

**PLANNING, TOWN & ENVIRONMENT COMMITTEE**

Dear Member

24<sup>th</sup> August 2023

A meeting of the above Committee will be held on **Friday 1<sup>st</sup> September 2023** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins  
Town Clerk

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**AGENDA**

**1. PUBLIC PARTICIPATION**

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

**4. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting held on 4<sup>th</sup> August 2023

**5. PLANNING APPLICATIONS**

To consider applications (*Report A*)

**6. RINGWOOD NEIGHBOURHOOD PLAN (RNP)**

To receive an update on the Ringwood Neighbourhood Plan

**7. STRATEGIC SITES**

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road
- iii) Land off Moortown Lane
- iv) 2 Market Place and Meeting House Lane

**8. APPEAL NOTICE**

To note an appeal has been submitted for planning application 22/11146 – 102 Northfield Road, Ringwood. BH24 1SU and consider whether to comment further (APP/B1740/W/23/3317967) (*Report B*) – [view grounds of appeal online here](#)

**9. BUS SHELTERS**

To consider the Deputy Town Clerk’s report (*Report C*) following a request for replacement/improvements at the last meeting

**10. PROJECTS** (current and proposed)

To consider the officers’ report (*Report D*), receive any verbal updates and agree next steps where necessary

**11. NFDC/NFNPA PLANNING COMMITTEE**

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk).

Committee Members

Cllr Philip Day (Chairman)  
Cllr Glenys Turner (Vice Chairman)  
Cllr Andrew Briers  
Cllr Luke Dadford  
Cllr Ingrid De Bruyn  
Cllr Gareth Deboos  
Cllr Mary DeBoos  
Cllr Rae Frederick  
Cllr Janet Georgiou  
Cllr Peter Kelleher  
Cllr James Swyer  
Cllr Becci Windsor

Officers

Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Office Manager

<b>Permission (1)</b>	Recommend Permission, but would accept planning officer's decision
<b>Refusal (2)</b>	Recommend Refusal, but would accept planning officer's decision
<b>Permission (3)</b>	Recommend Permission
<b>Refusal (4)</b>	Recommend Refusal
<b>Officer Decision (5)</b>	Will accept planning officer's decision

Number	Name	Address	Proposal	Dead line for comment	<u>Recommendation</u> <b>Permission (1)</b> Recommend Permission, but would accept planning officer's decision <b>Refusal (2)</b> Recommend Refusal, but would accept planning officer's decision (plus reasons) <b>Permission (3)</b> Recommend Permission <b>Refusal (4)</b> Recommend Refusal (plus reasons) <b>Officer Decision (5)</b> Will accept planning officer's decision
23/00655FU LL	Mr Bourn	Byways, Hightown Hill, Ringwood. BH24 3HG	Erection of a store/tack room, cladded storage container with open fronted tractor store, duck house and pond <a href="#">view online here</a>	29.8	
23/00924FU LL	Mr Sweeney	Forest Drove Cottage, Linford Road, Hangersley, Ringwood. BH24 3JN	Outbuilding <a href="#">view online here</a>	19.9	
23/00985FU LL	Mrs Courtiour	Forest Side, Forest Lane, Hightown Hill, Ringwood. BH24 3HF	Installation of roof lights <a href="#">view online here</a>	12.9	
23/01032Full	Mrs and Mr Olden	Springfield House, Hangersley Hill, Hangersley, Ringwood. BH24 3JN	Single storey and two storey extensions; raising of northern section of roof to match adjacent ridge height; creation of sunken garden; render; alterations to fenestration <a href="#">view online here</a>	20.9	

23/10564	HOMEWOOD - GREENE KING LTD	The Elm Tree, Hightown Road, Hightown, Ringwood BH24 3DY	RE-CONSULTATION: Landscaping alterations including new paving and paths to garden; garden walls (AMENDED REASON TO ADVERTISE) <a href="#">view online here</a>	7.9	
23/10565	HOMEWOOD - GREENE KING LTD	The Elm Tree, Hightown Road, Hightown, Ringwood BH24 3DY	RE-CONSULTATION: Landscaping alterations including new paving and paths to garden; dwarf gabion garden walls (Application for listed building consent) (AMENDED REASON TO ADVERTISE) <a href="#">view online here</a>	7.9	
23/10665	Ingledeew - Care Concern Group	Land Off, Hopclover Way, Ringwood. BH24 3FQ	Illuminated sign on brick plinth at site entrance to the care home; high level non-illuminated sign on main entrance gable of the care home building (Application for Advertisement Consent). <a href="#">view online here</a>	30.8	
23/10767	Punch Partnerships (PML) Limited	Lamb Inn, 2 Hightown Road, Ringwood. BH24 1NW	Conversion and alterations of the public house (sui generis) to create 6 no one bedroom flats and 1 no three bed house; demolition of modern rear extensions; utilising the existing access off Hightown Road; associated parking, hard & soft landscaping <a href="#">view online here</a>	1.9	
23/10802	Mr & Mrs Jakobsen	Cedarwood, 33 Seymour Road, Ringwood. BH24 1SQ	Single-storey rear extension; garage conversion; roof replacement/alterations; fenestration alterations; solar panels; roof lights: annex to rear of garden <a href="#">view online here</a>	15.9	
23/10821	Ms Tsourou - Danol Limited	New House, Market Place and 1-3 Strides Lane, Ringwood. BH24 1ER	Roof extension to accommodate x2no. flats; change of use of part of existing first floor and second floor from office to residential use; extension to existing building at 1 to 3 Strides Lane to accommodate 1 dwelling with parking court and landscaping <a href="#">view online here</a>	15.9	

23/10824	Mr. Tandon - Park Garage Group Plc	Moortown Filling Station, Christchurch Road, Ringwood. BH24 3AN	x2no. 60000 litre fuel tanks to replace the existing fuel tanks; relocation of the existing Jet Wash Machine; new retaining wall (relocation of the existing) <a href="#">view online here</a>	25.8	
23/10842	Mr Coombes - Ringwood School	Ringwood School, Parsonage Barn Lane, Ringwood. BH24 1SE	Existing building façade overclad with insulated brick slip system, replacement aluminium frame high-performance solar control & insulated window system, brise soleil solar shading system and flat roof insulated membrane high performance system as part of the school campus overall decarbonisation reduction master plan <a href="#">view online here</a>	8.9	
23/10862	Mr & Mrs Dingle	The Old Orchard, 55 Seymour Road, Ringwood. BH24 1SQ	Side extension to replace covered area; extension of existing attached garage and conversion into habitable space with new pitched roof and rooflights. <a href="#">view online here</a>	1.9	
23/10874	Regal Homes (South) Ltd	1 Highfield Road, Ringwood. BH24 1RF	Sever land and erect 1 No 2 bedroom bungalow with parking; demolish garage <a href="#">view online here</a>	15.9	
23/10885	White	37, Yarrow Lane, Crow, Ringwood. BH24 3FP	Single-storey rear extension <a href="#">view online here</a>	15.9	
23/10896	Ms Jeffries	13 Poplar Way, Ringwood. BH24 1UY	Single storey side extension <a href="#">view online here</a>	15.9	
23/10900	Mrs & Mr Eavis & Crozier	27, Fieldway, Ringwood. BH24 1QL	Alterations to roof; front and rear dormers; rooflights and single storey rear extension <a href="#">view online here</a>	15.9	
23/10909	Ms Brown	19 Clough's Road, Ringwood. BH24 1UU	Demolition of an existing conservatory; construction of an oak framed garden room attached to rear of dwelling <a href="#">view online here</a>	22.9	

23/10917	Mr Manrique	17, Waterloo Way, Ringwood. BH24 1FE	Conservatory to the rear <a href="#">view online here</a>	22.9	
23/01036TP O	Mr Dipinto	Greenslade Farm, Cowpitts Lane, Poulner Common, Ringwood. BH24 3JX	Prune group of mixed tree species trees (G1 on the plan) Fell 4 x English oak trees (Tree, 3, 4 and 6 on the plan) Prune 1 x Oak tree (Tree 1 on the plan) (Trees 3, 4 and 6 above are protected by TPO: 1216, all others are conservation area) <a href="#">view online here</a>	3.9	
TPO/23/0378	K Leak	122 Hightown Road, Ringwood. BH24 1NP	Purple Beech – Reduce <a href="#">view online here</a>	1.9	
TPO/23/0393	Mr Westcott	5 Forest Hills Court, Ringwood, BH24 1QR	Lime x 1 Reduce Hawthorn x 1 Reduce <a href="#">view online here</a>	7.9	

**From:** planning.appeals@nfdc.gov.uk  
**Sent:** 16 August 2023 10:31  
**To:** [REDACTED]  
**Subject:** Appeal received on 22/11146

**Please be cautious**

This email was sent outside of your organisation

An appeal has been submitted to the Planning Inspectorate in respect of the application detailed below. The appeal will be considered by means of Written Representations.

Application No: 22/11146

Planning Inspectorate Reference: APP/B1740/W/23/3317967

Site: 102 NORTHFIELD ROAD, RINGWOOD BH24 1SU

Description: Demolish existing bungalow and erect 4no. detached houses with new vehicular access and parking (revised scheme)

Reason(s) for refusal: The proposal would result in an overdevelopment of the site, by reason of the combined footprint of the dwellings and their overall bulk and massing, the uncharacteristically poor level of space around the dwellings, and the extensive areas of hard surface needed to provide access, parking and turning. Furthermore, despite the submission of a proposed landscaping scheme, the resultant balance between built form/hard surfacing on the site and soft landscaping and green areas within this tranquil green space, would unacceptably erode the character and appearance of the area. Consequently, the proposal would be contrary to the character and local distinctiveness provisions of Policy ENV3 of the Local Plan Part 1 and the Ringwood Local Distinctiveness Supplementary Planning Document.

By reason of the extensive glazing at first floor level and limited depth of the rear gardens to Plots 2 and 3, the garden curtilages of adjoining dwellings to the south would be directly overlooked, to the detriment of the residential amenity of occupiers of those adjoining dwellings. Furthermore, the small and shaded gardens proposed for future occupiers would offer a poor level of amenity to future occupiers of the new dwellings and are symptomatic of the overdeveloped form of the proposal. The proposal would therefore be contrary to the amenity related provisions of Policy ENV3 of the Local Plan Part 1 and paragraph 130(f) of the National Planning Policy Framework.

The recreational and air quality impacts of the proposed development on the New Forest Special Area of Conservation, the New Forest Special Protection Area and the New Forest Ramsar site would not be adequately mitigated, and the proposed development would therefore be likely to unacceptably increase recreational and air quality pressures on these sensitive European nature conservation sites, contrary to Policy ENV1 of the New Forest District Local Plan Part 1 and Policy DM2 of the Local Plan Part 2 Sites and Development Management Development Plan Document and the Council's Supplementary Planning Document - Mitigation Strategy for European Site.

To view the grounds of appeal please refer to the "Appeal Form" document attached to the case on our website:

[http://planning.newforest.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NEWFO\\_DCAPR\\_217958](http://planning.newforest.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=NEWFO_DCAPR_217958)

The Planning Inspectorate have an online appeals service which you can use to comment on this appeal at <https://acp.planninginspectorate.gov.uk>, these must be made by 19/09/2023.

If you prefer to write in, please write quoting the appeal reference to the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN to arrive no later than 19/09/2023.

Representations received after the deadline will not be accepted. The Planning Inspectorate will send copies of your letter to the Council and to the appellant.

**Application number:** 22/11146

**Site address:** 102 Northfield Road, Ringwood. BH24 1SU

**Proposal:** Demolish existing bungalow and erect 4no. detached houses with new vehicular access and parking (revised scheme)

**Date considered by RTC:** 6<sup>th</sup> January 2023

**Recommendation:** Refusal (4)

**Comments:** The Committee felt that the plans had even now not addressed the reasons for refusal for previous application 22/10368 (as per the NFDC decision noticed dated 26/05/2022). The proposal for 4 dwellings is overdevelopment of the site, with poor layout, resulting in overcrowding. There were concerns about overlooking and overshadowing of surrounding properties, particularly the properties to the rear and east. There were also concerns about the parking arrangements on site and note the parking provision has been reduced and consider this is now contrary to Parking Standards Policy. It was considered that the proposal would impact the highway with 4 properties using one access, close to two junctions. The Committee was surprised the Highways Authority raised no objection and requested a site meeting with the Highways Authority and the opportunity to discuss with them on-site what the Council considers the issues to be. Members were disappointed that the site had been cleared of all mature trees prior to submission of the application and preparation of the Ecological Impact Assessment.

**Decision made under delegated powers:** 13<sup>th</sup> February 2023

To accept the Planning Officer's decision to refuse the application without referral to Committee on the grounds of over-development, loss of residential amenity and Habitat Mitigation.



## PLANNING, TOWN & ENVIRONMENT COMMITTEE

1 September 2023

### Bus Shelters

#### 1. Introduction and reason for report

- 1.1 Following the presentation during the Open Session at last month's meeting, a decision is needed on any action to be taken to improve bus shelters in the Council's ownership.

#### 2. Background information and current status

- 2.1 At last month's meeting of this Committee, a resident from Poulner gave a presentation in relation to bus shelters in the area. She explained how the condition of the shelters and the ability to sit easily impact on the public's accessibility to public transport, which is also about health, wellbeing and reducing isolation. She asked the Council to consider replacing and improving the shelters, which would encourage people to use buses more.
- 2.2 Members wished to support improvements if possible, noting that costs were unknown and there was no budget currently available. It was noted that, whilst the presentation focussed on shelters in Poulner, the Council owns shelters throughout the town and all should be considered. It was agreed to review bus shelter provision at a future meeting.
- 2.3 The Council owns and is responsible for 8 shelters in the town, as follows:
- Eastfield Lane – polycarbonate bus shelter (near junction with Ash Grove)
  - Gorley Road – polycarbonate bus shelter (near local shopping centre)
  - Mansfield Road – brick bus shelter (near junction with Quomp)
  - North Poulner Road – brick bus shelter (near Poulner schools)
  - Salisbury Road (A338) – 2 x brick bus shelters either side of the road (near junction with Hurst Road)
  - Southampton Road – polycarbonate bus shelter (near junction with Gorley Road)
  - Meeting House Lane – polycarbonate taxi shelter (note the Council is not responsible for the bus shelters in Meeting House Lane)
- 2.4 A minimal amount of £200 is included in this Committee's budget for bus shelters. This would not cover the cost of replacing one polycarbonate panel.
- 2.5 The cost of a replacement shelter is unknown at this time. However, it should be noted that if any shelters are to be replaced, there would be additional costs such as demolition and disposal of existing; provision and installation of new; and licence for excavating the highway.
- 2.6 The cost of improvements, such as replacement polycarbonate panels; cutting back trees; and provision of bins could also be substantial.
- 2.7 Consideration will also need to be given to the amount of officer time required to, for example, investigate options; apply for relevant permissions; carry out improvements and undertake ongoing maintenance.

#### 3. Issue for decision

- 3.1 What action, if any, should be taken to improve bus shelters in the Council's ownership**

For further information, contact:

Jo Hurd, Deputy Town Clerk

Direct Dial: 01425 484721 Email: [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)

## Current Projects Update

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No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
<b>Full Council</b>						
FC1	Long Lane Football Facilities Development	In progress (scheduled for completion in early 2024)	The artificial turf pitch has been completed and is now in use. The PWLB loan has been drawn down. A Pre-contract Services Agreement and a Letter of Intent for the pavilion and other works have been entered into. Work on these started on 5th June and is scheduled to finish on 12th February 2024.	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	Town Clerk	The current expectation is that the Council's contribution to the project will, in effect, be limited to a modest loss of income from the site (but over a long term).
<b>Planning Town &amp; Environment Committee</b>						
PTE1	Neighbourhood Plan	In progress	Draft Plan approved for submission to LPAs by Full Council 26/07/2023. Regulation 18 consultation in progress until 29/09/2023. Details of independent examiner awaited.	To prepare a Neighbourhood Plan for the civil parish of Ringwood but limited in scope to a few specified themes.	Deputy Clerk	Spent £24,957.42 (£18,000 funded from Locality grants, £3,650 additional budget agreed for SPUD youth engagement work (F/6061)). £3,492.58 remaining of original RTC budget.
PTE2	Human Sundial	Complete, with exception of interpretation board	Work to refurbish human sundial and install surrounding benches now complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be designed and costed.	Replacement of damaged sundial and surrounding paviers; installation of removable benches to protect it for the future.	Deputy Clerk	£10,659.15 spent funded from CIL and contribution from Carnival. Additional £580 for repair of cover funded from CIL (C/6957).
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 05/05/2023, annual flail to be carried out in August and stream clearance by volunteers planned for 28/09/2023 - <b>new volunteers welcome.</b>	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Clerk	Budget of £1,000 funded by transfer from earmarked reserve
PTE5	Bus Shelter Agreement	In progress	Response awaited from ClearChannel on the financial complications and on request for use of advertising space.	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Completion dependent on clarification of financial issues (VAT treatment and non-domestic rates revaluation).	Town Clerk	No financial implications
PTE6	Shared Space Concept - Thriving Market Place	In progress	Meeting held with NFDC & HCC on 28/11/2022 to consider a draft concept plan. Both authorities will now discuss internally to consider scope and resources required, prior to carrying out community engagement. HCC carried out survey work in May to establish travel and parking patterns and vehicle, pedestrian and cyclist counts.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. No other identified budget.
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022 - report indicates delivery in 2024/25.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Railway Corner	In progress	Project supported by RTC.	Project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Ringwood Society	No financial implications.
<b>Policy &amp; Finance Committee</b>						
PF5	Poulner Lakes Lease	On hold	Awaiting track maintenance solution - see Recreation Leisure & Open Spaces Committee item RLOS21.	Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF8	Bickerley legal title	In progress (Commenced Dec 2020. Resolution expected imminently.)	The Council has resolved to maintain its objection to the application and this will now be considered by the Tribunal. For legal reasons, only basic information will appear here. Councillors can obtain further details from the Town Clerk if needed.	An application to remove land from the Council's title has been made	Town Clerk	Staff time plus cost of external legal support (one-off budget agreed so far by members)
PF10	Councillors' use of email	In progress (Commenced May 2022. Aiming to complete during August 2023.)	Official email accounts for all councillors in post following the recent election have been arranged and are being rolled-out now.	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Town Clerk	Initial setup and ongoing software licence fees and support costs will fall on annual budgets.

**Recreation, Leisure & Open Spaces Committee**

RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2023.)	Initial drawings prepared by Cllr Briers and showing the scale and overall design concept were considered and approved by Carvers Working Party when it met in May 2022. These have been revised to take account of initial pre-application advice from NFDC and the advice of the planning consultant. A second application for pre-application advice is now being submitted.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	In progress (Commenced design work in April 2021. Aiming to establish planning prospects and likely cost by December 2023.)	Design and funding arrangements for a memorial wall have been agreed in principle. Officers proceeding with contract procurement.	Planning best use of remaining space, columbarium, etc.	Town Clerk	Capital budget of £25,000 (carried into an earmarked reserve)
RLOS7	Bowling Club lease	Completed in July 2023	A new lease was completed on 27th July.	Request by Ringwood Bowling Club for existing lease to be renewed (current lease expires at the end of April 2023). The lease terms will also be reviewed for suitability to current and future needs.	Town Clerk	Staff time only. The rental income was reviewed as part of the renewal.
RLOS8	Ringwood Youth Club	Completed in July 2023	Charity Commission has confirmed removal of the charity from the register.	Winding up the redundant CIO to terminate filing requirements	Town Clerk	
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	The replacements scheduled in years 1 and 2 have been completed. The final round of replacements will be determined and arranged by March 2024.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.
RLOS14	Poulner Lakes waste licence	In progress	Surrender requirements and process have been investigated and discussed with Environment Agency and New Forest District Council. Consultants, ACS Testing, have been engaged to provide technical advice and support.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	
RLOS17	New allotments site	In progress (Commenced March 2020, Council is ready to complete)	Land transfer deed was sealed following the Council meeting on 25 January. The developer has prepared the site for handover, which is expected imminently.	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Town Clerk	Staff time only
RLOS19	Carvers Strategic Development	In progress (Commenced Feb. 2021)	The Masterplan prepared by landscape designer New Enclosure was approved by the Carvers Working Party on 5th July. A public consultation is now under way.	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Carvers Manager	Revised budget of £6,000 (virement from RLOS4).
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	Costs estimates for re-surfacing schemes obtained from two suppliers. NFDC officers have been consulted about related mitigation schemes and possible support.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	Yet to be settled
RLOS22	Bickerley parking problem	In progress (under discussion since Jan. 2019)	"No Parking" signs have been installed. Replacement timber for "dragon's teeth" has been bought and is being installed progressively. A decorative sign reinforcing the message has also been installed. A quote of £5,510 to relocate dragon's teeth to narrow the tracks has been obtained.	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Town Clerk	The Council is wholly responsible for the cost of whatever measures are taken including staff time. Six No Parking signs cost £156.72. The decorative sign cost £1,244.
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	A 'half-pipe' has been identified as a likely cheaper and easier option. The likely costs and wider implications of installing this are being investigated.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Yet to be quantified and agreed

**Staffing Committee**

None



## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
	None						
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	None	(Current projects expected to absorb available resources for several years)					
<b>Staffing Committee</b>							
	None						

## Closed Projects Report

No.	Name	Description	Outcome	Notes
<b>Full Council</b>				
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
<b>Planning, Town &amp; Environment Committee</b>				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
<b>Policy &amp; Finance Committee</b>				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022	
<b>Recreation, Leisure &amp; Open Spaces Committee</b>				
RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
<b>Staffing Committee</b>				
S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22	
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22	