

MINUTES OF THE MEETING OF THE PLANNING, TOWN & ENVIRONMENT COMMITTEE

The meeting took place in a virtual environment using “Zoom” video conferencing technology and members of the public and press were given the opportunity to observe or participate in the meeting.

Held on Friday 4th December 2020 at 10am

- PRESENT:** Cllr Philip Day (Chairman)
Cllr Rae Frederick (Vice Chairman)
Cllr Gareth Deboos
Cllr Hilary Edge
Cllr Gloria O’Reilly
Cllr Tony Ring (*from 10:30*)
- IN ATTENDANCE:** Jo Hurd, Deputy Town Clerk
Nicola Vodden, Meetings Administrator
Cllr John Haywood (*until 12.23pm*)
Cllr Jeremy Heron (*until approximately 12 noon*)
- ABSENT:** Cllr Andy Briers
Cllr Peter Kelleher
Cllr Glenys Turner

P/5765 PUBLIC PARTICIPATION

There were four members of the public present interested in items on the agenda.

P/5766 APOLOGIES FOR ABSENCE

The Deputy Town Clerk reported that apologies for absence had been received from Cllrs Briers, Kelleher and Turner.

P/5767 DECLARATIONS OF INTEREST

It was noted that in respect of 20/00777 the applicant was a sponsor of RET (Ringwood Events Team) events and that some Members knew the agent for application 20/00836.

Cllr O’Reilly declared a non-pecuniary interest in respect of application 20/00782 as the applicant was a client, but felt she should not take part in the discussion nor vote on that application.

Cllr Heron (although not a Committee Member), declared an interest in applications 20/11208 and 20/11209 as he is NFDC’s Finance Portfolio Holder and the application site borders a family member’s property. In respect of 20/11294, he knows a director of the company making the application.



P/5768

MINUTES OF PREVIOUS MEETING

RESOLVED: That the Minutes of the Meeting held on 6th November, having been circulated, be approved and signed as a correct record.

P/5769

PLANNING APPLICATIONS

Members declarations can be seen earlier in the minutes (*P/5767 refers*).

With the agreement of Members, applications 20/00836, 20/11208, 20/11209 and 18/11606 were brought forward for the benefit of the members of the public present. The remainder of the applications were dealt with in list order.

18/11606 Land off Snails Lane :- Two members of the public spoke on behalf of Snails Lane residents and Blashford Lakes Environmental Protection Group. After a detailed discussion, Members agreed to use the previous response from March 2019 as a basis for a further response to outline concerns that still did not appear to have been adequately addressed. The Deputy Town Clerk, in liaison with the Chairman and Vice Chairman were delegated authority to prepare a detailed response for submission.

Cllr Ring joined the meeting at 10.55am, part way through the debate on 18/11606, but did not take part in this discussion, nor the discussion on 20/11148 as he is a District Councillor and member of NFDC's Planning Committee.

RESOLVED:

- 1) That the observations summarised in *Annex A* be submitted and the decision made under delegated powers be noted.
- 2) That the Deputy Town Clerk, in liaison with the Chairman and Vice Chairman of the Committee, be delegated authority to prepare a detailed response to planning application 18/11606 – land off Snails Lane.

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| ACTION Nicola Vodden / Jo Hurd |
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P/5770

ALLOCATED SITES

The monthly update regarding development of allocated sites had not been received from New Forest District Council's Site Monitoring Officer in readiness for this meeting.

P/5771

RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY

RESOLVED: That the notes of the REAL Working Party on 13th November 2020 (*Annex B*) be received.



P/5772

NEIGHBOURHOOD PLAN

The Deputy Town Clerk reported that the Steering Group had had its final meeting with consultants and had agreed to recommend that the Council proceed with a Neighbourhood Plan. The designated area proposed would be the Parish boundary and the plan would have a narrow focus, concentrating on the town centre, design, climate change, connectivity and possibly housing. A full report will be presented to the Committee in January, with a recommendation to Full Council.

The original budget has not been spent and consultant's costs to date have been covered by grants. It is anticipated that further costs can also be fully funded by the grants available through 'Locality', although it was suggested that a contingency fund be set up.

The consultants indicated that there was a good prospect of having a Neighbourhood Plan in place within 24 months, as a fair amount of work had already been done and the scope of the plan would have a relatively tight focus.

RESOLVED: That the update on the Neighbourhood Plan be noted.

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| ACTION Jo Hurd |
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At 12.08pm, the meeting was adjourned for a short break and resumed at 12:15pm, with Cllrs Day, Deboos and Ring present.

P/5773

TRAFFIC MANAGEMENT AND ROAD SAFETY SCHEMES / REVIEW OF TOWN ACCESS PLAN

The Deputy Town Clerk referred Members to the updated Town Access Plan (*Annex C*). The schemes had been reviewed and new schemes had been included.

Cllr O'Reilly re-joined the meeting at 12.17pm.

A meeting with HCC had been requested in order to get an indication of how any schemes, put forward by the Council, should be presented for consideration. Although it was hoped that the meeting could be before Christmas, no response had been received to date.

Members thanked the Deputy Town Clerk for her efforts in updating the list of schemes.

RESOLVED: That the review of the Town Access Plan be noted.

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| ACTION Jo Hurd |
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At 12:23 Cllr Edge re-joined the meeting and Cllrs Haywood and Ring left. With the agreement of Members, agenda item 11 was brought forward.



P/5774

NFDC: BIODIVERSITY NET GAIN AND NUTRIENT MITIGATION

Members considered NFDC's call for projects (full details via the link [Call for Projects - Biodiversity Net Gain and Nutrient Mitigation - New Forest District Council](#)) and agreed not to respond.

RESOLVED: That the consultation be noted and no further action be taken.

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| ACTION Jo Hurd |
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Cllr Ring re-joined the meeting at 12:25pm.

P/5775

NFDC DRAFT WASTE STRATEGY ENGAGEMENT

Members considered whether to respond to NFDC's consultation on its Draft Waste Strategy (full details via the link [Waste and recycling strategy - New Forest District Council](#)).

Cllr Deboos provided a presentation on the strategy document highlighting inconsistencies and indicated that the document was more of a policy statement, rather than about waste reduction. He challenged some of the assertions included, provided examples of correlation (and not necessarily causation), and suggested that the impact of changes would not necessarily meet the objectives.

He emphasized how important engagement and education were and areas where the Council should comment. Members supported Cllr Deboos' views and requested that he formulate a response, for consideration and adoption by other Members.

The Chairman thanked Cllr Deboos for his presentation.

Cllr Ring left the meeting at 12.56pm.

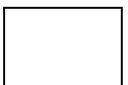
RESOLVED: That the Council's response to the consultation be delegated to the Deputy Town Clerk, in consultation with the Chairman and Deputy Chair, based on the summary put forward by Cllr Deboos.

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| ACTION Jo Hurd |
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P/5776

COMMITTEE BUDGET 2021/22

The Deputy Town Clerk reminded Members that no new budget bids had been put forward at the November meeting and that, if there were to be any, they would need to be agreed at this meeting (*Annex D*).



As mentioned previously (*P/5772 refers*), consultants had estimated a total project cost of £16,500 plus a contingency of £5,000 for the Neighbourhood Plan. £14,550 could be funded by grant, leaving a balance of £6,950 to be funded by the Council. A sum of £3,000 was being held in the General Reserve in respect of the unspent budget approved in 2018/19, so a new budget bid of £3,950 was required. It was noted that these costs did not include officer time.

Cllr Ring re-joined the meeting at 1.04pm.

In addition, REAL Working Party wished to bid for £1,000 to support the activities of RACE group. It was agreed that any existing budget which remained be rolled over to 2021/22 and/or a new bid for this amount be put forward.

RESOLVED: That budget bids be put forward for the Committee budget 2021/22, as outlined above.

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| ACTION Jo Hurd |
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**P/5777
PROJECTS**

A3 - Human Sundial – HCC had confirmed that the project will proceed early 2021, subject to a contribution from the Town Council, which had been previously agreed.

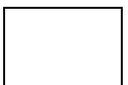
C2 – A31 Improvement Scheme – The work scheduled to start in January to widen the footway in West Street has been delayed by a month, so that it can be combined with the works required to divert the electricity main. The West Street junction with A31 will close at the start of these works, along with the change in direction of traffic flow at Meeting House Lane.

Highways England were resistant to signage on A31 and did not see the need, however comments had been made to further support how necessary adequate signage was. A meeting is scheduled on 17th December with Highways England to provide an update on communication generally and this will be emphasised. HCC had intended to provide three signs; at The Fish Inn, Market Place and Southampton Road and this was considered inadequate and a serious concern.

Regarding the diversion of the water main, design elements are being worked up and the proposed route is awaiting approval. This is a major engineering project and South West Water's contractor will also be present at the meeting to provide an update.

RESOLVED: That the update in respect of projects (*Annex E*) be noted.

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| ACTION Jo Hurd |
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P/5778

NFDC/NFNPA PLANNING DEVELOPMENT CONTROL COMMITTEE

There were no applications to report.

There being no further business, the Chairman closed the meeting at 12.26pm.

RECEIVED
25th November 2020

APPROVED
4th December 2020

TOWN MAYOR

COMMITTEE CHAIRMAN

Note: The text in the Action Boxes above does not form part of these minutes.

Annex A to Planning, Town Environment Committee Minutes 4th Decemebr 2020
Ringwood Town Council - Planning Observations - NFDC

| Number | Site Address | Proposal | Observation | Comments |
|---------------|--|--|--------------------|---|
| 18/11606 | Land off, Snails Lane, Blashford, Ellingham Harbridge and Ibsley. BH24 3PG | Outline planning application for the demolition of existing outbuildings and the erection of up to 143 dwellings (including 50% affordable housing), public open space, recreation mitigation land, landscaping, sustainable drainage systems (Suds) and two vehicular access points from Snails Lane and Salisbury Road (Environmental Impact Application Development and effects a Public Right of Way). All matters reserved except for means of access. (AMENDED PLANS RESUBMISSION) | Refusal (4) | Formulation of the detailed response was delegated to the Deputy Town Clerk in consultation with the Chairman and Deputy Chairman. |
| 20/11148 | Land off, Hopclover Way, Ringwood. BH24 3FQ | Development of the site to provide a new care home (Use Class C2), and associated access, car and cycle parking, landscaping and amenity space provision. | Refusal (2) | Members considered the proposal as overdevelopment when compared to the extant outline application (with the increase in beds from 59 to 72), as evidenced by it now not complying with NFDC Parking Standards. |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

| Number | Site Address | Proposal | Observation | Comments |
|----------|---|---|----------------|----------|
| 20/11149 | Unit 8, Pintail Business Park, 165 Christchurch Road, Ringwood. BH24 3AL | Internal re-fit of Commercial Unit and installing 4 new external windows; formation of new first floor ; air source heat pump | Permission (1) | |
| 20/11175 | 28, The Mount, Poulner, Ringwood. BH24 1XX | First floor side extension and single storey rear extension. | Permission (1) | |
| 20/11183 | 2, Croft Road, Poulner, Ringwood. BH24 1TA | Single-storey rear extension | Permission (1) | |
| 20/11200 | 16A Wessex Road, Ringwood. BH24 1XB | Single-storey rear extension | Permission (1) | |
| 20/11208 | Land off Hopclover Way, Formerly land at Crow Arch Lane, Ringwood. BH24 3DZ | Use of Buildings B, C, D & E classes E & B8 Class | Permission (1) | |
| 20/11209 | Land off Hopclover Way, formerley land at Crow Arch Lane, Ringwod. BH24 3DZ | Development of 1no employment unit (Building A) use class E & B8; 2no employment units (buildings F&G) use class E | Permission (1) | |
| 20/11218 | 101, Eastfield Lane, Ringwood BH24 1UW | Proposed Single-storey extension | Permission (1) | |
| 20/11261 | 3, Meadow Way, Ringwood. BH24 1RY | Conversion of loft space to habitable rooms with addition of roof windows + new side Lean-to extension. | Permission (1) | |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

| Number | Site Address | Proposal | Observation | Comments |
|--------------|--|--|----------------|--|
| 20/11282 | 32, New Road, Ringwood. BH24 3AU | Side extension and remodelling of existing bungalow including conversion of loft; new replacement garage | Permission (1) | |
| 20/11294 | Plot 21 (Unit 2), Hoburne Enterprise Park, Embankment Way, Ringwood. BH24 1WL | Variation of Condition 11 of Planning Permission 17/11230 to vary the condition to GOOD with the proviso every effort will be made to achieve a VERY GOOD under a formal BREEAM assessment. | Permission (1) | |
| CONS/20/0633 | Quaker Court, Eynon Mews, Ringwood. BH24 1EW | Maple x 2 - Reduce | Refusal (2) | The Committee would have no objection to the proposal provided that the Tree Officer specifies the extent of the reduction allowed, which should be reasonable and should not unbalance the trees. |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Annex A to Planning, Town Environment Committee Minutes 4th December 2020

Ringwood Town Council - Planning Observations - NFNPA

| Number | Site Address | Proposal | Observation | Comments |
|----------|--|--|----------------|----------|
| 20/00777 | In-Excess Garden Centre, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3HW | Outbuilding | Permission (1) | |
| 20/00782 | Hedge House, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3JW | Single storey office building; 1no additional parking space | Permission (1) | |
| 20/00836 | Rose Cottage, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX | Outbuilding with cladding | Permission (1) | |

1 - Recommend Permission, but would accept officer's decision 2 - Recommend Refusal but would accept officer's decision 3 - Recommend Permission 4 - Recommend Refusal
5 - Will accept officer's decision

Decisions made under delegated powers : to be noted at the meeting 4th December 2020

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|------------------|-------------------|--|---|-------|-----|--|
| CONS/20 /0620 | | Androse Gardens, Bickerley Road, Ringwood. BH24 1EG | Pear Tree x 1 - Fell Robina - Remove deadwood within crown Ash Tree - Remove Branch x 2 | | | <u>Observations agreed under delegated powers due to time constraints:-</u> 24.11.20 P(1) Recommend permission, but would accept the Tree Officer's decision. |
| CONS/20 /0652 | Mr Brassington | Linlea Croft, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX | Fell 1 x group of Holly trees Fell 1 x Silver Birch tree Prune 8 x Oak trees | 30.11 | N/A | <u>Observations agreed under delegated powers due to time constraints:-</u> 24.11.20 OD(5) Officer decision. |

Ringwood Environmental Action Leadership (REAL) Working Party

Notes of meeting held on Friday 13th November at 4pm on Zoom

Present: Lindsay Andrews
Francis Charlton
Cllr Gareth DeBoos (Chair)
Mary DeBoos
Cllr Rae Frederick
Cllr Tony Ring
Cllr Glenys Turner
Chantelle Monck (from 4.26)

In Attendance: Christopher Wilkins – Town Clerk

Absent: Cllr Gloria O'Reilly
Toby Dedrick
Ruth Port
Leon Thompson
Heather Whatmore

1. Apologies for absence

Apologies for absence had been tendered by Cllr. Gloria O'Reilly and Leon Thompson and were accepted. The Chairman welcomed Francis Charlton of Ringwood and Verwood Round Table to the Working Party.

2. Declarations of interest

No disclosable pecuniary interests were declared.

3. To agree notes of last meeting

The notes of the meeting on 13th October were agreed as accurate.

4. Feedback from Ringwood Town Council Committees

The Chairman reported that roads and transport issues were discussed at the 6th November PT&E Committee meeting and asked that the minutes and the supporting report be circulated to members.

5. Vision for 2021

The Chairman reviewed what this WP had helped to achieve this year, especially the planting of 5000 trees on RTC land and 'Plastic Free' status. He said the town could be proud of the progress towards the Working Party's goals this year in very difficult circumstances. He asked all members to give careful consideration to the vision for 2021 in readiness for a discussion at the next meeting.

6. Workstream updates and proposals

It was agreed to postpone pending actions on all workstreams to the next meeting.

7. Upcoming meetings – to note the following dates

Monday 14th December 2020 at 4pm (Zoom)
Wednesday 13th January 2020 at 4pm (Zoom)
Friday 12th February 2020 at 4pm (Zoom)
Monday 15th March 2020 at 4pm (Zoom)

There being no further business, the meeting closed at 4.42pm.

PLANNING, TOWN & ENVIRONMENT COMMITTEE

4th December 2020

Traffic Management and Road Safety Schemes

1. It was agreed at the last meeting of this Committee on 6th November 2020 (P/5762 refers) that the list of schemes in the Ringwood Town Access Plan (TAP) be updated, with proposed new schemes added.
2. Attached to this report are the following:
 - i) An updated summary of the Actions included in the TAP (Appendix 1); and
 - ii) A list of possible new schemes (Appendix 2).
3. The TAP was adopted by NFDC in 2011 as a Supplementary Planning Document (SPD) and can be viewed in full [here](#); it includes maps showing the location of each scheme listed. The summary document (Appendix 1) was initially produced in 2017, updated and colour coded by a small Working Party and agreed by this Committee in June 2017. This has been now been updated.
4. The list of possible new schemes (Appendix 2) is the beginnings of a list as discussed at the last meeting. It is intended that this list, together with the outstanding schemes in the TAP, will be discussed with the highway authority (Hampshire County Council) to determine any further information required and how to ensure that schemes can be brought forward when funding becomes available. At the time of writing, a date for this meeting has yet to be confirmed.
5. Issues for decision and any recommendations
 - 5.1 It is recommended that Members note the list of schemes in the Ringwood Town Access Plan and consider whether there are any additional issues or measures to be added to the list of possible new schemes.

For further information, contact:

Jo Hurd, Deputy Town Clerk
Direct Dial: 01425 484721
Email: jo.hurd@ringwood.gov.uk



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Summary of Action Plan (full document available to view online at https://www.newforest.gov.uk/media/762/Ringwood-Town-Access-Plan/pdf/Ringwood_Town_Access_Plan.pdf?m=637298155485700000 and includes maps showing the location of each scheme)

Where a reference beginning with RING is shown, this refers to Policy RING6 in the Local Plan Part 2 – Sites and Development Management https://www.newforest.gov.uk/media/716/Section-5-Site-specific-proposals-Ringwood-Fordingbridge-the-Avon-Valley-and-Downlands/pdf/Section_5_Avon_Valley.pdf?m=637298095999270000 – see pages 187 - 193

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| | Completed Schemes |
| | Not deliverable at this time |
| | Still to be progressed |
| | Considered no longer required, not a priority, or not supported by the Town Council in June 2017 |

| Committed Schemes | | | | |
|---|---|--|--|------------------------------|
| Ref | Location/Issue | Proposed Measure | Purpose of Scheme | Status |
| AP1 | Southampton Road/Mansfield Road junction and Southampton Road/The Close (south of Mansfield Road) | Environmental and pedestrian enhancements, improved pedestrian route from Furlong car park, upgrade pelican to toucan crossing | Improved environment and pedestrian links | Implemented |
| AP2 | Cloughs Road | Footway improvement and provision where missing | Safe walking | Implemented |
| AP3 <i>RING</i> 6.11 | Bickerley (north west end) | Extension of footpath to Danny Cracknell Pocket park | Improved pedestrian link and safe walking | Non-deliverable at this time |
| AP4 | Hightown Road (between Quomp and Kingsfield) | Traffic calming and informal pedestrian crossing | Safer crossing for pedestrians and cyclists | Implemented |
| AP5 | Town Centre Pedestrian Signing | Improve signing of pedestrian routes | Improved information and awareness and Increase footfall | Implemented |
| AP6 | Street Lighting improvements (PFI contract) | Replacement lighting throughout town | More efficient use of energy, improved visibility, safer streets | Implemented |
| Longer Term Schemes – Pedestrian and Cycle Improvements | | | | |
| PC1 | Gravel Lane to Southampton Road | Off road cycle route through Orchard Mount, upgrade A31 slip road zebra crossings to toucan | Improved safety for cyclists | Not progressed |
| PC2 <i>RING</i> 6.1 | Kingsfield to Southampton Road | On and off road cycle route via Manor Road, Green Lane, parsonage Barn Lane and Winston Way | Improved accessibility to town and schools, reduce travel by car | Not progressed |





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| PC3 <i>RING</i> 6.2 | School Lane to Cloughs Road | On road cycle route via Manor Road | As above | Not progressed |
| PC4 | Bickerley Common to Hightown Road junction (via Castleman Way) | On and adjacent to road cycle route including shared cycle/footway and toucan crossing on Castleman Way | Improved accessibility to employment sites and improved link to town centre | Part implemented |
| PC5 | Quomp to Hightown Gardens via Hightown Road | On road cycle route with traffic calming (see also AP4) | Increased safety and improved link to schools | Part implemented |
| PC6 <i>RING</i> 6.3 | Crow Arch Lane to Moortown Lane | Cycleway across fields to Moortown Lane | Improved connectivity to leisure facilities and employment sites | Land allocated for development in Local Plan (SS13) |
| PC7 | Linford Road | On and off road route linking into National Park through to Linford Bottom | Improved safety for cyclists | Not progressed |
| PC8 <i>RING</i> 6.4 | Castleman Way to Crow Lane via Embankment Way | Adjacent to and off road cycle route | Improved accessibility to employment areas and town centre. | Part implemented |
| PC9 | A31 to Mansfield Road via West Street | Strategic on road cycle route | Improved route for cyclists | To be implemented in part in 2021 |
| PC10 | Southampton Road to North Poulner Road | Strategic on road cycle route via Gorley Road and Poulner Schools. Toucan crossing on Southampton Road (links with PC1 and PC14) | Improved linkages to schools and town centre and improved safety for cyclists and pedestrians | Not progressed |
| PC11 <i>RING</i> 6.5 | Castleman Way to Town Centre, via Quomp and The Close | On road cycle route along The Close and Quomp with off road section through Victoria Gardens. New crossings in Hightown Road and Castleman Way. Upgrade Mansfield Road crossing from pelican to toucan. | Improved safety and accessibility. | Part implemented. |

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| PC12 | North Poulner Road | On road cycle route linking PC10 to Poulner Lakes area | Improved accessibility to recreation area areas and schools. | Not progressed. |
| PC13 | Town Centre to A338 Salisbury Road | On road cycle route | Improved accessibility to Blashford Lakes | Shared footway/cycle path signed from town centre to Snails Lane |
| PC14 <i>RING</i> 6.6 | Mansfield Road to Southampton Road via Carvers Recreation Ground | Cycle route adjacent, on and off road | Improved cycle link through the town | Implemented |
| PC15 <i>RING</i> 6.7 | Moortown to Castleman Way via New Street | Cycle route on and adjacent to road | Improved route to connect south of town to employment sites and town centre | Part implemented |
| PC16 | Gorley Road towards Hyde | Strategic Cycle Route connecting Ringwood to countryside to the north | Improved safety for cyclists and access to National Park | Not progressed – not supported by the Working Party due to very narrow roads. |
| PC17 | Christchurch Road (near War Memorial Gardens) | Uncontrolled pedestrian crossing | Improved pedestrian safety | Implemented |
| PC18 | Poulner Schools | New pedestrian entrance and footpath widening | Improved pedestrian safety, reduction in traffic congestion | Not progressed – no longer required? |
| PC19 | The Close to Christchurch Road | Improvement to existing footpath; removal of tree roots, new surface and lighting | Improved pedestrian safety and environment | Not progressed |
| PC20 <i>RING</i> 6.9 | Moortown to Town Centre via Quomp | Improvements to existing footpaths, footpath link through Forest Gate Business Park (similar to PC15) | Improved route to connect south of town to employment sites and town centre | Part implemented |
| PC21 <i>RING</i> 6.10 | Southampton Road, west of Frampton Place | Footway widening | Improved pedestrian safety | Not progressed – requires land in private ownership |
| PC22 | Christchurch Road and Parkside | Uncontrolled pedestrian crossing | Improved pedestrian safety | Not progressed |



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| PC23 | Christchurch road and junction of Millstream Industrial Estate | Uncontrolled pedestrian crossing | Improved pedestrian safety | Implemented |
| PC24 | Christchurch Road junction with Shires Close | Uncontrolled pedestrian crossing | Improved pedestrian safety | Not progressed |
| PC25 | Gravel Lane to Furlong car park and Southampton Road | Accessibility improvements for pedestrians and cyclists, to include signing | Improved safety for cyclists and pedestrians, encourage non-car access to town centre from the north | Part implemented (signage) |
| PC26 | Furlong car park to Market Place/High Street | Improved links between the car park and town centre, to include accessibility and pedestrian improvements to adjacent roads including tactile paving and dropped crossings | Improved safety and access for all to town centre | Part implemented – needs to include proposal by Church for new pedestrian link from Furlong Shopping Centre to Market Place via the churchyard |
| PC27 | Hurst Road to Blashford Lakes | Improve surface of footpath to assist access to open space | Improved pedestrian link to recreation area and encourage healthier lifestyle | Not progressed |
| PC28 | Hightown Road junction with Gardener Road | Uncontrolled pedestrian crossing | Improved safety for pedestrians and cyclists | Implemented |
| PC29 | Town Centre pedestrian signage | Improved signing of pedestrian routes | Improved information and awareness and Increase footfall | Implemented |
| PC30 | Cycle parking | Upgrade existing facility outside Gateway. New facility in Market Place, Carvers and Butlers Lane. | Improved facilities to encourage cycling | Part implemented. |
| PC31 | Improved cycle route signage | Improve signing of cycle routes | Improved information to encourage cycling | Part implemented |

| Longer Term Schemes – Traffic Management and Highway Improvements | | | | |
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| TMH1 | Cloughs Road | Possible one-way traffic (eastbound) to prevent rat running | Reduction in traffic, making a safer route for pedestrians | Not progressed – not supported by the Working Party |
| TMH2 | Southampton Road/Carvers – verge parking | Better management of parking to reduce obstruction of footway | Improved safety for cyclists and pedestrians | Implemented |
| TMH3 | Eastfield Lane/A31 slip road | Widen junction to prevent large vehicles mounting the kerb | Improved accessibility and safety | To be delivered by Linden Homes – has this been implemented? |
| TMH4 <i>RING</i> 6.12 | High Street/West Street | Improve facilities for pedestrians to encourage greater footfall, includes improved pedestrian links along West Street and dropped crossings on High Street. An environment and traffic management strategy for the future of the town centre is to be prepared. See also PR3. | Improved pedestrian environment and safety, enhanced economic vitality | West Street improvements to be implemented in 2021. |
| TMH5 | Bickerley Road junction with Bickerley Gardens | Junction improvement – possible change in priority | Improved visibility and safety for pedestrians and cyclists | Not progressed |
| TMH6 | B3347 Mansfield Road junction with The Furlong/Southampton Road | CCTV for traffic/incident monitoring – to be incorporated into HCC urban traffic control system | CCTV linked to ANPR and Variable Message Signs (VMS) can be used to minimise congestion and better manage incidents. | Not progressed, with exception of VMS on A31 westbound at Poulner Hill – not considered a priority by the Working Party |
| TMH7 | A338 Northbound and Southbound, north of junction with A31 | Automatic Number Plate Recognition (ANPR) for journey time analysis and incident management | | |
| Longer Term Schemes – Public and Community Transport Improvements | | | | |
| PT1 | Southampton Road | New bus shelters (north side adjacent to 6 Whitehart Fields and south side adjacent 254 Southampton Road) | Promote use of public transport | Part implemented (north side) South side no longer required |





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| PT2 | Ringwood Bus Interchange, Meeting House Lane | Raised kerbs, clearway boxes, poles and flags, litter bins, tactile paving, clocks, ticket purchasing facilities, improved layout, new lighting | Promote use of public transport | Not progressed – not considered a priority by the Working Party |
| PT3 | Ringwood Bus Interchange, Meeting House Lane | Journey planning kiosk and departure screen information | Improved information to promote use of public transport | Not progressed – as above |
| PT4 | Ringwood Bus Interchange, Meeting House Lane | Provision of bus departure display screen inside shelters | Improved information to promote use of public transport | Implemented |

Longer Term Schemes – Encouraging Smarter Choices

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|-----|------------------------|---|----------------------------------|----------------------------------|
| SC1 | Ringwood TAP area wide | School travel plan development and implementation | | Ongoing |
| SC2 | Ringwood TAP area wide | Workplace travel plans for existing and new employers | | Ongoing through planning process |
| SC3 | Ringwood TAP area wide | Travel plans in association with new development | | Ongoing through planning process |
| SC4 | Ringwood TAP area wide | Provision of electric vehicle charging points | Promote use of electric vehicles | Implemented |

Longer Term Schemes – Public Realm Improvements

| | | | | |
|---------------------------|--|--|---|---|
| PR1 <i>RING</i> 6.8 | Southampton Road (southern section to Fridays Cross) | Extension of enhanced pedestrian environment | Enhanced environment and safer for pedestrians and cyclists | Not progressed |
| PR2 | Southampton Road cul de sac (northern section from junction with Mansfield Road) | Accessibility improvements and enhanced pedestrian environment | Enhanced environment and improved pedestrian safety | Not progressed – not supported by the Working Party |
| PR3 | High Street/Market Place | Landscape and streetscape improvements to complement TMH4 | Improved pedestrian environment | Not progressed |

Traffic Management and Access - List of possible schemes

| Location | Issues | Measures |
|---|---|--|
| Town wide | Holistic review of traffic management and access issues | |
| | Speeding in residential areas / routes to school / cycling/walking routes | Introduction of 20mph speed limit in residential areas |
| | | Introduction of signage to identify entry to residential areas (Quiet Lane / Home Zone) |
| | Manage changes in traffic flow during A31 works and after | |
| | Manage changes in traffic flow following closure of West Street junction with A31 and change of direction of one-way section of Meeting House Lane (between Market Place and The Furlong) | |
| Hightown / Crow | Forward plan for increase in traffic from development of strategic sites | |
| Hightown Road | <ul style="list-style-type: none"> • marked increase in volume, size and speed of traffic following development of new residential and industrial areas • narrow road and narrow pavements • poor visibility at junction with Parsonage Barn Lane • numerous driveways with vehicles reversing in to road • bushes and hedges overgrown • rat run when A31 is busy • access from/to A31 for industrial estate traffic • route to school | Review and introduce measures to improve safety for pedestrians and cyclists (NFDC proposed introduction of speed humps in 2014 and RTC supported and recommended 20mph limit – scheme was not progressed) |
| Hightown Road | Request from Ringwood Junior School to make section past school one-way to assist with traffic management and ensure safety of pedestrians at pick-up and drop-off times | |
| Northfield Road and surrounding roads in the Poulner area | <ul style="list-style-type: none"> • used as a rat run with A338 and A31 are busy • high traffic volume • speeding • roads need to be more cyclist/pedestrian friendly | Speed and width/height restrictions |
| Southampton Road (from Gorley Road to Ringwood School) | | Creation of segregated cycle route |



PLANNING, TOWN AND ENVIRONMENT COMMITTEE
6th NOVEMBER 2020

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REVISED BUDGET 2020/21 & DRAFT BUDGET 2021/2022

1. INTRODUCTION

1.1 Members are required to consider the budget proposals for 2021/22 for this Committee and to make recommendations to the Policy and Finance Committee.

1.2 To assist Members, the following draft documents are attached:-

Appendix A: Shows the progress made on the new expenditure items approved for inclusion in the 2020/21 budget. There are no proposals for new expenditure bids for 2021/22.

Appendix B: Shows the approved original budget 2020/21 of £17,382 (including non-recurring growth of £1,000, the draft revised budget 2020/21 of £15,450 which reflects the forecast outturn for 2020/21 together with the first draft budget for 2021/22 of £16,382 which excludes any new bids.

For comparison, actual net expenditure in 2019/20 was £19,885 before transfers to and from provisions and £14,715 after transfers.

2. REVISED BUDGET 2020/21

2.1 The revised budget (column 7 Appendix B) shows a net decrease of £1,932 over the original budget (column 6). The main reasons for this are:-

| Details | £ |
|--|---------------|
| 1. Reduced Employee costs | -1,995 |
| 2. Expenditure on the Human Sundial (to be funded from reserves) | 5,295 |
| 3. Increased transfer from reserves for Human Sundial | -5,295 |
| 4. Neighbourhood plan | 3,450 |
| 5. Neighbourhood plan grant funding | -3,450 |
| 4. Other minor changes in expenditure | 63 |
| | |
| Total | -1,932 |

2.2 The work on Crow Lane maintenance is funded by developer's contributions. This is being written down annually and the balance at the end of March 2021 is expected to be £2,664.

2.3 The revised budget includes minor updates to budgets in a number of areas where it is apparent that current budgets are unlikely to be spent and there is some evidence that the full budgets are not likely to be required in the current year.

3. FIRST DRAFT BUDGET 2021/22

3.1 The base budget for 2021/22 has been prepared on an incremental basis by rolling forward the 2020/21 budget and adjusting for non recurring expenditure and known cost changes. At this stage, no adjustments for inflation have been made but the latest RPI (September) is 1.1%.

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- 3.2** Appendix B show sets out the summary budget figures for the Committee. The draft budget excludes any new expenditure bids. At present, no new bids have been brought forward for consideration.
- 3.4** The Committee is asked to consider the draft budget proposals in Appendix B. These will then go forward to the Policy & Finance Committee later in November for consideration as part of the Council's total budget. Members will also receive, by email, a copy of a budget "model" to enable the modelling of different budget assumptions, budget changes and funding options. Members are encouraged to use this model and provide feedback to assist with the further development of the 2021/22 budget.
- 3.5** There will be a further opportunity to review the budget proposals at the next meeting of this Committee and in January 2021.

4. NEW BIDS 2021/22

- 4.1** No new bids have been proposed.

5. RECOMMENDATIONS

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,
- ii) Members use the budget model to explore further opportunities and provide feedback and suggestions for further amendments to the proposed budget.

For further information please contact:

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or

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PLANNING, TOWN & ENVIRONMENT COMMITTEE**PROGRESS ON APPROVED BUDGET PROPOSALS FOR 2020/21**

| NO. | ITEM | REASON | BUDGET 20/21 £ | COMMENTS |
|-----|--------------------------------|------------------------|----------------------|--|
| 1. | Support for REAL Working Party | | 1,000 | There has been no draw on this budget to date and there are no planned expenditure proposals |
| | | TOTAL NET COSTS | 1,000 | |

NEW BUDGET PROPOSALS FOR 2021/22

| NO. | ITEM | REASON | 21/22 £ | 22/23 £ | 23/24 £ | Priority |
|-----|------|------------------------|------------|------------|------------|----------|
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| | | TOTAL NET COSTS | 0 | 0 | 0 | |

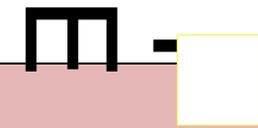


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| PLANNING, TOWN & ENVIRONMENT COMMITTEE | | | | | | | | | | |
|--|---|-------------------|----------------------|----------------------|----------------------|------------------------|-----------|------|------------------------|---------------------|
| Col. 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 |
| Code CC | Description | Budget Manager | Actual 18/19 £ | Actual 19/20 £ | Budget 20/21 £ | Revised Budget £ | Inflation | | Known Changes* £ | Draft 21/22 £ |
| | | | | | | | Type | % | £ | |
| | EXPENDITURE | | | | | | | | | |
| | Maintenance | | | | | | | | | |
| 4000/1/1 | --Built Environment-Furniture | JH | | 0 | 100 | 100 | 4 | 0.0% | 0 | 100 |
| 4000/1/2 | --Carvers Street Lighting | JH | 496 | 486 | 558 | 550 | 2 | 0.0% | 0 | 558 |
| 4000/1/3 | --Flood defence | JH | 208 | | 0 | | 4 | 0.0% | 0 | 0 |
| 4000/1/4 | --Bus Shelters | JH | 10 | | 200 | 200 | 4 | 0.0% | 0 | 200 |
| 4000/1/5 | --Sign Painting Fridays Cross | JH | 1,553 | | 0 | | 4 | 0.0% | 0 | 0 |
| 4000/1/6 | --Neighbourhood Plan | JH | | | 0 | 3,450 | 6 | 0.0% | 0 | 0 |
| 4000/1/7 | --Crow Lane Maintenance | JH | 459 | 420 | 1,000 | 1,120 | 4 | 0.0% | 0 | 1,000 |
| 4000/1/8 | --support for REAL working party | JH | | | 1,000 | 1,000 | 6 | 0.0% | 0 | 0 |
| | Total Maintenance | | 2,726 | 906 | 2,858 | 6,420 | | | 0 | 1,858 |
| | Employee Costs | | | | | | | | | |
| 4001/1 | --Allocated Office Staff | CW | 16,623 | 15,190 | 16,624 | 14,629 | 1 | 0.0% | 0 | 16,624 |
| | Total Employee Costs | | 16,623 | 15,190 | 16,624 | 14,629 | | | 0 | 16,624 |
| | Total Revenue Expenditure | | 19,349 | 16,096 | 19,482 | 21,049 | | | 0 | 18,482 |
| | Capital Expenditure | | | | | | | | | |
| 4050/1 | --Human Sundial | JH | 500 | 4,889 | 0 | 5,295 | 6 | | | 0 |
| | Total Capital Schemes | | 500 | 4,889 | 0 | 5,295 | | | 0 | 0 |
| | TOTAL EXPENDITURE | | 19,849 | 20,985 | 19,482 | 26,344 | | | 0 | 18,482 |
| | INCOME/FINANCE | | | | | | | | | |
| 400/1 | --Grants Received | JH | -1,850 | -1,100 | -1,100 | -1,100 | 6 | 0.0% | 0 | -1,100 |
| 400/1 | --Grants Received Neighbourhood plan | JH | | | | -3,425 | 6 | 0.0% | 0 | 0 |
| | TOTAL INCOME | | -1,850 | -1,100 | -1,100 | -4,525 | | | 0 | -1,100 |
| | TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS | | 17,999 | 19,885 | 18,382 | 21,819 | | | 0 | 17,382 |
| | Transfer To Provisions | | | | | | | | | |
| | --Transfer To Provisions | RF | 0 | | 0 | | | | | 0 |
| | Total Transfer To Provisions | | 0 | 0 | 0 | 0 | | | 0 | 0 |
| | Transfer From Provisions | | | | | | | | | |
| | --Transfer from Provisions (cap) | RF | -960 | -420 | -1,000 | -1,120 | | | | -1,000 |
| | --Transfer from Provisions (revp) | RF | 0 | | 0 | 0 | | | | 0 |
| | --Transfer from Dev Cont | RF | -255 | -4,750 | 0 | -5,249 | | | | 0 |
| | Total Transfer From Provisions | | -1,215 | -5,170 | -1,000 | -6,369 | | | 0 | -1,000 |
| | TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS | | 16,784 | 14,715 | 17,382 | 15,450 | | | 0 | 16,382 |

| Item No. | Name | Recent developments | Resource use | | | | Finish in 2020-21? | Notes |
|--|-------------------------|---|--|---------------|--------------------|----------------------|--------------------|--|
| | | | Finance | | | Staff time | | |
| | | | Cost & Source | Spent to date | Predicted out-turn | | | |
| Projects with budgetary implications (included in 2020-21 budget) | | | | | | | | |
| A1 | Neighbourhood Plan | See separate agenda item | £12,000 Provision (£3,000) and grant funding Grant of £3,450 received | £1,100 | £3,300 | Could be significant | No | It is expected that £9,000 would be funded by grants available. Due to the impacts of coronavirus, the Basic Grant allowance has increased from £9,000 to £10,000 |
| A2 | Crow Stream Maintenance | Annual flail and clearance by volunteers now complete. | £1,000 Transfer from Dev Conts | £1,120 | £1,120 | Moderate | Probable | Linden Homes/HCC looking at options to reinstate access chamber to allow maintenance of twin pipes beneath access road. HCC looking into collapse of ditch at bottom of Crow Hill. |
| A3 | Human Sundial | Awaiting update from HCC following receipt of additional quote. Informed on 06/11/2020 that “the team will be in touch shortly to agree a programme and funding arrangements” | £10,657 CIL & contribution from Carnival (£5249.15) | £5,295.15 | £10,657 | Moderate | Probable | Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518) & 19/6/19 (F/5700)) |
| A4 | Cycle Stands | Cycle stands installed in the town centre as part of HCC improvements funded by HE. 3 x stands installed at Poulner local shops. | £500 Provision Funded by HCC (with designated funds from Highways England) | £0 | £0 | Minimal | Probable | Included in plans for Market Place improvements. Additional cycle storage also included in HCC scheme to improve access for cyclists and pedestrians. |
| Projects with budgetary implications (not included in 2020-21 budget but added since) | | | | | | | | |
| B | | | | | | | | |

Projects with no budgetary implications in 2020-21



| Item No. | Name | Recent developments | Resource use | | | | Finish in 2020-21? | Notes |
|----------|---|---|---------------|---------------|--------------------|------------|--------------------|---|
| | | | Finance | | | Staff time | | |
| | | | Cost & Source | Spent to date | Predicted out-turn | | | |
| C1 | Pedestrian Crossings Christchurch Road | Work complete. | | | | Minimal | Probable | Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists. |
| C2 | A31 improvement scheme | HCC implementing Phase 1 of town centre improvements funded by HE designated funds. West Street works (Phase 2) due to commence 04/01/2021 for 12 weeks. | | | | Moderate | No | Start date for main scheme expected to be end March 2021. |
| C3 | Moortown drainage improvements | HCC still considering a controlled opening of the system at some point in the future. | | | | Moderate | Probable | To be funded from Linden Homes developer contribution (£50,000 allocated for flood alleviation works). |
| C4 | Pedestrian Crossing Castleman Way | Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park. | | | | Minimal | No | Dependent on C5. |
| C5 | Improved signage for cycle path through Forest Gate Business Park | New signage and some minor improvements will be included in the town centre improvements scheme (C2 above). | | | | Minimal | Probable | |
| C6 | Shared Use Path across Carvers | Scheme completed 22/08/2020, with exception of 2 x drop down bollards at Carvers Lane end – to be installed 30/11/2020. Partly constructed eco-bed now removed. | | | | Minimal | Probable | Path for cyclists and pedestrians, to link Mansfield Road and Southampton Road. |
| C7 | New footpath to link Linden Homes site with Hightown Road (alongside west of Crow Lane) | Developers' contributions allocated. HCC has appointed a designer to bring this scheme forward in 202/21. | | | | Minimal | Probable | To be funded from Linden Homes developer contribution. |