ticket cap to 8500 as a working maximum which would include limited "on the gate" ticket sales.
- It was also agreed to increase the ticket prices by 10% to ensure a good event reserve fund for future additional events, supporting costs for the new events assistant role and to cover expected legal costs to close the public right of way at Carvers.
- The committee agreed that the revised prices still represented excellent value to local families with a commitment to still offer free entry to preschoolers and people with a disability and their carer.
- It was agreed to up the amount of super early bird tickets issued to 1250 (from 1141 sold last year) to continue to offer great value for money to the community. 1250

early bird tickets will also be issued bringing the total over these two categories to 2500.

**Actions:**

1. The event team to look at positioning options for food stalls at the event to ensure any new layouts are considered.
2. Cllr Frederick to get back to Clubbercise Ringwood, who asked of they could be part of the event, to ask further questions on what they want to do and the logistics.

## **5. Update on Market Charter 800<sup>th</sup> Anniversary**

Committee members praised Cllr Deboos for her work on the application to National Lottery Heritage Fund. All the group confirmed they were happy with the detail and support documents. Once application is submitted you should hear back by September.

It was confirmed Ringwood Town Council support costs for this anniversary/celebration would be added to the agenda for a future Policy & Finance Committee meeting.

## **6. VE Day 80**

The wash up notes were discussed and future actions agreed in the meeting.

Cllr Frederick confirmed that the plaque for under the Beacon has now been ordered.

**Actions:**

1. Cllr Frederick to reach out to Reverend Terry Robert to see if the event sub-committee can offer any further support with the service planned for VJ Day on Friday 15<sup>th</sup> August at the war memorial gardens.

## **7. Event Committee workplan 2025**

No amendments required.

There being no further business, the meeting concluded at 13:30

The next Event Sub-Committee meeting – Wednesday 16<sup>th</sup> July at 12:30 1<sup>st</sup> Floor Meeting Room, Ringwood Gateway.

RECEIVED

APPROVED

RLOS COMMITTEE CHAIRMAN

SUB-COMMITTEE CHAIRMAN





THE PAVILION

PADEL & PICKLEBALL  
CLUB



PADEL

*Precision*

PICKLEBALL

*Power*

Presented by :

**Darren Loose**





## **Darren Loose**

Currently a Ringwood resident and business owner of BrightWater Estate Agency & The Ringwood & Fordingbridge Newspaper.

Former Tennis Professional of 18 years with a passion for sport.

# ABOUT THE *Creator*

## **Tennis History**

SENIORS TOUR:

Highest Singles Ranking:

World no. 284

UK no. 8

Highest Doubles Ranking:

World no. 21

UK no. 6

COACHING:

Broadstone Leisure Centre – Queen Elizabeth Centre – Potterne Park

David Lloyd Ringwood – Wimborne Minster Tennis Club



# CONCEPT & *Inspiration*

## Where Ideas Take Root

- Quickly becoming the fastest growing sport in the UK.
- Padel grew by 116% from 2022 to 2023.
- The LTA projects a substantial increase in players, from 90,000 in 2023 to over 600,000 by 2026, while the number of courts is expected to rise from 350 to over 1,000 by 2026.
- Pickleball is the fastest growing sport for the 4<sup>th</sup> consecutive year in the USA, over the last 3 years it has growth of 311%.
- Pickleball England has seen 65% growth in 2024.

## Why?

- does the priority seem to be children?
- are young adults, adults and our senior residents not looked after?



Obesity - we need to do our bit.

Family Time - Families can play both sports together as they are both sports are levellers. Parents can also play whilst the children play in the park (Skate Park, Muga, The Green).

A sport in the town that caters for all ages from 4 to 104.



# THE *Courts*

## Padel & Pickleball Courts

PADEL: 20m x 10m

PICKLE: 13.41m x 6.09m



## Visuals

Pickleball Courts

Padel Court

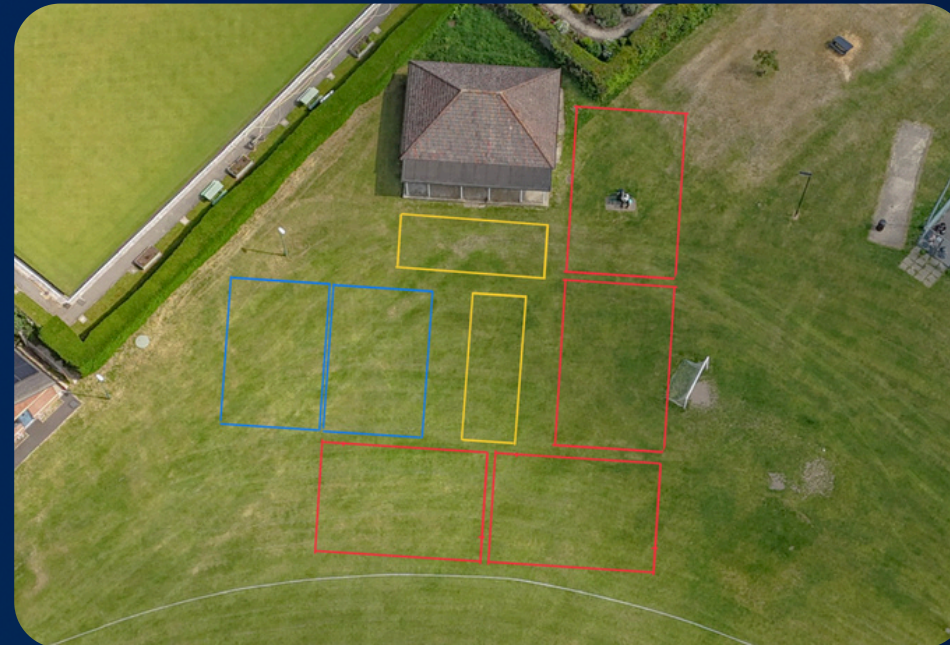
Padel Courts with Canopy



# A BIRDS EYE *View*

## Carvers Masterplan

Club House - make use of this under used building and make necessary improvements.  
Some amendments to the masterplan.



Red: Padel court  
Blue: Pickleball court  
Yellow: Patio area

## Amenities

- 2 Pickleball Courts
- 2 Padel Courts
- 4 Padel Courts with Canopy
- Patio Area
- Club House



# TARGET Market

## So who is Padel & Pickleball for?

Padel is great for all ages; it's not power dominant and caters to ALL levels of play. With limited racket skills players can quickly engage in dynamic and fun rallies, using the court's surroundings. The sport is always played in doubles, which makes it a very social activity and therefore ideal for the entire family.

Pickleball is also great for all ages; a fun sport that combines elements of badminton, tennis, and table tennis. Played both indoors or outdoors on a badminton-sized court and a slightly modified tennis net. Two or four players use solid paddles made of wood or composite materials to hit a perforated polymer ball, over a net.

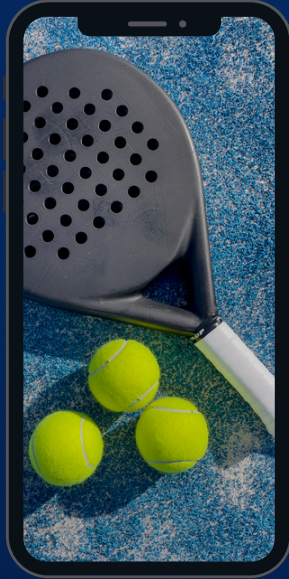


## Summary

As these sports can be played by all ages we are offering a facility to our residents that involves the whole family from young children through to nan and grandad.

Having both sports gives us a better chance of creating a successful club and somewhere families want to meet and keep fit.





# SWOT *Analysis*



Competition: Poole.

Walking/Cycling distance.

Town Centre location.

A Council that cares for its residents.

Dedicated club focusing on Padel & Pickleball.

Qualified Coaches.

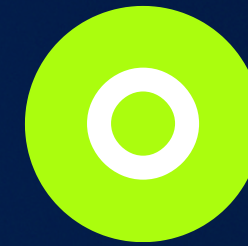


Limited Parking: the tennis club suffered because of this.

Relying on the immediate community can be risky if new competitors emerge.

Seasons: Not having a cover will result in reduced play in winter which will effect viability.

Limited marketing budget.

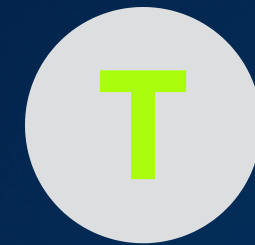


Both are experiencing rapid growth in popularity so a great time to attract and retain players without a high membership fee!

Pay & Play: an opportunity for people who cant afford a private club.

Collaborate with local schools, community centers, or other organisations to offer lessons and events.

Community Programs:  
Offering discounted rates for community groups, hosting free clinics, or partnering with local charities can build goodwill and attract new members.



David Lloyd: although a private club they will still be competition.

Cost: depends on rent, interest on loan, sinking fund as we want to make it affordable to all.

Seasonal fluctuations in attendance:  
more popular during certain seasons, leading to inconsistent member visits and potential cash flow challenges during off-peak periods.



# FINANCES

## Cost:

Padel Court: £50,000

Padel Canopy: £20,000

Pickleball Court: £30,000

Pavilion: £20,000

## Financing:

### Option 1

Ringwood Town Council take out potential finance with the LTA currently offered at 0% interest. A rental figure is agreed to cover the loan, maintenance, utilities and sinking fund. Summary: RTC responsibility with me as a tenant.



### Option 2

Ringwood Town Council offer a 25/30 year lease at a peppercorn rent, the club arrange the necessary finances to build, maintain and keep the club up together.

We would ask if we could apply for any 'CIL' money or any other grants to help with the original outlay. Summary: I take full responsibility and council get credit for providing a facility for free (WMTC example).

## Fees:

Pay & Play: £5/7 (cover)pp (peak) £5pp (off peak). Pickleball: £7 per court

### Membership:

Junior: £15pcm = free courts 3.00pm - 5.00pm (Monday to Friday term time). Discounted coaching, open sessions and equipment.

Silver: £25pcm = 1 booking p/w discounted courts, coaching, open sessions and equipment.

Gold: £35pcm = 3 bookings p/w, discounted coaching, open sessions and equipment.

### Coaching Sessions:

Coaching will be offered to both Children & Adults.

NB: DL, WHLC & PicklePad all require membership to play. EDLTC in Poole is the nearest P&P club.

### Grants & Funding:

If we can create this with as little debt as possible we can pass on savings to the local residents by offering cheaper sessions.



# LET'S RALLY *Together*

Thank you for your time, please  
feel free to ask any questions....

Presented by :

**Darren Loose**

Phone :

**07834 165778**

Email :

**[darrenloose@me.com](mailto:darrenloose@me.com)**





## RECREATION, LEISURE & OPEN SPACES COMMITTEE

2<sup>nd</sup> July 2025

### Bench sponsorship request

1. Introduction and reason for report

- 1.1. A member of the public has requested that a bench be installed close to the Muslim graves in the Cemetery and has offered to cover the cost. Officers seek policy decisions from members.

2. Background information and options

- 2.1 In the past, the Council accepted a significant number of offers to sponsor benches in the “new section” of the Cemetery. This is why there exists a row of benches along the boundary. Because these occupy valuable space, are little-used and cannot now be moved without causing upset, further offers of this kind have, for several years, been politely declined.
- 2.2 Recently, the buyer of the rights to a grave in the Muslim section asked for a bench to be installed in that area (where there are none at present). There was some discussion about cost and the prospective buyer expressed some desire to source a cheaper alternative to the design proposed by officers.

3. Issues for decision and any recommendations

- 3.1 Should the specific bench proposed be provided (i) in any event or (ii) only if a sponsor is willing to cover the cost?**
- 3.2 Should the choice of size, materials and design of the bench be left to the sponsor, delegated to officers or determined in some other way?**
- 3.3 If the bench is sponsored (i) should the sponsor be allowed to fix a memorial plaque to it subject to approval of the size and wording by the Town Clerk; and (ii) should some time limit be set after which the Council is free to remove the plaque and/or bench?**
- 3.4 Do members wish their answers to the foregoing questions to be constituted as a general policy to be applied by officers to any and all bench sponsorship requests at the Cemetery until further notice or for such requests in future to be brought to this committee for individual decision?**

For further information, contact:

Christopher Wilkins, Town Clerk  
Direct Dial: 01425 484720  
Email: [chris.wilkins@ringwood.gov.uk](mailto:chris.wilkins@ringwood.gov.uk)

## Current Projects Update



No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
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## Full Council

No live projects

## Planning Town &amp; Environment Committee

PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks due to be carried out June 2025 and annual flail in August 2025, followed by annual stream clearance by volunteers. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Working with NFDC and HCC to move the project forward. Consultation with stakeholders to be arranged, prior to wider public consultation.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed. Results of asbestos survey on brick shelters now known. Awaiting repairs to Southampton Road shelter.	Review of Council owned bus shelters.		£1081 allocated from RTC CIL funds.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.

## Policy &amp; Finance Committee

PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	The house and garden have been re-furbished and the letting agents are arranging a new tenancy. Safety certificates are awaited.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.

## Recreation, Leisure &amp; Open Spaces Committee

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. The panel appointed to consider alternative developments met on 4th June.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.

RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	The permit surrender application and associated report and forms has been submitted to Environment Agency.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each. Yet to be settled
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors are preparing the documents required to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS23	North Poulner Play Area skate ramp request	Completed	The official opening of the new facility was held on 29 May.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24). Staff time only
RLOS25	Open Spaces Management Review	Commenced September 2024 Completed June 2025	The task and finish group presented its final report at the RLOS meeting on 4th June and its documents were approved.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	Staff time only
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	Work has started and is expected to be finished before the start of the schools' summer holiday. Staff are planning a week of special activities.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (90% from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS27	Carvers Clubhouse Solar Panels	Commenced Nov. 2024. Completed May 2025	Installation has been completed and the handover documents received.	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Town Clerk	£18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.
RLOS29	Additional gate at North Poulner Play Area	Commenced May 2025	External funding fully covering the cost received and order placed.	Installation of a pedestrian gate at the one entrance (of three) presently without one	Town Clerk	£425. Application made to Cllr Thierry for funding from one of the discretionary funds available to him as a district and county cllr.

**Staffing Committee**

None

**E**

## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
None							
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Cyber Essentials	Reviewing our IT equipment, software, policies and operations with a view to acquiring Cyber Essentials qualification	Town Clerk	Discussed at committee on 21st May	Initial research commenced	Unknown	To be decided
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	Silver Jubilee Garden benches replacement	Replacing all benches at the Silver Jubilee Garden with more attractive (but floodwater-resistant models)	None	None	Need identified. Awaiting funding.	Unknown	To be decided
	Silver Jubilee Garden bridge re-painting	Re-painting the footbridge leading to the Garden.	Town Clerk	Clarification of responsibility requested from HCC	Need identified and quote obtained but legal responsibility remains to be clarified.	c. £5,000	To be decided
	War Memorial Garden benches replacement	Replacing the wooden benches with commemorative steel models of the same kind as those recently installed	Town Clerk	None	Need identified. Awaiting funding.	c. £4,000	To be decided
	Bickerley tree-planting	Planting a row of trees alongside the through path	None	None	Need identified. Awaiting funding.	Unknown	To be decided
<b>Staffing Committee</b>							
None							

## Closed Projects Report

No.	Name	Description	Outcome	Notes
<b>Full Council</b>				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
<b>Planning, Town &amp; Environment Committee</b>				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTE5	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
<b>Policy &amp; Finance Committee</b>				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted



PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance
RLOS28	Skate Park Picnic Tables	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	Completed in Spring 2025	Third picnic table added near tennis courts. Part funded by Ringwood Carnival.

### Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22