

Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT
Tel: 01425 473883
www.ringwood.gov.uk

PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

2nd January 2025

A meeting of the above Committee will be held on **Friday 10th January 2025** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.

Mr C Wilkins
Town Clerk

AGENDA

1. PUBLIC PARTICIPATION

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

4. MINUTES OF THE PREVIOUS MEETING

To approve as a correct record the minutes of the meeting held on 6th December 2024

5. PLANNING APPLICATIONS

To consider applications and to note application determined under delegated powers (*Report A*)

6. PROPOSED MINOR AMENDMENTS TO RINGWOOD NEIGHBOURHOOD PLAN (RNP)

To consider the report (*Report B*) and proposed modifications to RNP therein

7. STRATEGIC SITES

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place and Meeting House Lane (23/11255)
- v) Snails Lane

8. PROJECTS (current and proposed)

To consider the officers' report (*Report C*), receive any verbal updates and agree next steps where necessary

9. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email jo.hurd@ringwood.gov.uk.

Committee Members

Cllr Philip Day (Chairman)
Cllr Glenys Turner (Vice Chairman)
Cllr Luke Dadford
Cllr Gareth Deboos
Cllr Mary DeBoos
Cllr Rae Frederick (ex-officio)
Cllr Janet Georgiou
Cllr Peter Kelleher
Cllr James Swyer
Cllr Becci Windsor

Officers

Jo Hurd, Deputy Town Clerk
Nicola Vodden, Office Manager

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|-----------------------------|---|
| Permission (1) | Recommend Permission, but would accept planning officer's decision |
| Refusal (2) | Recommend Refusal, but would accept planning officer's decision |
| Permission (3) | Recommend Permission |
| Refusal (4) | Recommend Refusal |
| Officer Decision (5) | Will accept planning officer's decision |

| Number | Name | Address | Proposal | Dead line | Recommendation Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision |
|------------------|--|--|---|----------------------|---|
| 24/01200FU LL | Mr and Mrs Heron | Meadow Cottage, Hangersley Hill, Hangersley, Ringwood. BH24 | Single storey extension; alteration to single storey utility roof; alteration to window view online here | 27.12 – extn to 10.1 | |
| 24/01362FU LL | Mr & Mrs Wheeler | Christmas Tree Farm, Hangersley Hill, Hangersley, Ringwood. BH24 3JR | Replacement dwelling; outdoor pool; garage; outbuilding; demolition of existing dwelling view online here | 28.01 | |
| 24/11044 | Curtis Banks Group Limited | 33 High Street, Ringwood. BH24 1AD | Partial re-construction of rear elevation (part retrospective) view online here | 27.12 extn to 10.1 | |
| 24/11060 | Hutchings | Avonmead, 16 Salisbury Road, Ringwood. BH24 1AS | External alterations and addition of porch roof associated with conversion of existing garden room into garden annex view online here | 10.1 | |
| 24/11087 | Mr Alam - Masala | 9 Meeting House Lane, Ringwood. BH24 1AY | Erection of screening chimney (Retrospective) view online here | 17.1 | |
| 24/11094 | Ringwood County Junior School | Ringwood County Junior School, Hightown Road, Ringwood. BH24 1NH | Removal and replacement of existing timber cabins with permanent building view online here | 10.1 | |
| 24/11105 | c/o agent - Halo Developments (UK) Ltd | 2, Market Place, Ringwood. BH24 1AW | Part-demolition, refurbishment, alteration and change of use of No. 2 Market Place to create commercial floorspace (Use Class E) and 11no. residential dwellings (Use Class C3); demolition of car wash building and erection of 1no. residential dwelling; | 10.1 | |

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|---------------|-----------------|---|---|------|--|
| | | | provision of associated landscaping, car and cycle parking spaces and associated works view online here | | |
| 24/11115 | Mr & Mrs Taylor | Carlisle House, 118 Northfield Road, Ringwood. BH24 1SU | Rear extension at ground and first floor level view online here | 17.1 | |
| 24/11122 | KAMM Group | Bridge House, 21 West Street, Ringwood. BH24 1DY | Remediation works to parapet wall on the rear extension (Application for Listed Building Consent) view online here | 17.1 | |
| 24/11123 | KAMM Group | Bridge House, 21 West Street, Ringwood. BH24 1DY | Install wooden gates to vehicular access (Application for Listed Building Consent) view online here | 17.1 | |
| | | | | | <u>Applications considered under delegated powers:-</u> |
| CONS/24/05 80 | Mrs Christopher | 27 Woodstock Lane, Ringwood. BH24 1DT | Conifer x 1 Reduce Bay x 1 Fell | | 10.12.24: P(1) Recommend permission, but would accept the Tree Officer's decision. |

REPORT – PLANNING, TOWN & ENVIRONMENT COMMITTEE – 10 JANUARY 2025

Proposed Minor Amendments to Ringwood Neighbourhood Plan (RNP)

1. INTRODUCTION

- 1.1 This report follows a discussion at the last meeting of the Committee held on 6 December 2024 (P/6377 refers).
- 1.2 Following the decision by New Forest District Council Planning Committee to approve planning application 21/11723 for development of the strategic site off Moortown Lane contrary to six RNP policies, some minor amendments have been proposed by the RNP team.
- 1.3 Government guidance states that minor amendments can be made by Local Planning Authorities (LPAs) at the request of a qualifying body (the Town Council in this case). As monitoring and review of NPs can be continual, there is no requirement to wait until a LPA Local Plan has been updated for minor amendments to be made, or for the formal five yearly review cycle. There is no regulatory requirement for the Council to consult with the LPAs before proposing minor amendments, but the amendments would not be ‘made’ until the LPAs agree them formally.
- 1.4 The Government guidance notes on NPs state the following:
- “Minor (non-material) modifications to a neighbourhood plan or order are those which would not materially affect the policies in the plan or permission granted by the order. These may include correcting errors, such as a reference to a supporting document, and would not require examination or a referendum.”*
- and
- “Minor (non-material) updates to a neighbourhood plan or Order would not materially affect the policies in the plan or permission granted by the Order. A local planning authority may make such updates at any time, but only with the consent of the qualifying body. Consultation, examination and referendum are not required.”*
- 1.3 It is considered that the proposals outlined below do not materially modify any policy and seek merely to clarify definitions.

2. PROPOSED MODIFICATIONS

- 2.1 The first proposed modification is to **Policy R5: Smaller Housing**. This policy states:

“Provision should be made for small dwellings with one and two bedrooms, in schemes of residential development where this can be achieved without detriment to the amenities and the character of the surrounding area and neighbouring properties. The number of small dwellings should be greater than 50% of the total in schemes of five or more dwellings.”

The proposed amendment seeks to clarify the meaning of ‘small dwellings with one or two bedrooms’. It is proposed that the policy is amended in accord with either Option 1 or Option 2 below. The proposed amendment is shown in red and underlined:

Option 1:

“Provision should be made for small dwellings with one and two bedrooms, in schemes of residential development where this can be achieved without detriment to the amenities and the character of the surrounding area and neighbouring properties. Small dwellings may be apartments or bungalows, but where there are rooms on a separate floor to the main living space, all these rooms will count as bedrooms unless they are less than 4.64m² floor area, which is the minimum sleeping accommodation size required under the mandatory ‘Houses in Multiple Occupation’ regulations. The number of small dwellings should be greater than 50% of the total in schemes of five or more dwellings.”

As background, the minimum sleeping accommodation size required under the Houses in Multiple Occupation regulations is 4.64m² for one child under 10 years of age, 6.51m² for one person over 10 years of age and 10.22m² for two persons over 10 years of age.

Option 2:

“Provision should be made for small dwellings with one and two bedrooms, in schemes of residential development where this can be achieved without detriment to the amenities and the character of the surrounding area and neighbouring properties. A bedroom is defined as any room on a separate floor to the main living space (i.e. kitchen/dining/lounge areas) that is not a bathroom, a toilet or a landing area. The number of small dwellings should be greater than 50% of the total in schemes of five or more dwellings.”

- 2.2 The second proposed amendment is to **Policy R8: Building for a Healthy Life**. This policy states:

“All development with a residential component of 10 or more dwellings should apply the Building for a Healthy Life (BHL) design assessment tool (or equivalent methodology) to inform the design proposals, based on a traffic light system of scoring. As a guide, development should seek to achieve a score of no ‘reds’, design out all ‘ambers’ and achieve a majority of ‘greens’.

A Building for a Healthy Life Assessment should be included within the Design and Access Statement and submitted with the application.”

Some councillors and members of the RNP team recently attended a Building for a Healthy Life training session, so now have a better understanding of how this tool can be effectively used.

The proposed change is to the last sentence:

“A Building for a Healthy Life Assessment should be carried out by the applicant in collaboration with the LPA and RTC, included within the Design and Access Statement and submitted with the application.”

- 2.3 The final proposed amendment is to the **Foreword** of the RNP to provide an option for additional guidance documentation to be provided to assist with the application of policies. For example, a worked example of a Building for a Healthy Life assessment could be provided.

It is suggested that the following wording be added under the heading of “How will we deliver the Vision?” on page 4.

“Ringwood Town Council, as the qualifying body, may, from time to time, generate or update guidance documents to assist applicants, residents, LPA officers and others to understand better how policies would be implemented.”

3. RECOMMENDATION

- 3.1 Members are asked to consider the proposed modifications outlined above and, if agreed, direct officers to submit the request to both New Forest District Council and New Forest National Park Authority (the LPAs) to give a view as to whether these can be treated as minor modifications and changes made. Also, if agreed, which option is favoured for the proposed revision to Policy R5.

For further information, please contact:

Jo Hurd, Deputy Town Clerk
01425 484721
Jo.hurd@ringwood.gov.uk

or

Cllr Gareth DeBoos
07904 195605
cldr.g.deboos@ringwood.gov.uk

References

<https://neighbourhoodplanning.org/toolkits-and-guidance/how-to-implement-monitor-and-review-your-made-neighbourhood-plan/>

<https://www.gov.uk/guidance/neighbourhood-planning--2>

<https://www.ringwood.gov.uk/admin/resources/admin/ringwood-neighbourhood-plan.pdf>

<https://commonslibrary.parliament.uk/does-the-law-set-a-minimum-bedroom-size-in-england/>

Current Projects Update

C

| No. | Name | Status | Recent developments | Description and notes | Lead Officer/Member | Financing |
|--|--|--|---|---|-------------------------------------|--|
| Full Council | | | | | | |
| FC1 | Long Lane Football Facilities Development | In progress (scheduled for completion in 2024) | The artificial turf pitch and the new pavilion are both now completed and in use. The old pavilion has been demolished. A formal opening ceremony/open day took place on 1st November. | A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community. | Town Clerk | The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term). |
| Planning Town & Environment Committee | | | | | | |
| PTE3 | Crow Stream Maintenance | Annual recurrent | Spraying of stream banks undertaken 19/06/24, annual flail was carried out in August and stream clearance by volunteers on 3 October. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow. | Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding | Deputy Town Clerk | Budget of £1,000 funded by transfer from earmarked reserve |
| PTE6 | Shared Space Concept - Thriving Market Place | In progress | £10,000 released by NFDC from UKSPF to undertake options appraisal/feasibility study. Project Brief agreed and HCC instructed to carry out work outlined in Brief. Members received an informal briefing on draft proposals on 25/09/2024, prior to consultation with stakeholders. | Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC. | Deputy Town Clerk | HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme. |
| | Greening Ringwood | In progress | Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024. | Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed. | | £50 signing up fee funded from General Reserve. |
| | Bus Shelters | In progress | HCC framework contractor has completed survey of shelters free of charge. Action Plan prepared. | Review of Council owned bus shelters. | | No agreed budget |
| Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee: | | | | | | |
| | Crow Lane Footpath | In progress | Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025. | New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane | Hampshire CC | Developers contributions |
| | Railway Corner | In progress | Project supported by RTC. Planning application approved (23/11081). Works on site commenced. | Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way. | Ringwood Society | No financial implications. |
| | Memorial Bench for Michael Lingam-Willgoss | In progress | Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed. | Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss. | Ringwood Carnival / Ringwood Rotary | No financial implications. |
| Policy & Finance Committee | | | | | | |
| PF5 | Poulner Lakes Lease | On hold | A report is being prepared for consideration at an upcoming meeting. | Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council | Town Clerk | Some provision for legal advice or assistance may be needed eventually. |
| PF11 | 92 Southampton Road | In progress (commenced March 2023) | Vacant possession has been recovered. The property will now be re-furnished so it can be re-let. | Reviewing the letting of this council-owned house | Town Clerk | The refurbishment will be funded from the buildings reserve. |
| PF12 | Base budget review | Commenced Feb. 2024 | Expected to conclude shortly with a report to committee about the cemetery budget and management issues. | A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings. | Finance Manager | No anticipated costs other than staff time. |
| Recreation, Leisure & Open Spaces Committee | | | | | | |

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| RLOS4 | Grounds department sheds replacement | In progress (Commenced design work in April 2021.) | Officers have consulted neighbours on the latest design. Biodiversity net gain options are being investigated ahead of a planning application. | A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house. | Town Clerk | Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19) |
| RLOS5 | Cemetery development | In progress (Commenced design work in April 2021. Aiming to complete by December 2024.) | Cancellation of this project is likely to be recommended following the cemetery base budget review (see PF12) | Planning best use of remaining space, columbarium, etc. | Town Clerk | Capital cost estimated at £37,500 will be met from a combination of earmarked reserves. |
| RLOS10 | Waste bin replacement programme | In progress (Commenced April 2020) | The final replacements in the current programme will be installed this autumn. Future needs will then be re-assessed. | Three-year programme to replace worn-out litter and dog-waste bins | Grounds Manager | Budget of £2,000 a year. |
| RLOS14 | Poulner Lakes waste licence | In progress | The permit surrender application and associated report and forms has been submitted to Environment Agency. | Arranging to surrender our redundant waste licence to avoid annual renewal fees | Town Clerk | One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each. Yet to be settled |
| RLOS21 | Poulner Lakes track maintenance | In progress (under discussion since Jan. 2021) | NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Officers have consulted the Anglers' Association about the proposal and are working to resolve the boundary discrepancies. | Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard. | Town Clerk | |
| RLOS23 | North Poulner Play Area skate ramp request | In progress (commenced Mar. 2023) | A 'half-pipe' has been identified as a likely cheaper and easier option. The costs are now clearer and the funding arrangements were agreed at the P&F meeting on 18th September. | A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it | Deputy Town Clerk | Yet to be quantified and agreed |
| RLOS25 | Open Spaces Management Review | Commenced September 2024 | The task and finish group has agreed a list of sites and considered practical information about these at a meeting on 13th November. | A strategic priority project to review the council's management of all its public open and green spaces | Town Clerk | Staff time only |
| RLOS26 | Carvers Development Phase 1 | Commenced Sept. 2024 | Work on formally designing and planning the project is under way. | Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting. | Town Clerk | £68,072 (90% grant from Veolia Environmental Trust and 10% from RTC's CIL reserve) |
| RLOS27 | Carvers Clubhouse Solar Panels | Commenced Nov. 2024 | The contract award decision was made by the P&F committee on 20th November. Officers have placed an order and are arranging the installation with the contractor. | Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs. | Town Clerk | £18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves. |
| RLOS28 | Skate Park Picnic Tables | Commenced November 2024 | Contribution of £750 offered by Ringwood Carnival Committee | Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair | TBA | Est. £3,000. £750 grant received from Carnival Club. Balance TBA |

Staffing Committee

None

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Proposed/Emerging Projects Update

| No. | Name | Description | Lead | Recent developments | Progress / Status Stage reached | Estimated cost | Funding sources |
|--|--|---|-------------|--|--|----------------|--------------------------|
| Full Council | | | | | | | |
| | None | | | | | | |
| Planning Town & Environment Committee | | | | | | | |
| | Roundabout under A31 | Planting and other environmental enhancements | | Area being used by National Highways for storage of materials during works to widen the A31. | Floated as possible future project | | |
| | Lynes Lane re-paving Rear of Southampton Road | Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches | | | Floated as possible future project Floated as possible future project | | |
| | Dewey's Lane wall | Repair of historic wall | | Re-build/repair options and costs are being investigated | Shelved as a TC project | | |
| | Signage Review | Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square | Cllr Day | | Floated as possible future project | | |
| | Crow ditch | Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane | | | | | Developers contributions |
| Policy & Finance Committee | | | | | | | |
| | Paperless office | Increasing efficiency of office space use | Cllr. Heron | Discussions with Town Clerk and Finance Manager | | | |
| Recreation, Leisure & Open Spaces Committee | | | | | | | |
| | None | (Current projects expected to absorb available resources for several years) | | | | | |
| Staffing Committee | | | | | | | |
| | None | | | | | | |

Closed Projects Report



| No. | Name | Description | Outcome | Notes |
|-----|------|-------------|---------|-------|
|-----|------|-------------|---------|-------|

Full Council

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| FC2 | Strategic Plan | Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022. | Completed in October 2022 | |
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Planning, Town & Environment Committee

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| | Pedestrian Crossings - Christchurch Road | Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl) | Completed by HCC | |
| | Cycleway signage and improvements | New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road | Completed by HCC | |
| | Carvers footpath/cycle-way improvement | Creation of shared use path across Carvers between Southampton Road and Mansfield Road | Completed by HCC | |
| | Replacement Tree - Market Place | New Field Maple tree to replace tree stump in Market Place. | Completed in January 2022 by HCC | |
| PTE4 | Climate Emergency | Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets. | Completed March 2023 | |
| | A31 widening scheme | Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds | Scheme completed by National Highways and road re-opened in November 2022. | |
| | SWW Water Main Diversion (associated with A31 widening scheme) | Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley. | Scheme completed by SWW in 2022. | |
| | Surfacing of Castleman Trailway | Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing. | Surfacing works completed by HCC early April 2022. | |
| | Bus Shelter Agreement | Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct. | Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023. | |
| PTE5 | Human Sundial | Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project. | Completed. | |
| PTE2 | Neighbourhood Plan | The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications. | Completed, but will be monitored and reviewed. | |
| PTE1 | | | | |

Policy & Finance Committee

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| PF1 | New Council website | Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations. | Completed | |
| PF2 | Greenways planning permission | Consideration of applying to renew planning permission for bungalow in garden previously obtained | Decided not to renew | |
| PF3 | Detached youth outreach work | To provide youth workers for trial of detached outreach work | Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20) | |
| PF4 | Review of governance documents | A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work. | Completed in July 2022 | All governance documents will now receive routine annual reviews. |
| PF6 | Health & Safety Management Support Re-procurement | Re-procuring specialist advice and support for discharge of health and safety duties | Completed in February 2023 | |
| PF7 | Financial Procedures Manual | Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures | Completed in September 2022 | Will be updated by Finance Manager as necessary |
| PF8 | Bickerley Legal Title | An application to remove land from the Council's title was made | Completed in October 2023 | Application successfully resisted |
| PF9 | Greenways office leases | The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite. | Completed in November 2022 | |
| PF10 | Councillors' Email Accounts | Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws. | Completed in August 2023 | |

Recreation, Leisure & Open Spaces Committee

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|--------|--------------------------------|---|--|---|
| RLOS1 | War Memorial Repair | Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after. | Completed in 2021-22 | |
| RLOS2 | Bickerley Tracks Repair | Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking. | Fresh gravel laid in 2021-22. | No structural change is feasible at present. |
| RLOS3 | Public open spaces security | Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles | Completed in 2021-22 | |
| RLOS6 | Community Allotment | Special arrangement needed for community growing area at Southampton Road | Ongoing processes adapted | Agreed to adopt as informal joint venture with the tenants' association |
| RLOS7 | Bowling Club lease | Renewal of lease that expired in April 2023. | Completed in July 2023 | New lease granted for 14 years. |
| RLOS8 | Ringwood Youth Club | Dissolution of redundant Charitable Incorporated Organisation | Completed in July 2023 | Charity removed from Register of Charities |
| RLOS9 | Aerator Repair | Major overhaul to extend life of this much-used attachment | Completed in 2021-22 | |
| RLOS11 | Ash Grove fence repair | Replacing the worn-out fence around the play area | Completed in 2021-22 | |
| RLOS12 | Van replacement | Replacing the grounds department diesel van with an electric vehicle | Suspended in 2023 | Van will be replaced in accordance with Vehicle & Machinery replacement plan |
| RLOS13 | Bickerley compensation claim | Statutory compensation claim for access and damage caused by drainage works | Completed March 2022 | Settlement achieved with professional advice |
| RLOS15 | Acorn bench at Friday's Cross | Arranging the re-painting of this bespoke art-work | Completed in 2021-22 | Labour kindly supplied by Men's Shed |
| RLOS16 | Town Safe | Possible re-paint of this important survival, part of a listed structure | Suspended indefinitely in September 2022 | Complexity and cost judged disproportionate to benefit |
| RLOS17 | Crow Arch Lane Allotments Site | The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane | Completed in November 2023 | |
| RLOS18 | Cemetery Records Upgrade | Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility. | Completed in 2021 | Cost £5,467. Further upgrades are needed to digitize the records fully |
| RLOS19 | Carvers Masterplan | Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features | Completed in 2024 but subject to implementation and review | Completed within the £6,000 budget. |
| RLOS20 | Detached youth outreach work | Trialling the provision of detached outreach work by specialist youth workers. | Completed in May 2022 | |
| RLOS22 | Bickerley parking problem | Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction | Closed off in September 2023 | Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem. |
| RLOS24 | Poulner Lakes circular path | HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use | Completed in May 2024 | RTC is now responsible for maintenance |

Staffing Committee

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|----|-----------------------------|--|----------------------|
| S1 | HR support contract renewal | Renewal of contract for the supply to the Council of specialist human resources law and management support | Completed in 2021-22 |
| S2 | Finance Staffing Review | Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms | Completed in 2021-22 |