

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT  
Tel: 01425 473883  
www.ringwood.gov.uk

## PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

24<sup>th</sup> April 2025

A meeting of the above Committee will be held on **Friday 2<sup>nd</sup> May 2025** at 10.00am in the Forest Suite, Ringwood Gateway and your attendance is requested.



Mr C Wilkins  
Town Clerk

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### AGENDA

**1. PUBLIC PARTICIPATION**

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

**4. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting held on 4<sup>th</sup> April 2025

**5. PLANNING APPLICATIONS**

To consider applications and to note applications determined under delegated powers (*Report A*)

**6. STRATEGIC SITES**

To receive updates in relation to strategic sites:-

- i) Land off Crow Lane / Crow Arch Lane (Beaumont Park)
- ii) Land north of Hightown Road (21/11042)
- iii) Land off Moortown Lane (21/11723 and 23/10707)
- iv) 2 Market Place and Meeting House Lane (24/11105)
- v) Snails Lane (25/10114)

**7. REVIEW OF BUS SHELTERS**

To consider attached report (*Report B*)

**8. PROJECTS** (current and proposed)

To consider the officers' report (*Report C*), receive any verbal updates and agree next steps where necessary

## 9. NFDC/NFNPA PLANNING COMMITTEE

To review, if any, applications that are due before NFDC/NFNPA Planning Committee

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk).

### Committee Members

Cllr Philip Day (Chairman)  
Cllr Gareth DeBoos (Vice Chairman)  
Cllr Luke Dadford  
Cllr Gareth Deboos  
Cllr Mary DeBoos  
Cllr Rae Frederick (ex-officio)  
Cllr Janet Georgiou  
Cllr Peter Kelleher  
Cllr James Swyer  
Cllr Glenys Turner

### Officers

Jo Hurd, Deputy Town Clerk  
Nicola Vodden, Office Manager

<b>Permission (1)</b>	Recommend Permission, but would accept planning officer's decision
<b>Refusal (2)</b>	Recommend Refusal, but would accept planning officer's decision
<b>Permission (3)</b>	Recommend Permission
<b>Refusal (4)</b>	Recommend Refusal
<b>Officer Decision (5)</b>	Will accept planning officer's decision

Number	Name	Address	Proposal	Dead line	Recommendation <b>Permission (1)</b> Recommend Permission, but would accept planning officer's decision <b>Refusal (2)</b> Recommend Refusal, but would accept planning officer's decision (plus reasons) <b>Permission (3)</b> Recommend Permission <b>Refusal (4)</b> Recommend Refusal (plus reasons) <b>Officer Decision (5)</b> Will accept planning officer's decision
24/01421F ULL	Mr Collier	Greenslade Farm, Cowpitts Lane, Poulner Common, Ringwood. BH24 3JX	Re-consultation:- Replacement dwelling; 1no. outbuilding; pool; demolish existing dwelling and 1no. outbuilding (AMENDED PLANS & ADDITIONAL INFORMATION) <a href="#">view online here</a>	2.5	
21/10042	Taylor Wimpey Ltd	Land North Of, Hightown Road, Hightown, Ringwood. BH24 3DY	Outline planning application for up to 400 dwellings and 3 hectares of employment (Class E c and g and B2), access, open space, landscaping, alternative natural recreational greenspace (ANRG) and drainage attenuation (Outline Application with details only of Access) <a href="#">view online here</a>	2.5	
24/11044	Colston Trustees Limited	33 High Street, Ringwood. BH24 1AD	Partial reconstruction of the rear elevation (part retrospective); replace existing fenestration; reinstate tile hanging, repairs to the front fenestration and bay; new timber fascia. <a href="#">view online here</a>	29.4 Extn to 22.5	
25/10324	Mr Beardow	9, New Road, Ringwood. BH24 3AU	Roof alterations to remove front Clipped Gable (Jerkinhead Gable) and alteration of front window at first floor level. <a href="#">view online here</a>	16.5	
25/10391	Mr Morey	27 Woodford Close, Ringwood. BH24 1UT	Demolition of existing garage and carport. Construction of single storey side flat roof extension, consisting of utility room and store room. <a href="#">view online here</a>	16.5	
25/00471C ONS	Mr & Mrs Legg	Homestead, Burcombe Lane, Hangersley, Ringwood. BH24 3JT	Prune 1 x group of 3 Hawthorn trees (G1 on the plan) Prune 1 x Yew tree (T1 on the plan) <a href="#">view online here</a>	13.5	

25/00473C ONS	Mr Brown	Blackberry Hill, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Prune 1 x group of 4 English Oak trees (G1 on the plan) <a href="#">view online here</a>	19.5	
					<b><u>Applications considered under delegated powers:-</u></b>
CONS/25/0 151		30 Christchurch Road, Ringwood. BH24 1DN	Leyland Cypress x 1 Fell	29.4	3.4.25 P(1) Recommend permission, but would accept the Tree Officer' decision.
24/10245		Land rear of Willow Cottage, Hightown Road, Hightown, Ringwood. BH24 3DY	Erection of x2no. identical detached dwellings; x2no. ev charging spaces		Request from Planning Officer to consider agreeing to her reasons for refusing the application. On 4.4.25 It was agreed under delegated powers for the Planning Officer to proceed ss suggested.  <i>Original recommendation made on 5.7.24 R(4) refusal. The Committee felt the amended proposals would still result in overdevelopment of the site and there continues to be a lack of amenity space for plot 2. In addition, there is no flood risk assessment and it is understood that this site is in Flood Zone 3</i>
24/10536		79 Eastfield Lane, Ringwood. BH24 1UN	Erection of 2 properties with access and parking		Request from Planning Officer to consider agreeing to her reasons for refusing the application . On 4.4.25 It was agreed under delegated powers for the Planning Officer to proceed ss suggested.  <i>Original recommendation made on 2.8.24 R(4) refusal. The Committee made reference to the previous reasons for refusal of application 22/11193 and indicated that all issues had not been addressed. In addition, the application is contrary to the Ringwood Local Distinctiveness Plan SPD as it would erode the character of the area which is signified as a long row of properties with long gardens, with the gaps between properties also being an important feature.</i>

24/11105		2 Market Place, Ringwood. BH24 1AW	RE-consultation:- Part-demolition, refurbishment, alteration and change of use of No. 2 Market Place to create commercial floorspace (Use Class E) and 11no. residential dwellings (Use Class C3); demolition of car wash building and erection of 1no. residential dwelling; provision of associated landscaping, car and cycle parking spaces and associated works (AMENDED REASON TO ADVERTISE)	<p><b>10.4.25 P(3) Recommend permission. No change to the comments made 10.1.25</b></p> <p>Members welcomed the developer's engagement with the Council from an early stage and throughout the planning process. As a result, the application complies with all relevant Ringwood Neighbourhood Plan (RNP) policies, with the exception of R6 (First Homes). They were appraised of the viability report and understood the financial situation, therefore accepting that no affordable housing or First Homes could be delivered as part of this development. However, they were pleased to see the small housing proposed, which is in line with RNP Policy R5. They were concerned that, if this application fails, the whole development could be at risk and they felt it was more important for the vitality of the town to bring the building back in to use, therefore regenerating and enhancing the Market Place, in line with RNP Policy R3. The Predicted Energy Statement accompanying the application was commended as an excellent example of evidencing compliance with RNP Policy R10. It was noted that the current application proposes uPVC windows on the front elevation, and a condition is requested requiring these windows to be timber framed.</p>
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## REPORT – PLANNING, TOWN & ENVIRONMENT COMMITTEE – 2 MAY 2025

### Review of Bus Shelters

#### 1. INTRODUCTION AND REASON FOR REPORT

- 1.1 Following a presentation from a member of the public requesting improvements to some of the Council's bus shelters, and the subsequent offer from Hampshire County Council for their framework contractor to carry out a survey at no cost, it was agreed in October 2023 to add a review of Council owned bus shelters to the list of current projects for this Committee (P/6212 refers).
- 1.2 Since then, the survey has been undertaken, an Action Plan prepared, details of costings sought, and some minor works have been undertaken. Work has also been carried out to ascertain the number of people waiting at some shelters, and there has been liaison with Hampshire County Council regarding possible funding.

#### 2. CURRENT STATUS

- 2.1 The Action Plan was previously presented to this Committee in December 2024 (P/6375 refers). This has since been updated and is attached as **Appendix A**.
- 2.2 The two shelters in Gorley Road and North Poulner Road were identified in the survey as being in very poor condition, and quotes have been obtained for their replacement. The cost of replacing the Gorley Road shelter with a larger shelter with seating, and associated groundworks, will be in the region of £8,000. It is possible there is asbestos in the lining under the roof tiles of the brick shelter in North Poulner Road. If asbestos is confirmed, the cost to replace this shelter will be in excess of £8,000. The Southampton Road shelter was identified for replacement by New Forest Labour Women's Group following the observational survey of usage, however this is not felt to be a priority at this time.
- 2.3 Four of the shelters are constructed of brick (North Poulner Road, Salisbury Road (both sides of the road) and Mansfield Road) and it is possible there is asbestos in the lining under the roof tiles. The cost of surveying the roofs will be £395. If asbestos is confirmed, any recommended repairs/replacement will need to be considered further.
- 2.4 There are various other recommended works outlined in the Action Plan including the replacement of damaged and missing panels on the shelter in Southampton Road, at a cost of £686.
- 2.5 Works are also required to the taxi shelter in Meeting House Lane, and sponsorship of this is actively being sought.
- 2.6 It should be noted that costs are estimated at this stage, and it may be necessary to obtain further quotations, and to investigate other costs such as HCC permits/licences.

#### 3. FINANCIAL IMPLICATIONS

- 3.1 A minimal amount of £200 is included in this Committee's budget for bus shelters, and a further £100 for built environment furniture. As we are at the beginning of the financial year, it is recommended that these budgets are retained for any incidentals arising during the year.

- 3.2 The current unallocated amount of CIL contributions held by the Council is £22,448. This could be used for the purpose of purchasing and/or making improvements to bus shelters, although it should be noted there are likely to be other calls on this fund.
- 3.3 NFDC also holds CIL funds and the Council could submit a bid when the next funding window opens. It should be noted that submitting a bid requires us to commit all unallocated CIL funds held by this Council.
- 3.4 Hampshire County Council previously advised that funds from the Bus Service Improvement Plan would be made available to town and parish councils to submit bids for improvements to bus shelters. Unfortunately, this is not now the case. However, officers have advised there may still be funds available, although the timescale for this is uncertain.

#### **4. RECOMMENDATION**

- 4.1 It is RECOMMENDED:
- i) That the asbestos survey of the roofs of the four brick shelters be carried out, as well as the repairs to the shelter in Southampton Road, at a total cost of £1,081, and that this be funded from CIL funds held by the Town Council.
  - ii) That other work on the action plan continue, including seeking sponsorship for repair of the taxi shelter, but that a decision on whether to proceed with replacement of shelters in Gorley Road and North Poulner Road be deferred until the results of the asbestos survey and the likelihood of obtaining funds from HCC are known.

For further information, please contact:

Jo Hurd, Deputy Town Clerk  
01425 484721  
[Jo.hurd@ringwood.gov.uk](mailto:Jo.hurd@ringwood.gov.uk)

## Ringwood Town Council – Bus Shelters – Action Plan

As at 3 April 2025

No	Location / Bus Service	Type	Work/Action Required	Who will action	Update
1	Eastfield Lane Ringo 1 & 2	Cantilever	Secure panels with mastic and replace missing rivets	RTC Grounds Team	
			Full clean and removal of graffiti	RTC Grounds Team to remove graffiti NFLWG to clean	
2	Gorley Road Ringo 1 & 2	Cantilever	Replacement shelter required (larger in size as well-used)	JH to obtain quote for new 3-bay shelter, to include accessible seating.	£6,319 to supply and install 3-bay full end panel shelter with solid roof, solid lower rear panels and 2-bay bench seat with handles. The concrete base will need to be extended at a further cost of £1,648.10. May be additional cost for HCC permit/licence.
			If no funding for replacement in short term, look to clean, paint and possibly replace missing panel with plywood temporarily to keep weather out	RTC Grounds Team / NFLWG	Work carried out by NFLWG and Men's Shed – 02/02/2025
			If replacement possible, look at possibility of cutting back surrounding trees	JH to establish tree ownership with HCC	Trees look to be on HCC highway land.
3	Mansfield Road Morebus C15 (Burgate to Brockenhurst College – term time only)	Brick	Asbestos check required for lining under roof tiles		Quote to survey 4 shelters £395
			Refurbishment to include stain protection of roof timbers/fascias, removal of graffiti, removal of moss from roof	RTC Grounds Team (low priority due to minimal use)	
4	North Poulner Road Ringo 1 & 2	Brick	Investigate possibility of complete replacement?	JH to obtain quote for new 2-bay shelter (demolition of existing will be required)	If replacement agreed, note the fence behind has been erected around the existing shelter so liaison with



					property owner will be required. £5,570.35 to supply and install 2-bay half end panel shelter with solid rear panels. Removal of existing shelter (based on asbestos having been confirmed and removed by others) is an additional £2,574.50.
			Asbestos check required for lining under roof tiles		Quote to survey 4 shelters £395. If asbestos is confirmed, there will be an additional cost to remove.
			Repair / replace broken and missing roof tiles	Roofing contractor?	
			Repair / replace fascia boards	??	
			Remove graffiti	RTC Grounds Team	
			Provide litter bin (litter currently picked up on a regular basis by a member of NFLWG)	Obtain quote for supply and installation if RTC agrees to provide and empty, only if shelter replaced	
5	Salisbury Road (N) X3	Brick	Asbestos check required for lining under roof tiles		Quote to survey 4 shelters £395
			Fix loose roof tiles	??	
			Repair / replace fascia boards and roof timbers	??	
			Request from user for bench on verge adjacent to shelter (similar to existing adjacent to south bound shelter) – this stop is well used by residents heading to Salisbury (usually 5 people waiting on Saturday mornings, for example)	Obtain quote for new bench, as an alternative to seat inside shelter.	HCC agreed to install concrete base. RTC has a bench the same as the one beside the shelter on the other side of the road, and will install on concrete base.
			Provide litter bin	Obtain quote for supply and installation if RTC agrees to provide and empty	Low priority – monitor and reconsider if necessary.

6	Salisbury Road (S) X3	Brick	Asbestos check required for lining under roof tiles		Quote to survey 4 shelters £395
			Repair / replace fascia boards and roof timbers	RTC Grounds Team?	
			Provide litter bin	Obtain quote for supply and installation if RTC agrees to provide and empty	Low priority – monitor and reconsider if necessary.
7	Southampton Road 125, Ringo 1 & 2	Cantilever	Replace damaged / missing panels	Obtain quote from supplier	£686 to supply and fit 6 panels, extrusion and gaskets
			Request from NFLWG for replacement 3-bay shelter with accessible seating.	Obtain quote for replacement shelter.	£6,099 to supply and install 3-bay full end panel shelter with solid roof and 2-bay bench seat with arms. No ground works have been allowed for, but base may well need extending at additional cost, plus possible cost for HCC permit/licence. Not considered to be a priority.
			Full clean	RTC Grounds Team / NFLWG	
			Cut back overhanging branches	RTC Grounds Team	
			Timetable shows Ringo and 125 services but sign on pole does not show 125 or college services. Gardbus 132 shown but no further information.	Speak to HCC/Morebus re. updating signage/timetable.	
			Provide litter bin	Obtain quote for supply and installation if RTC agrees to provide and empty	Low priority – monitor and reconsider if necessary.
8	Meeting House Lane Taxi Shelter	Cantilever	Replace damaged panels	JH to obtain quote from supplier	£562 to supply and fit 4 panels, extrusion and gaskets. Proposal to be prepared for Iceland to consider sponsorship.
			Treat and paint seat	RTC Grounds Team	
			Remove sponsorship sign	RTC Grounds Team	

			Remove graffiti	RTC Grounds Team	
			Full clean	RTC Grounds Team / NFLWG	

RTC – Ringwood Town Council  
NFLWG – New Forest Labour Women’s Group  
JH – Jo Hurd

## Current Projects Update

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No.	Name	Status	Recent developments	Description and notes	Lead Officer/Member	Financing
<b>Full Council</b>						
No live projects						
<b>Planning Town &amp; Environment Committee</b>						
PTE3	Crow Stream Maintenance	Annual recurrent	Spraying of stream banks undertaken 19/06/24, annual flail was carried out in August and stream clearance by volunteers on 3 October. Working with various agencies and local landowners on developing wider project on holding back flood water and increasing outflow.	Annual maintenance of Crow Ditch and Stream in order to keep it flowing and alleviate flooding	Deputy Town Clerk	Budget of £1,000 funded by transfer from earmarked reserve. £960 spent in 2024/25.
PTE6	Shared Space Concept - Thriving Market Place	In progress	Working with NFDC and HCC to move the project forward. Consultation with stakeholders to be arranged, prior to wider public consultation.	Concept for town centre shared space identified through work on the Neighbourhood Plan. Working in partnership with NFDC and HCC.	Deputy Town Clerk	HCC funded survey work. £10,000 grant from UKSPF (via NFDC). NFDC Cabinet agreed on 02/10/2024 to allocate a share of £4.5 million CIL funds to the scheme.
	Greening Ringwood	In progress	Official launch of Phase 2 held on 20/04/2024 in Gateway Square. Update on activities presented to Committee in September 2024.	Greening Campaign Phase 2 to run from Sept 2023 to July 2024, focussing on making space for nature; energy efficient greener homes; climate impacts on health and wellbeing; waste prevention; and cycle of the seed.		£50 signing up fee funded from General Reserve.
	Bus Shelters	In progress	Action Plan prepared. Awaiting response from HCC about possible funding before proceeding further. Action to install new bench beside shelter in Salisbury Road (A338 northbound) being progressed.	Review of Council owned bus shelters.		No agreed budget
Projects being delivered by others which are monitored by the Deputy Clerk and reported to this committee:						
	Crow Lane Footpath	In progress	Developers' contributions paid to HCC to implement. Additional funds required to progress and approved by NFDC Cabinet on 02/11/2022. HCC working on design, with expected delivery in summer 2025.	New footpath to link Beaumont Park with Hightown Road, alongside west of Crow Lane	Hampshire CC	Developers contributions
	Memorial Bench for Michael Lingam-Willgoss	In progress	Consent to install bench has been granted by HCC. Legal fees covered by County Cllr Thierry. Date for installation yet to be agreed.	Provision of memorial bench in Market Place in memory of Michael Lingam-Willgoss.	Ringwood Carnival / Ringwood Rotary	No financial implications.
<b>Policy &amp; Finance Committee</b>						
PF5	Poulner Lakes Lease	On hold		Negotiating a lease from Ringwood & District Anglers' Association of the part of the site not owned by the Council	Town Clerk	Some provision for legal advice or assistance may be needed eventually.
PF11	92 Southampton Road	In progress (commenced March 2023)	Vacant possession has been recovered. The planned refurbishment prior to re-letting was delayed by a damaging break-in but is nearing completion.	Reviewing the letting of this council-owned house	Town Clerk	The refurbishment will be funded from the buildings reserve.
<b>Recreation, Leisure &amp; Open Spaces Committee</b>						
RLOS4	Grounds department sheds replacement	In progress (Commenced design work in April 2021.)	The planning application has been submitted and registered.	A feasibility study into replacing the grounds maintenance team's temporary, dispersed & sub-standard workshop, garaging and storage facilities. Combined with a possible new car park for use by hirers of and visitors to the club-house.	Town Clerk	Revised capital budget of £4,000 (originally £10,000 until virement to RLOS19)
RLOS5	Cemetery development	Cancelled January 2024	The proposed columbarium/memorial wall was scrapped following the cemetery base budget review. A panel has been appointed to consider alternative developments when officer time is available.	Planning best use of remaining space, provision for cremated remains, etc.	Town Clerk	Capital costs will be met from a combination of earmarked reserves.
RLOS10	Waste bin replacement programme	In progress (Commenced April 2020)	Future needs are being assessed.	Three-year programme to replace worn-out litter and dog-waste bins	Grounds Manager	Budget of £2,000 a year.

RLOS14	Poulner Lakes waste licence	In progress	The permit surrender application and associated report and forms has been submitted to Environment Agency.	Arranging to surrender our redundant waste licence to avoid annual renewal fees	Town Clerk	One-off costs of about £8,000 will save the council annual recurring charges of about £1,000 each. Yet to be settled
RLOS21	Poulner Lakes track maintenance	In progress (under discussion since Jan. 2021)	NFDC has developed a concept design of an improved access on the basis that RTC will fund essential maintenance/improvements to the vehicular access element and NFDC will fund the rest. Solicitors are preparing the documents required to resolve the boundary discrepancies.	Devising a sustainable regime for maintaining the access tracks at Poulner Lakes to a more acceptable standard.	Town Clerk	
RLOS23	North Poulner Play Area skate ramp request	In progress (commenced Mar. 2023)	The 'half-pipe' ramp is due to be installed early May, with an official opening planned for 29 May.	A local resident requested provision of a 'quarter-pipe ramp' at this site and has been fund-raising for it	Deputy Town Clerk	Total cost of project £16,290 to be funded by various donations (£7,665), an NFDC Community Grant of £5,915 and the remaining £2,710 from CIL funds held by RTC (F/6343 P&F 18/9/24). Staff time only
RLOS25	Open Spaces Management Review	Commenced September 2024	The task and finish group has agreed a list of sites and considered practical information about these. Preparation of reports for each site is now in the final stages.	A strategic priority project to review the council's management of all its public open and green spaces	Town Clerk	
RLOS26	Carvers Development Phase 1	Commenced Sept. 2024	A contract for the main elements has been awarded and signed following a public tender. The funding agreement with Veolia Environmental Trust has also been signed and consent to start granted. An order has been placed and the work is expected to be done before the start of the schools' summer holiday.	Replacing the tennis courts with a multi-use games area, creating a timber log walk with benches and boulders and pollinator planting.	Town Clerk	£73,000 for the main elements. Supported by a £68,072 grant (90% from Veolia Environmental Trust and 10% from RTC's CIL reserve)
RLOS27	Carvers Clubhouse Solar Panels	Commenced Nov. 2024	Installation has been completed.	Installing photo-voltaic panels on the Clubhouse roof to achieve a long-term saving in energy costs.	Town Clerk	£18,322.50. £15,000 grant from HCC Parishes Fund. £3,322.50 from RTC reserves.
RLOS28	Skate Park Picnic Tables	Completed in April 2025.	Benches now received and installed.	Replacing the two large picnic tables beside the skate park at Carvers which are beyond further repair	TBA	Est. £3,000. £750 grant received from Carnival Club. Balance TBA

**Staffing Committee**

None



## Proposed/Emerging Projects Update

No.	Name	Description	Lead	Recent developments	Progress / Status Stage reached	Estimated cost	Funding sources
<b>Full Council</b>							
	None						
<b>Planning Town &amp; Environment Committee</b>							
	Roundabout under A31	Planting and other environmental enhancements		Area being used by National Highways for storage of materials during works to widen the A31.	Floated as possible future project		
	Lynes Lane re-paving Rear of Southampton Road	Ringwood Society proposal Proposal by Ringwood Society to improve appearance from The Furlong Car Park and approaches			Floated as possible future project Floated as possible future project		
	Dewey's Lane wall	Repair of historic wall		Re-build/repair options and costs are being investigated	Shelved as a TC project		
	Signage Review	Review of signs requiring attention - e.g. Castleman Trailway, Pocket Park, Gateway Square	Cllr Day		Floated as possible future project		
	Crow ditch	Investigate works required to improve capacity and flow of ditch alongside Crow Lane, between Hightown Road and Moortown Lane					Developers contributions
<b>Policy &amp; Finance Committee</b>							
	Paperless office	Increasing efficiency of office space use	Cllr. Heron	Discussions with Town Clerk and Finance Manager			
<b>Recreation, Leisure &amp; Open Spaces Committee</b>							
	None	(Current projects expected to absorb available resources for several years)					
<b>Staffing Committee</b>							
	None						

## Closed Projects Report

No.	Name	Description	Outcome	Notes
<b>Full Council</b>				
FC1	Long Lane Football Facilities Development	A joint venture with Ringwood Town Football Club and AFC Bournemouth Community Sports Trust to improve the football facilities for shared use by them and the community.	New builds completed in September 2024	
FC2	Strategic Plan	Exploring ideas for medium term planning. Aim to have complete for start of budget-planning in Autumn 2022.	Completed in October 2022	
<b>Planning, Town &amp; Environment Committee</b>				
	Pedestrian Crossings - Christchurch Road	Informal pedestrian crossings to the north and south of roundabout at junction of Christchurch Road with Wellworthy Way (Lidl)	Completed by HCC	
	Cycleway signage and improvements	New signage and minor improvements to cycleway between Forest Gate Business Park and Hightown Road	Completed by HCC	
	Carvers footpath/cycle-way improvement	Creation of shared use path across Carvers between Southampton Road and Mansfield Road	Completed by HCC	
	Replacement Tree - Market Place	New Field Maple tree to replace tree stump in Market Place.	Completed in January 2022 by HCC	
PTE4	Climate Emergency	Funds used to support Greening Campaign, community litter-pick and Flood Action Plan leaflets.	Completed March 2023	
	A31 widening scheme	Widening of A31 westbound carriageway between Ringwood and Verwood off slip to improve traffic flow; associated town centre improvements utilising HE Designated Funds	Scheme completed by National Highways and road re-opened in November 2022.	
	SWW Water Main Diversion (associated with A31 widening scheme)	Diversion of water main that runs along the A31 westbound carriageway. Diversion route included land in RTC's ownership at The Bickerley.	Scheme completed by SWW in 2022.	
	Surfacing of Castleman Trailway	Dedication and surfacing of bridleway between old railway bridge eastwards to join existing surfacing.	Surfacing works completed by HCC early April 2022.	
	Bus Shelter Agreement	Request by ClearChannel in Nov. 2020 for RTC to licence the bus shelters in Meeting House Lane and the advertising on them. Despite various communications, we have had no contact for over a year and therefore regard the original request to be defunct.	Request not followed up by ClearChannel, therefore defunct and removed from project list October 2023.	
PTE5	Human Sundial	Work to refurbish human sundial and install surrounding benches complete. Time capsule cover stone replaced on 21/07/2023. Interpretation board with details of sundial, Jubilee Lamp etc. to be considered as part of Thriving Market Place project.	Completed.	
PTE2	Neighbourhood Plan	The Ringwood Neighbourhood Plan was adopted (made) by NFDC and NFNPA in July 2024 (83% of residents voted "yes" in the Referendum on 04/07/2024) and is now part of the Development Plan for both authorities and must be taken into consideration in the determination of planning applications.	Completed, but will be monitored and reviewed.	
PTE1	Railway Corner	Ringwood Society project to improve and promote historical significance of triangle of land at junction of Hightown Road and Castleman Way.	Completed 2024.	
<b>Policy &amp; Finance Committee</b>				
PF1	New Council website	Arranging a new website that is more responsive, directly editable by Council staff and compliant with accessibility regulations.	Completed	
PF2	Greenways planning permission	Consideration of applying to renew planning permission for bungalow in garden previously obtained	Decided not to renew	
PF3	Detached youth outreach work	To provide youth workers for trial of detached outreach work	Transferred to Recreation Leisure & Open Spaces Committee (see RLOS20)	
PF4	Review of governance documents	A major overhaul of standing orders, financial regulations, committee terms of reference, delegated powers, etc. Routine periodic reviews will follow completion of this work.	Completed in July 2022	All governance documents will now receive routine annual reviews.
PF6	Health & Safety Management Support Re-procurement	Re-procuring specialist advice and support for discharge of health and safety duties	Completed in February 2023	
PF7	Financial Procedures Manual	Preparation of a new manual for budget managers and other staff detailing financial roles, responsibilities and procedures	Completed in September 2022	Will be updated by Finance Manager as necessary
PF8	Bickerley Legal Title	An application to remove land from the Council's title was made	Completed in October 2023	Application successfully resisted

PF9	Greenways office leases	The tenant of the first floor suite gave notice and left. The building was re-let as a whole to the tenant of the ground floor suite.	Completed in November 2022
PF10	Councillors' Email Accounts	Providing councillors with official email accounts (and devices, if required) to facilitate compliance with data protection laws.	Completed in August 2023
PF12	Base budget review	A review by members and officers of the council's base (revenue) budget, probably focused on a few types of expenditure or areas of activity, to identify possible options for change and/or savings.	Completed in January 2025

### Recreation, Leisure & Open Spaces Committee

RLOS1	War Memorial Repair	Repair by conservation specialists with Listed Building Consent with a re-dedication ceremony after.	Completed in 2021-22	
RLOS2	Bickerley Tracks Repair	Enhanced repair of tracks to address erosion and potholes (resurfacing is ruled out by town green status) and measures to control parking.	Fresh gravel laid in 2021-22.	No structural change is feasible at present.
RLOS3	Public open spaces security	Review of public open spaces managed by the Council and implementation of measures to protect the highest priority sites from unauthorised encampments and incursions by vehicles	Completed in 2021-22	
RLOS6	Community Allotment	Special arrangement needed for community growing area at Southampton Road	Ongoing processes adapted	Agreed to adopt as informal joint venture with the tenants' association
RLOS7	Bowling Club lease	Renewal of lease that expired in April 2023.	Completed in July 2023	New lease granted for 14 years.
RLOS8	Ringwood Youth Club	Dissolution of redundant Charitable Incorporated Organisation	Completed in July 2023	Charity removed from Register of Charities
RLOS9	Aerator Repair	Major overhaul to extend life of this much-used attachment	Completed in 2021-22	
RLOS11	Ash Grove fence repair	Replacing the worn-out fence around the play area	Completed in 2021-22	
RLOS12	Van replacement	Replacing the grounds department diesel van with an electric vehicle	Suspended in 2023	Van will be replaced in accordance with Vehicle & Machinery replacement plan
RLOS13	Bickerley compensation claim	Statutory compensation claim for access and damage caused by drainage works	Completed March 2022	Settlement achieved with professional advice
RLOS15	Acorn bench at Friday's Cross	Arranging the re-painting of this bespoke art-work	Completed in 2021-22	Labour kindly supplied by Men's Shed
RLOS16	Town Safe	Possible re-paint of this important survival, part of a listed structure	Suspended indefinitely in September 2022	Complexity and cost judged disproportionate to benefit
RLOS17	Crow Arch Lane Allotments Site	The transfer to this Council (pursuant to a s.106 agreement) of a site for new allotments off Crow Arch Lane	Completed in November 2023	
RLOS18	Cemetery Records Upgrade	Creation of interactive digital cemetery map and scanning of cemetery registers as first stage in digitizing all cemetery records to facilitate remote working, greater efficiency and improved public accessibility.	Completed in 2021	Cost £5,467. Further upgrades are needed to digitize the records fully
RLOS19	Carvers Masterplan	Devising a strategic vision and plan for the future of Carvers Recreation Ground pulling together proposals for additional play equipment and other features	Completed in 2024 but subject to implementation and review	Completed within the £6,000 budget.
RLOS20	Detached youth outreach work	Trialling the provision of detached outreach work by specialist youth workers.	Completed in May 2022	
RLOS22	Bickerley parking problem	Unauthorised parking on the tracks crossing the Bickerley is causing damage and obstruction	Closed off in September 2023	Additional signage has been installed. An estimate of £5,510 to move the "dragon's teeth" was judged disproportionate to the problem.
RLOS24	Poulner Lakes circular path	HCC has funded the creation of a circular path for pedestrians and cyclists to improve accessibility and so encourage greater use	Completed in May 2024	RTC is now responsible for maintenance

### Staffing Committee

S1	HR support contract renewal	Renewal of contract for the supply to the Council of specialist human resources law and management support	Completed in 2021-22
S2	Finance Staffing Review	Reassessing staffing requirements and capacity for finance functions and re-negotiating staff terms	Completed in 2021-22