

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

27th February 2025

A meeting of the above Committee will be held on **Friday 7th March 2025** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 7th February 2025

5. PLANNING APPLICATIONS

To consider applications and to note applications determined under delegated powers (*Report A*)

6. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place and Meeting House Lane (24/11105)
- v) Snails Lane (25/10114)

7. NEW FOREST DISTRICT COUNCIL LOCAL PLAN REVIEW

To consider draft response to NFDC's consultation on the 'Issues and Scope document' and approve for submission (deadline 4th April 2025)(*Report B – to follow*)

8. NEW FOREST NATIONAL PARK AUTHORITY LOCAL PLAN REVIEW

To consider draft response to the consultation on the scope of the New Forest National Park Local Plan Review (deadline 18th March 2025)(*Report C*)

9. PROJECTS (current and proposed)

To consider the officers' report (*Report D*), receive any verbal updates and agree next steps where necessary

10. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Glenys Turner (Vice Chairman)
Cllr Luke Dadford
Cllr Gareth Deboos
Cllr Mary DeBoos
Cllr Rae Frederick (ex-officio)
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Becci Windsor

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

Permission (1)	Recommend Permission, but would accept planning officer's decision
Refusal (2)	Recommend Refusal, but would accept planning officer's decision
Permission (3)	Recommend Permission
Refusal (4)	Recommend Refusal
Officer Decision (5)	Will accept planning officer's decision

Number	Name	Address	Proposal	Dead line	Recommendation Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision
24/01143FUL	Mr & Mrs Paul	Fir Tree Cottage, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Replacement dwelling and garage; formation of new vehicular access (AMENDED PLANS) view online here	20.3	
25/10069	Tesco Stores Ltd	Tesco Express Supermarket, 1 Butlers Lane, Poulner, Ringwood. BH24 1UB	Installation of a new plant within service yard area with fence enclosure, and 3 no. new AC units (Retrospective) view online here	7.3	
25/10107	Ms James	3, Hiltom Road, Ringwood. BH24 1PW	Proposed single storey extensions at side and rear; replacement porch; detached garage and log cabin/outbuilding view online here	7.3	
25/10108	Bisterne Estate - Bisterne Estate	Lake Farm, Long Lane, Upper Kingston, Ringwood. BH24 3BX	Replacement dwelling following demolition of existing (Outline application with all matters reserved) view online here	7.3	
25/10112	Wilkins - Ringwood Town Council	Ringwood Town Football and Social Club, Long Lane, Ringwood. BH24 3BX	Variation of conditions 2 and 3 of application 21/11170 to allow for inclusion of a water storage tank and change in design including roof tiles, fenestration and signage alterations. view online here	14.3	
25/10114	Gladman - Gladman Developments Limited	Land off, Snails Lane, Blashford, Ellingham, Harbridge & Ibsley. BH24 3PG	Full planning application for the demolition of existing outbuildings and the erection of 140 dwellings (including affordable housing), public open space (including alternative natural recreational greenspace), SuDs, landscaping, access and associated works view online here	13.3	

25/10116	Mr. Somani	39 Northfield Road, Ringwood. BH24 1LT	Conversion of an existing detached garage to provide ancillary accommodation view online here	14.3	
25/10120	Mr Moody	Gouldings Farm, Salisbury Road, Ringwood. BH24 3PA	Siting of a mobile home for use as a temporary rural workers dwelling (Retrospective) view online here	21.3	
25/10129	Mr & Mrs. Luton	Monks Hatch, 30 Lynes Lane, Ringwood. BH24 1EH	Single storey extension; replacement garage. view online here	14.3	
					<u>Applications considered under delegated powers:-</u>
TPO/25/0047	Mr Littman	1 Yewtree Gardens, Ringwood. BH24 1NR	Sycamore - Reduce	4.3.25	12.2.25: P(1) Recommend permission, but would accept the Tree Officer's decision.
TPO/25/0054	Mrs Strassheim	3, Sycamore Court, Lin Brook Drive, Ringwood. BH24 3LU	Oak x 2 Reduce	4.3.25	12.2.25: P(1) Recommend permission, but would accept the Tree Officer's decision.



**New Forest National Park Authority Local Plan Review
February 2025**

Comments Form

**Consultation on Scope of the New Forest National Park Local
Plan Review**

(Reg 18 Part 1)

This comments form relates to the review of the emerging Local Plan for the New Forest National Park following the adoption of the previous document in 2019. The consultation period will be open for 6 weeks from **Tuesday 4 February 2025 until Tuesday 18 March 2025**. Before completing this form please take the opportunity to read the 'Direction of Travel' document (702/25) available here: [New Forest National Park Authority Meeting 23/01/25 - New Forest National Park Authority](#) and returning it to the Policy Team by email via policy@newforestnpa.gov.uk.

Or by post to:

Policy Team
Lymington Town Hall
Avenue Road
Lymington
SO41 9ZG

Comments need to be received by 5pm Tuesday 18 March 2025

To keep up to date on this consultation and others relating to the local plan review please visit our consultations page here: [Consultations - New Forest National Park Authority](#).

Please write your comments in the sections provided below

*Before providing us with your comments, please ensure you have read and consulted the [‘Direction of Travel’](#) Document.

1. Introduction

n/a Please comment below:

2. Strategic policies & development principles

Q1 Do you consider the current Local Plan Vision is still broadly appropriate? Please comment below:

Yes

Q2 Do the existing Strategic Objectives still represent the main considerations for development in the National Park? Please comment below:

Yes

Q3 Is the Spatial Strategy the most sustainable way to deliver new development over the next 20 years? Please comment below:

Yes

3. The natural environment

Q4 Do you consider the current Local Plan policies on the natural environment still broadly align with national policy? Please comment below:

Yes

Q5 Are there any additional key issues that we may have missed? Please comment below:

No

Q6 Do you have views on the planning policy approach to climate change and are there areas we should look to go further on? Please comment below:

Policies should include greater reference to the design and construction of any buildings (and extensions to the same) to ensure that they are insofar as possible carbon neutral and demonstrate high levels of energy efficiency. This should include a policy that encourages electric car charging points for example.

Q7 How can we use local planning policies to protect the relative tranquillity of large areas of the New Forest National Park? Please comment below:

By minimising new developments, particularly of commercial uses that are not compatible with the strategic objectives.

4. Protecting and enhancing the historic and built environment

Q8 Do you consider the current Local Plan policies on the historic and built environment still broadly align with national policy? Please comment below:

Yes

Q9 Are there any additional key issues that we may have missed? Please comment below:

No

5. Vibrant Communities (including housing)

Q10 Pending the conclusions of the current evidence base work on local housing needs, what do you consider to be the best approach to meeting needs in a way that is compatible with the statutory National Park purposes? Options include site allocations, revisions to the Defined Village boundaries and other alternatives that will be tested through the Sustainability Appraisal/SEA process. Please comment below:

RTC does not consider it appropriate to comment other than to assert that we do not consider that any area within the Parish should be included.

Q11 Should the revised Local Plan identify specific settlements where rural exception sites would be supported in principle? Please comment below:

RTC does not consider it appropriate to comment other than to assert that we do not consider that any area within the Parish should be included.

Q12 Do you agree with our intentions to retain policies focusing on commoners' dwellings and Estate workers' dwellings? Please comment below:

Yes

Q13 What is the best policy approach to protecting the character of the National Park from incremental change from proposals for replacement dwellings, extensions to dwellings and outbuildings? Please comment below:

Existing policies appear to be effective in this regard and should be retained.

Q14 Are there any additional key issues that we have missed? Please comment below:

No

6. Local economy

Q15 Do you consider the current Local Plan policies on the local economy still broadly align with national policy? Please comment below:

Yes

Q16 Are there any additional key issues that we may have missed? Please comment below:

No

Q17 Do you have views on the planning policy approach to the range of uses within the defined shopping areas of the National Park? Please comment below:

No

Q18 Do you support our proposed approach to campsite development and continued use of Article 4 Directions? Please comment below:

Yes

Q19 What should be the local planning policy approach to the impacts of national permitted development rights on the local economy (e.g., office to residential)? Please comment below:

We do not propose to comment.

7. Sustainable transport and access

Q20 Do you consider the current Local Plan transport policies still broadly align with local and national policy? Please comment below:

Yes

Q21 Are there any additional key issues that we may have missed? Please comment below:

No

Q22 Do you have views on whether the current transport policies adequately respond to the climate emergency? Please comment below:

Yes

Q23 Do you support the current cycle and car parking standards, or consider that they should be reviewed to support sustainable transport? Please comment below:

We support the current principles.

Current Projects Update

D

No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
Full Council						
FC1	Long Lane Football Facilities Development	In progress (legal and financial aspects only outstanding)	The artificial turf pitch and the new pavilion are both now completed and in use. The old pavilion has been demolished. A formal opening ceremony/open day took place on 1st November.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
Planning Town & Environment Committee						
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 19/06/24, annual flail was carried out in August and stream clearance by volunteers on 3 October. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE6	Shared Space Concept - Thriving Market Place	In progress	£10,000 released by NFDC from UKSPF to undertake options appraisal/feasibility study. Project Brief agreed and HCC instructed to carry out work outlined in Brief. Members received an informal briefing on draft proposals on 25/09/2024, prior to consultation with stakeholders.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed.	Review of Council owned bus shelters.		No agreed budget
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC. Planning application approved (23/11081). Works on site commenced.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation in first quarter of 2025 yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
Policy & Finance Committee						
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Vacant possession has been recovered. The planned refurbishment prior to re-letting has been delayed by a damaging break-in.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.
Recreation, Leisure & Open Spaces Committee						
RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)

RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. A panel has been appointed to consider alternative developments when officer time is available.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	The permit surrender application and associated report and forms has been submitted to Environment Agency.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each. Yet to be settled
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors have been instructed to implement an agreement to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The costs are now clearer and the funding arrangements were agreed at the P&F meeting on 18th September.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24). Staff time only
RLOS25	Open Spaces Management Review	Commenced September 2024	The task and finish group has agreed a list of sites and considered practical information about these. Preparation of reports for each site is now in hand.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	A public tender for the main elements is under way.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£68,072 (90% grant from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS27	Carvers Clubhouse Solar Panels	Commenced Nov. 2024	The contract award decision was made by the P&F committee on 20th November. Installation has been booked with the contractor.	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Town Clerk	£18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.
RLOS28	Skate Park Picnic Tables	Commenced November 2024	Benches now received and awaiting installation.	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	TBA	Est. £3,000. £750 grant received from Carnival Club. Balance TBA

Staffing Committee

None

D

Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
Full Council							
	None						
Planning Town & Environment Committee							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
Policy & Finance Committee							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
Recreation, Leisure & Open Spaces Committee							
	None	(Current projects expected to absorb available resources for several years)					
Staffing Committee							
	None						

Closed Projects Report

D

No.	Name	Description	Outcome	Notes
Full Council				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
Planning, Town & Environment Committee				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTE5	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Maret Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1				
Policy & Finance Committee				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023	

PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025
------	--------------------	---	---------------------------

Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance

Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22