

# Ringwood Town Council

Ringwood Gateway, The Furlong, Ringwood, Hampshire BH24 1AT

Tel: 01425 473883

www.ringwood.gov.uk

## PLANNING, TOWN & ENVIRONMENT COMMITTEE

Dear Member

26<sup>th</sup> November 2020

A meeting of the above Committee will be held on **Friday 4<sup>th</sup> December 2020** at 10.00am and your attendance is requested.



Mr C Wilkins  
Town Clerk

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Ringwood Town Council is committed to transparency in its decision-making processes. The current crisis prevents the holding of physical meetings but insofar as it is possible and in accordance with Government Regulations, this meeting will take place in a virtual environment using the "Zoom" technology. Councillors are encouraged to join in good time ready for a start of the meeting proper at 10.00am. In the event of difficulty joining please contact Jo Hurd, Deputy Town Clerk on (01425) 484721 or by sending an email to [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk).

Members of the press or public who would like to participate or simply observe the meeting are requested to tell us in advance by contacting Jo Hurd, Deputy Town Clerk. You can join the meeting by following the link:-

<https://us02web.zoom.us/j/86167200697?pwd=U2tkZU9HQ2tmMmNkSTVrNkttSitBQT09>

Meeting ID: 861 6720 0697

Passcode: 103850

### AGENDA

**1. PUBLIC PARTICIPATION**

There will be an opportunity for public participation for a period of up to 15 minutes at the start of the meeting

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

**4. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of the meeting held on 6th November 2020

**5. PLANNING APPLICATIONS**

To consider applications and to note applications determined under delegated powers  
(*Report A*)

**6. ALLOCATED SITES**

To receive an update from New Forest District Council's Site Monitoring Officer regarding development of allocated sites (*Report B - to follow*)

**7. RINGWOOD ENVIRONMENTAL ACTION LEADERSHIP WORKING PARTY**

To receive the notes of the REAL Working Party meeting on 13<sup>th</sup> November 2020  
(*Report C*)

**8. NEIGHBOURHOOD PLAN**

To receive an update in respect of the Neighbourhood Plan

**9. TRAFFIC MANAGEMENT AND ROAD SAFETY SCHEMES / REVIEW OF TOWN ACCESS PLAN**

To consider the Deputy Town Clerks report (*Report D*)

**10. NFDC DRAFT WASTE STRATEGY ENGAGEMENT**

To consider a response to the consultation – full details via the link [Waste and recycling strategy - New Forest District Council](#)

**11. NFDC: BIODIVERSITY NET GAIN AND NUTRIENT MITIGATION**

To consider a response to the call for projects – full details via the link [Call for Projects - Biodiversity Net Gain and Nutrient Mitigation - New Forest District Council](#)

**12. COMMITTEE BUDGET 2021/22**

To consider further the Committee budget for 2021/22 (*Report E*)

**13. PROJECTS**

To receive an update in relation to projects (*Report F*)

**14. NFDC/NFNPA PLANNING DEVELOPMENT CONTROL COMMITTEE**

To review applications that are due before NFDC/NFNPA Planning Development Control Committee, if any

If you would like further information on any of the agenda items, please contact Jo Hurd, Deputy Town Clerk, on (01425) 484721 or email [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk).

Committee Members

Cllr Philip Day (Chairman)  
Cllr Rae Frederick (Vice Chairman)  
Cllr Andrew Briers  
Cllr Gareth Deboos  
Cllr Hilary Edge  
Cllr Peter Kelleher  
Cllr Gloria O'Reilly  
Cllr Tony Ring  
Cllr Glenys Turner

Student Advisors

<b>Permission (1)</b>	Recommend Permission, but would accept planning officer's decision
<b>Refusal (2)</b>	Recommend Refusal, but would accept planning officer's decision
<b>Permission (3)</b>	Recommend Permission
<b>Refusal (4)</b>	Recommend Refusal
<b>Officer Decision (5)</b>	Will accept planning officer's decision

Number	Name	Address	Proposal	Due date	P.O. brief	Recommendation
						Permission (1) Recommend Permission, but would accept planning officer's decision Refusal (2) Recommend Refusal, but would accept planning officer's decision (plus reasons) Permission (3) Recommend Permission Refusal (4) Recommend Refusal (plus reasons) Officer Decision (5) Will accept planning officer's decision
18/11606	Mr Developments Ltd - Gladman Developments Ltd.	Land Off, Snails Lane, Blashford, Ellingham Harbridge & Ibsley BH24 3PG	Outline planning application for the demolition of existing outbuildings and the erection of up to 143 dwellings (including 50% affordable housing), public open space, recreation mitigation land, landscaping, sustainable drainage systems (Suds) and two vehicular access points from Snails Lane and Salisbury Road (Environmental Impact Application Development and effects a Public Right of Way). All matters reserved except for means of access. (AMENDED PLANS RESUBMISSION) <a href="#">view online here</a>		No	NO plans downloaded as in excess of 700 documents – will look at any appropriate plans at the meeting or you can access via the link  <u>Previous objections:-</u> See separate note from March 2019 as part of the download file. June 2019:- The Committee agreed that its original observations remained relevant and that the submission of additional information, particularly the Environmental Impact Statement, did not address the concerns identified.
20/00777	Chambers	In-Excess Garden Centre, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3HW	Outbuilding <a href="#">view online here</a>	3.12	Yes	
20/00782	Mr P Quinn	Hedge House, Hangersley Hill, Forest Corner, Hangersley, Ringwood. BH24 3JW	Single storey office building; 1no additional parking space <a href="#">view online here</a>	3.12	Yes	
20/00836	Mr & Mrs Martin	Rose Cottage, Cowpitts Lane, North Poulner Road, Ringwood. BH24 3JX	Outbuilding with cladding <a href="#">view online here</a>	29.12		

20/11148	Mr Croger - Frontier Estates	Land off, Hopclover Way, Ringwood. BH24 3FQ	Development of the site to provide a new care home (Use Class C2), and associated access, car and cycle parking, landscaping and amenity space provision. <a href="#">view online here</a>	27.11	Yes	
20/11149	Mr McShea - Empower Energy	Unit 8, Pintail Business Park, 165 Christchurch Road, Ringwood. BH24 3AL	Internal re-fit of Commercial Unit and installing 4 new external windows; formation of new first floor ; air source heat pump <a href="#">view online here</a>	27.11	Yes	
20/11175	Mrs Billington	28, The Mount, Poulner, Ringwood. BH24 1XX	First floor side extension and single storey rear extension. <a href="#">view online here</a>	4.12	Yes	
20/11183	Steer	2, Croft Road, Poulner, Ringwood. BH24 1TA	Single-storey rear extension <a href="#">view online here</a>	27.11	Yes	
20/11200	Mr & Mrs Simpson	16A Wessex Road, Ringwood. BH24 1XB	Single-storey rear extension <a href="#">view online here</a>	4.12	Yes	
20/11208	NFDC	Land off Hopclover Way, formerly land at Crow Arch Lane, Ringwood. BH24 3DZ	Use of Buildings B, C, D & E classes E & B8 Class <a href="#">view online here</a>	11.12	Yes	
20/11209	NFDC	Land off Hopclover Way, formerly land at Crow Arch Lane, Ringwood. BH24 3DZ	Development of 1no employment unit (Building A) use class E & B8; 2no employment units (buildings F&G) use class E <a href="#">view online here</a>	11.12	Yes	
20/11218	Mr & Mrs Duncan	101, Eastfield Lane, Ringwood. BH24 1UW	Proposed Single-storey extension <a href="#">view online here</a>	4.12	Yes	
20/11261	Mr McKenzie	3, Meadow Way, Ringwood. BH24 1RY	Conversion of loft space to habitable rooms with addition of roof windows + new side Lean-to extension. <a href="#">view online here</a>	25.12		

20/11282	Felix Schwabe and Lisa Pierson	32, New Road, Ringwood. BH24 3AU	Side extension and remodelling of existing bungalow including conversion of loft; new replacement garage <a href="#">view online here</a>	4.12		
20/11294	Mr Campbell - Burry and Knight Ltd	Plot 21 (Unit 2), Hoburne Enterprise Park, Embankment Way, Ringwood. BH24 1WL	Variation of Condition 11 of Planning Permission 17/11230 to vary the condition to GOOD with the proviso every effort will be made to achieve a VERY GOOD under a formal BREEAM assessment. <a href="#">view online here</a>	25.12		
CONS/20/0633	Mrs Edmunds	Quaker Court, Eynon Mews, Ringwood. BH24 1EW	Maple x 2 - Reduce <a href="#">view online here</a>	15.12		
CONS/20/0620		Androse Gardens, Bickerley Road, Ringwood. BH24 1EG	Pear Tree x 1 - Fell Robina - Remove deadwood within crown Ash Tree - Remove Branch x 2			<u>Observations agreed under delegated powers due to time constraints:- 24.11.20 P(1)</u> Recommend permission, but would accept the Tree Officer's decision.
CONS/20/0652	Mr Brassington	Linlea Croft, Cowpitts Lane, North Poulner, Ringwood. BH24 3JX	Fell 1 x group of Holly trees Fell 1 x Silver Birch tree Prune 8 x Oak trees	30.11	N/A	<u>Observations agreed under delegated powers due to time constraints:- 24.11.20 OD(5)</u> Officer decision.

## Ringwood Environmental Action Leadership (REAL) Working Party



### Notes of meeting held on Friday 13<sup>th</sup> November at 4pm on Zoom

Present: Lindsay Andrews  
Francis Charlton  
Cllr Gareth DeBoos (Chair)  
Mary DeBoos  
Cllr Rae Frederick  
Cllr Tony Ring  
Cllr Glenys Turner  
Chantelle Monck (from 4.26)

In Attendance: Christopher Wilkins – Town Clerk

Absent: Cllr Gloria O'Reilly  
Toby Dedrick  
Ruth Port  
Leon Thompson  
Heather Whatmore

#### 1. Apologies for absence

Apologies for absence had been tendered by Cllr. Gloria O'Reilly and Leon Thompson and were accepted. The Chairman welcomed Francis Charlton of Ringwood and Verwood Round Table to the Working Party.

#### 2. Declarations of interest

No disclosable pecuniary interests were declared.

#### 3. To agree notes of last meeting

The notes of the meeting on 13<sup>th</sup> October were agreed as accurate.

#### 4. Feedback from Ringwood Town Council Committees

The Chairman reported that roads and transport issues were discussed at the 6<sup>th</sup> November PT&E Committee meeting and asked that the minutes and the supporting report be circulated to members.

#### 5. Vision for 2021

The Chairman reviewed what this WP had helped to achieve this year, especially the planting of 5000 trees on RTC land and 'Plastic Free' status. He said the town could be proud of the progress towards the Working Party's goals this year in very difficult circumstances. He asked all members to give careful consideration to the vision for 2021 in readiness for a discussion at the next meeting.

#### 6. Workstream updates and proposals

It was agreed to postpone pending actions on all workstreams to the next meeting.

#### 7. Upcoming meetings – to note the following dates

Monday 14<sup>th</sup> December 2020 at 4pm (Zoom)  
Wednesday 13<sup>th</sup> January 2020 at 4pm (Zoom)  
Friday 12<sup>th</sup> February 2020 at 4pm (Zoom)  
Monday 15<sup>th</sup> March 2020 at 4pm (Zoom)

There being no further business, the meeting closed at 4.42pm.

## PLANNING, TOWN & ENVIRONMENT COMMITTEE

4<sup>th</sup> December 2020

# D

### Traffic Management and Road Safety Schemes

1. It was agreed at the last meeting of this Committee on 6<sup>th</sup> November 2020 (P/5762 refers) that the list of schemes in the Ringwood Town Access Plan (TAP) be updated, with proposed new schemes added.
2. Attached to this report are the following:
  - i) An updated summary of the Actions included in the TAP (Appendix 1); and
  - ii) A list of possible new schemes (Appendix 2).
3. The TAP was adopted by NFDC in 2011 as a Supplementary Planning Document (SPD) and can be viewed in full [here](#); it includes maps showing the location of each scheme listed. The summary document (Appendix 1) was initially produced in 2017, updated and colour coded by a small Working Party and agreed by this Committee in June 2017. This has been now been updated.
4. The list of possible new schemes (Appendix 2) is the beginnings of a list as discussed at the last meeting. It is intended that this list, together with the outstanding schemes in the TAP, will be discussed with the highway authority (Hampshire County Council) to determine any further information required and how to ensure that schemes can be brought forward when funding becomes available. At the time of writing, a date for this meeting has yet to be confirmed.
5. Issues for decision and any recommendations
  - 5.1 It is recommended that Members note the list of schemes in the Ringwood Town Access Plan and consider whether there are any additional issues or measures to be added to the list of possible new schemes.

For further information, contact:

Jo Hurd, Deputy Town Clerk

Direct Dial: 01425 484721

Email: [jo.hurd@ringwood.gov.uk](mailto:jo.hurd@ringwood.gov.uk)

Summary of Action Plan (full document available to view online at [https://www.newforest.gov.uk/media/762/Ringwood-Town-Access-Plan/pdf/Ringwood\\_Town\\_Access\\_Plan.pdf?m=637298155485700000](https://www.newforest.gov.uk/media/762/Ringwood-Town-Access-Plan/pdf/Ringwood_Town_Access_Plan.pdf?m=637298155485700000) and includes maps showing the location of each scheme)

Where a reference beginning with RING is shown, this refers to Policy RING6 in the Local Plan Part 2 – Sites and Development Management [https://www.newforest.gov.uk/media/716/Section-5-Site-specific-proposals-Ringwood-Fordingbridge-the-Avon-Valley-and-Downlands/pdf/Section\\_5\\_Avon\\_Valley.pdf?m=637298095999270000](https://www.newforest.gov.uk/media/716/Section-5-Site-specific-proposals-Ringwood-Fordingbridge-the-Avon-Valley-and-Downlands/pdf/Section_5_Avon_Valley.pdf?m=637298095999270000) – see pages 187 - 193

	Completed Schemes
	Not deliverable at this time
	Still to be progressed
	Considered no longer required, not a priority, or not supported by the Town Council in June 2017

<b>Committed Schemes</b>				
Ref	Location/Issue	Proposed Measure	Purpose of Scheme	Status
AP1	Southampton Road/Mansfield Road junction and Southampton Road/The Close (south of Mansfield Road)	Environmental and pedestrian enhancements, improved pedestrian route from Furlong car park, upgrade pelican to toucan crossing	Improved environment and pedestrian links	Implemented
AP2	Cloughs Road	Footway improvement and provision where missing	Safe walking	Implemented
AP3 <i>RING 6.11</i>	Bickerley (north west end)	Extension of footpath to Danny Cracknell Pocket park	Improved pedestrian link and safe walking	Non-deliverable at this time
AP4	Hightown Road (between Quomp and Kingsfield)	Traffic calming and informal pedestrian crossing	Safer crossing for pedestrians and cyclists	Implemented
AP5	Town Centre Pedestrian Signing	Improve signing of pedestrian routes	Improved information and awareness and Increase footfall	Implemented
AP6	Street Lighting improvements (PFI contract)	Replacement lighting throughout town	More efficient use of energy, improved visibility, safer streets	Implemented
<b>Longer Term Schemes – Pedestrian and Cycle Improvements</b>				
PC1	Gravel Lane to Southampton Road	Off road cycle route through Orchard Mount, upgrade A31 slip road zebra crossings to toucan	Improved safety for cyclists	Not progressed
PC2 <i>RING 6.1</i>	Kingsfield to Southampton Road	On and off road cycle route via Manor Road, Green Lane, parsonage Barn Lane and Winston Way	Improved accessibility to town and schools, reduce travel by car	Not progressed





PC3 <i>RING</i> 6.2	School Lane to Cloughs Road	On road cycle route via Manor Road	As above	Not progressed
PC4	Bickerley Common to Hightown Road junction (via Castleman Way)	On and adjacent to road cycle route including shared cycle/footway and toucan crossing on Castleman Way	Improved accessibility to employment sites and improved link to town centre	Part implemented
PC5	Quomp to Hightown Gardens via Hightown Road	On road cycle route with traffic calming (see also AP4)	Increased safety and improved link to schools	Part implemented
PC6 <i>RING</i> 6.3	Crow Arch Lane to Moortown Lane	Cycleway across fields to Moortown Lane	Improved connectivity to leisure facilities and employment sites	Land allocated for development in Local Plan (SS13)
PC7	Linford Road	On and off road route linking into National Park through to Linford Bottom	Improved safety for cyclists	Not progressed
PC8 <i>RING</i> 6.4	Castleman Way to Crow Lane via Embankment Way	Adjacent to and off road cycle route	Improved accessibility to employment areas and town centre.	Part implemented
PC9	A31 to Mansfield Road via West Street	Strategic on road cycle route	Improved route for cyclists	To be implemented in part in 2021
PC10	Southampton Road to North Poulner Road	Strategic on road cycle route via Gorley Road and Poulner Schools. Toucan crossing on Southampton Road (links with PC1 and PC14)	Improved linkages to schools and town centre and improved safety for cyclists and pedestrians	Not progressed
PC11 <i>RING</i> 6.5	Castleman Way to Town Centre, via Quomp and The Close	On road cycle route along The Close and Quomp with off road section through Victoria Gardens. New crossings in Hightown Road and Castleman Way. Upgrade Mansfield Road crossing from pelican to toucan.	Improved safety and accessibility.	Part implemented.

PC12	North Poulner Road	On road cycle route linking PC10 to Poulner Lakes area	Improved accessibility to recreation area areas and schools.	Not progressed.
PC13	Town Centre to A338 Salisbury Road	On road cycle route	Improved accessibility to Blashford Lakes	Shared footway/cycle path signed from town centre to Snails Lane
PC14 <i>RING</i> 6.6	Mansfield Road to Southampton Road via Carvers Recreation Ground	Cycle route adjacent, on and off road	Improved cycle link through the town	Implemented
PC15 <i>RING</i> 6.7	Moortown to Castleman Way via New Street	Cycle route on and adjacent to road	Improved route to connect south of town to employment sites and town centre	Part implemented
PC16	Gorley Road towards Hyde	Strategic Cycle Route connecting Ringwood to countryside to the north	Improved safety for cyclists and access to National Park	Not progressed – not supported by the Working Party due to very narrow roads.
PC17	Christchurch Road (near War Memorial Gardens)	Uncontrolled pedestrian crossing	Improved pedestrian safety	Implemented
PC18	Poulner Schools	New pedestrian entrance and footpath widening	Improved pedestrian safety, reduction in traffic congestion	Not progressed – no longer required?
PC19	The Close to Christchurch Road	Improvement to existing footpath; removal of tree roots, new surface and lighting	Improved pedestrian safety and environment	Not progressed
PC20 <i>RING</i> 6.9	Moortown to Town Centre via Quomp	Improvements to existing footpaths, footpath link through Forest Gate Business Park (similar to PC15)	Improved route to connect south of town to employment sites and town centre	Part implemented
PC21 <i>RING</i> 6.10	Southampton Road, west of Frampton Place	Footway widening	Improved pedestrian safety	Not progressed – requires land in private ownership
PC22	Christchurch Road and Parkside	Uncontrolled pedestrian crossing	Improved pedestrian safety	Not progressed



PC23	Christchurch road and junction of Millstream Industrial Estate	Uncontrolled pedestrian crossing	Improved pedestrian safety	Implemented
PC24	Christchurch Road junction with Shires Close	Uncontrolled pedestrian crossing	Improved pedestrian safety	Not progressed
PC25	Gravel Lane to Furlong car park and Southampton Road	Accessibility improvements for pedestrians and cyclists, to include signing	Improved safety for cyclists and pedestrians, encourage non-car access to town centre from the north	Part implemented (signage)
PC26	Furlong car park to Market Place/High Street	Improved links between the car park and town centre, to include accessibility and pedestrian improvements to adjacent roads including tactile paving and dropped crossings	Improved safety and access for all to town centre	Part implemented – needs to include proposal by Church for new pedestrian link from Furlong Shopping Centre to Market Place via the churchyard
PC27	Hurst Road to Blashford Lakes	Improve surface of footpath to assist access to open space	Improved pedestrian link to recreation area and encourage healthier lifestyle	Not progressed
PC28	Hightown Road junction with Gardener Road	Uncontrolled pedestrian crossing	Improved safety for pedestrians and cyclists	Implemented
PC29	Town Centre pedestrian signage	Improved signing of pedestrian routes	Improved information and awareness and Increase footfall	Implemented
PC30	Cycle parking	Upgrade existing facility outside Gateway. New facility in Market Place, Carvers and Butlers Lane.	Improved facilities to encourage cycling	Part implemented.
PC31	Improved cycle route signage	Improve signing of cycle routes	Improved information to encourage cycling	Part implemented

<b>Longer Term Schemes – Traffic Management and Highway Improvements</b>				
TMH1	Cloughs Road	Possible one-way traffic (eastbound) to prevent rat running	Reduction in traffic, making a safer route for pedestrians	Not progressed – not supported by the Working Party
TMH2	Southampton Road/Carvers – verge parking	Better management of parking to reduce obstruction of footway	Improved safety for cyclists and pedestrians	Implemented
TMH3	Eastfield Lane/A31 slip road	Widen junction to prevent large vehicles mounting the kerb	Improved accessibility and safety	To be delivered by Linden Homes – has this been implemented?
TMH4 <i>RING</i> 6.12	High Street/West Street	Improve facilities for pedestrians to encourage greater footfall, includes improved pedestrian links along West Street and dropped crossings on High Street. An environment and traffic management strategy for the future of the town centre is to be prepared. See also PR3.	Improved pedestrian environment and safety, enhanced economic vitality	West Street improvements to be implemented in 2021.
TMH5	Bickerley Road junction with Bickerley Gardens	Junction improvement – possible change in priority	Improved visibility and safety for pedestrians and cyclists	Not progressed
TMH6	B3347 Mansfield Road junction with The Furlong/Southampton Road	CCTV for traffic/incident monitoring – to be incorporated into HCC urban traffic control system	CCTV linked to ANPR and Variable Message Signs (VMS) can be used to minimise congestion and better manage incidents.	Not progressed, with exception of VMS on A31 westbound at Poulner Hill – not considered a priority by the Working Party
TMH7	A338 Northbound and Southbound, north of junction with A31	Automatic Number Plate Recognition (ANPR) for journey time analysis and incident management		
<b>Longer Term Schemes – Public and Community Transport Improvements</b>				
PT1	Southampton Road	New bus shelters (north side adjacent to 6 Whitehart Fields and south side adjacent 254 Southampton Road)	Promote use of public transport	Part implemented (north side) South side no longer required





PT2	Ringwood Bus Interchange, Meeting House Lane	Raised kerbs, clearway boxes, poles and flags, litter bins, tactile paving, clocks, ticket purchasing facilities, improved layout, new lighting	Promote use of public transport	Not progressed – not considered a priority by the Working Party
PT3	Ringwood Bus Interchange, Meeting House Lane	Journey planning kiosk and departure screen information	Improved information to promote use of public transport	Not progressed – as above
PT4	Ringwood Bus Interchange, Meeting House Lane	Provision of bus departure display screen inside shelters	Improved information to promote use of public transport	Implemented

#### Longer Term Schemes – Encouraging Smarter Choices

SC1	Ringwood TAP area wide	School travel plan development and implementation		Ongoing
SC2	Ringwood TAP area wide	Workplace travel plans for existing and new employers		Ongoing through planning process
SC3	Ringwood TAP area wide	Travel plans in association with new development		Ongoing through planning process
SC4	Ringwood TAP area wide	Provision of electric vehicle charging points	Promote use of electric vehicles	Implemented

#### Longer Term Schemes – Public Realm Improvements

PR1 <i>RING</i> 6.8	Southampton Road (southern section to Fridays Cross)	Extension of enhanced pedestrian environment	Enhanced environment and safer for pedestrians and cyclists	Not progressed
PR2	Southampton Road cul de sac (northern section from junction with Mansfield Road)	Accessibility improvements and enhanced pedestrian environment	Enhanced environment and improved pedestrian safety	Not progressed – not supported by the Working Party
PR3	High Street/Market Place	Landscape and streetscape improvements to complement TMH4	Improved pedestrian environment	Not progressed

**Traffic Management and Access - List of possible schemes**

Location	Issues	Measures
Town wide	Holistic review of traffic management and access issues	
	Speeding in residential areas / routes to school / cycling/walking routes	Introduction of 20mph speed limit in residential areas
		Introduction of signage to identify entry to residential areas (Quiet Lane / Home Zone)
	Manage changes in traffic flow during A31 works and after	
	Manage changes in traffic flow following closure of West Street junction with A31 and change of direction of one-way section of Meeting House Lane (between Market Place and The Furlong)	
Hightown / Crow	Forward plan for increase in traffic from development of strategic sites	
Hightown Road	<ul style="list-style-type: none"> <li>• marked increase in volume, size and speed of traffic following development of new residential and industrial areas</li> <li>• narrow road and narrow pavements</li> <li>• poor visibility at junction with Parsonage Barn Lane</li> <li>• numerous driveways with vehicles reversing in to road</li> <li>• bushes and hedges overgrown</li> <li>• rat run when A31 is busy</li> <li>• access from/to A31 for industrial estate traffic</li> <li>• route to school</li> </ul>	Review and introduce measures to improve safety for pedestrians and cyclists (NFDC proposed introduction of speed humps in 2014 and RTC supported and recommended 20mph limit – scheme was not progressed)
Hightown Road	Request from Ringwood Junior School to make section past school one-way to assist with traffic management and ensure safety of pedestrians at pick-up and drop-off times	
Northfield Road and surrounding roads in the Poulner area	<ul style="list-style-type: none"> <li>• used as a rat run with A338 and A31 are busy</li> <li>• high traffic volume</li> <li>• speeding</li> <li>• roads need to be more cyclist/pedestrian friendly</li> </ul>	Speed and width/height restrictions
Southampton Road (from Gorley Road to Ringwood School)		Creation of segregated cycle route



**PLANNING, TOWN AND ENVIRONMENT COMMITTEE**  
**6th NOVEMBER 2020**

**REVISED BUDGET 2020/21 & DRAFT BUDGET 2021/2022**

**1. INTRODUCTION**

1.1 Members are required to consider the budget proposals for 2021/22 for this Committee and to make recommendations to the Policy and Finance Committee.

1.2 To assist Members, the following draft documents are attached:-

**Appendix A:** Shows the progress made on the new expenditure items approved for inclusion in the 2020/21 budget. There are no proposals for new expenditure bids for 2021/22.

**Appendix B:** Shows the approved original budget 2020/21 of £17,382 (including non-recurring growth of £1,000, the draft revised budget 2020/21 of £15,450 which reflects the forecast outturn for 2020/21 together with the first draft budget for 2021/22 of £16,382 which excludes any new bids.

For comparison, actual net expenditure in 2019/20 was £19,885 before transfers to and from provisions and £14,715 after transfers.

**2. REVISED BUDGET 2020/21**

2.1 The revised budget (column 7 Appendix B) shows a net decrease of £1,932 over the original budget (column 6). The main reasons for this are:-

Details	£
1. Reduced Employee costs	-1,995
2. Expenditure on the Human Sundial (to be funded from reserves)	5,295
3. Increased transfer from reserves for Human Sundial	-5,295
4. Neighbourhood plan	3,450
5. Neighbourhood plan grant funding	-3,450
4. Other minor changes in expenditure	63
<b>Total</b>	<b>-1,932</b>

2.2 The work on Crow Lane maintenance is funded by developer's contributions. This is being written down annually and the balance at the end of March 2021 is expected to be £2,664.

2.3 The revised budget includes minor updates to budgets in a number of areas where it is apparent that current budgets are unlikely to be spent and there is some evidence that the full budgets are not likely to be required in the current year.

**3. FIRST DRAFT BUDGET 2021/22**

3.1 The base budget for 2021/22 has been prepared on an incremental basis by rolling forward the 2020/21 budget and adjusting for non recurring expenditure and known cost changes. At this stage, no adjustments for inflation have been made but the latest RPI (September) is 1.1%.

- 3.2** Appendix B show sets out the summary budget figures for the Committee. The draft budget excludes any new expenditure bids. At present, no new bids have been brought forward for consideration.
- 3.4** The Committee is asked to consider the draft budget proposals in Appendix B. These will then go forward to the Policy & Finance Committee later in November for consideration as part of the Council's total budget. Members will also receive, by email, a copy of a budget "model" to enable the modelling of different budget assumptions, budget changes and funding options. Members are encouraged to use this model and provide feedback to assist with the further development of the 2021/22 budget.
- 3.5** There will be a further opportunity to review the budget proposals at the next meeting of this Committee and in January 2021.

#### **4. NEW BIDS 2021/22**

- 4.1** No new bids have been proposed.

#### **5. RECOMMENDATIONS**

It is recommended that, subject to amendments made at this meeting:

- i) the budgets and proposals in Appendices A and B be approved,
- ii) Members use the budget model to explore further opportunities and provide feedback and suggestions for further amendments to the proposed budget.

For further information please contact:

Rory Fitzgerald	or	Chris Wilkins
Finance Officer		Town Clerk
Tele: 01425 484723		Tele: 01425 484720



**PLANNING, TOWN & ENVIRONMENT COMMITTEE****PROGRESS ON APPROVED BUDGET PROPOSALS FOR 2020/21**

NO.	ITEM	REASON	BUDGET 20/21 £	COMMENTS
1.	Support for REAL Working Party		1,000	There has been no draw on this budget to date and there are no planned expenditure proposals
		<b>TOTAL NET COSTS</b>	<b>1,000</b>	

**NEW BUDGET PROPOSALS FOR 2021/22**

NO.	ITEM	REASON	21/22 £	22/23 £	23/24 £	Priority
1.						
2.						
3.						
		<b>TOTAL NET COSTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	

PLANNING, TOWN & ENVIRONMENT COMMITTEE										
Col. 1	2	3	4	5	6	7	8		9	10
Code CC	Description	Budget Manager	Actual 18/19 £	Actual 19/20 £	Budget 20/21 £	Revised Budget £	Inflation		Known Changes* £	Draft 21/22 £
							Type	%	£	
	<b>EXPENDITURE</b>									
	<b>Maintenance</b>									
4000/1/1	--Built Environment-Furniture	JH		0	100	100	4	0.0%	0	100
4000/1/2	--Carvers Street Lighting	JH	496	486	558	550	2	0.0%	0	558
4000/1/3	--Flood defence	JH	208		0		4	0.0%	0	0
4000/1/4	--Bus Shelters	JH	10		200	200	4	0.0%	0	200
4000/1/5	--Sign Painting Fridays Cross	JH	1,553		0		4	0.0%	0	0
4000/1/6	--Neighbourhood Plan	JH			0	3,450	6	0.0%	0	0
4000/1/7	--Crow Lane Maintenance	JH	459	420	1,000	1,120	4	0.0%	0	1,000
4000/1/8	--support for REAL working party	JH			1,000	1,000	6	0.0%	0	0
	<b>Total Maintenance</b>		<b>2,726</b>	<b>906</b>	<b>2,858</b>	<b>6,420</b>			<b>0</b>	<b>1,858</b>
	<b>Employee Costs</b>									
4001/1	--Allocated Office Staff	CW	16,623	15,190	16,624	14,629	1	0.0%	0	16,624
	<b>Total Employee Costs</b>		<b>16,623</b>	<b>15,190</b>	<b>16,624</b>	<b>14,629</b>			<b>0</b>	<b>16,624</b>
	<b>Total Revenue Expenditure</b>		<b>19,349</b>	<b>16,096</b>	<b>19,482</b>	<b>21,049</b>			<b>0</b>	<b>18,482</b>
	<b>Capital Expenditure</b>									
4050/1	--Human Sundial	JH	500	4,889	0	5,295	6			0
	<b>Total Capital Schemes</b>		<b>500</b>	<b>4,889</b>	<b>0</b>	<b>5,295</b>			<b>0</b>	<b>0</b>
	<b>TOTAL EXPENDITURE</b>		<b>19,849</b>	<b>20,985</b>	<b>19,482</b>	<b>26,344</b>			<b>0</b>	<b>18,482</b>
	<b>INCOME/FINANCE</b>									
400/1	--Grants Received	JH	-1,850	-1,100	-1,100	-1,100	6	0.0%	0	-1,100
400/1	--Grants Received Neighbourhood plan	JH				-3,425	6	0.0%	0	0
	<b>TOTAL INCOME</b>		<b>-1,850</b>	<b>-1,100</b>	<b>-1,100</b>	<b>-4,525</b>			<b>0</b>	<b>-1,100</b>
	<b>TOTAL NET EXPEND BEFORE TRANS TO/FROM PROVISIONS</b>		<b>17,999</b>	<b>19,885</b>	<b>18,382</b>	<b>21,819</b>			<b>0</b>	<b>17,382</b>
	<b>Transfer To Provisions</b>									
	--Transfer To Provisions	RF	0		0					0
	<b>Total Transfer To Provisions</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
	<b>Transfer From Provisions</b>									
	--Transfer from Provisions (cap)	RF	-960	-420	-1,000	-1,120				-1,000
	--Transfer from Provisions (revp)	RF	0		0	0				0
	--Transfer from Dev Cont	RF	-255	-4,750	0	-5,249				0
	<b>Total Transfer From Provisions</b>		<b>-1,215</b>	<b>-5,170</b>	<b>-1,000</b>	<b>-6,369</b>			<b>0</b>	<b>-1,000</b>
	<b>TOTAL NET EXPENDITURE AFTER TRANS TO/FROM PROVISIONS</b>		<b>16,784</b>	<b>14,715</b>	<b>17,382</b>	<b>15,450</b>			<b>0</b>	<b>16,382</b>

Item No.	Name	Recent developments	Resource use				Finish in 2020-21?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
<b>Projects with budgetary implications (included in 2020-21 budget)</b>								
A1	Neighbourhood Plan	See separate agenda item	£12,000 Provision (£3,000) and grant funding Grant of £3,450 received	£1,100	£3,300	Could be significant	No	It is expected that £9,000 would be funded by grants available. Due to the impacts of coronavirus, the Basic Grant allowance has increased from £9,000 to £10,000
A2	Crow Stream Maintenance	Annual flail and clearance by volunteers now complete.	£1,000 Transfer from Dev Conts	£1,120	£1,120	Moderate	Probable	Linden Homes/HCC looking at options to reinstate access chamber to allow maintenance of twin pipes beneath access road. HCC looking into collapse of ditch at bottom of Crow Hill.
A3	Human Sundial	Awaiting update from HCC following receipt of additional quote. Informed on 06/11/2020 that “the team will be in touch shortly to agree a programme and funding arrangements”	£10,657 CIL & contribution from Carnival (£5249.15)	£5,295.15	£10,657	Moderate	Probable	Project overseen by Town Centre Working Party To be funded by CIL receipts (Agreed by P&F 13/12/18 (F/5518) & 19/6/19 (F/5700)
A4	Cycle Stands	Cycle stands installed in the town centre as part of HCC improvements funded by HE.  3 x stands installed at Poulner local shops.	£500 Provision Funded by HCC (with designated funds from Highways England)	£0	£0	Minimal	Probable	Included in plans for Market Place improvements. Additional cycle storage also included in HCC scheme to improve access for cyclists and pedestrians.
<b>Projects with budgetary implications (not included in 2020-21 budget but added since)</b>								
B								

Projects with no budgetary implications in 2020-21



Item No.	Name	Recent developments	Resource use				Finish in 2020-21?	Notes
			Finance			Staff time		
			Cost & Source	Spent to date	Predicted out-turn			
C1	Pedestrian Crossings Christchurch Road	Work complete.				Minimal	Probable	Scheme includes changes to Castleman Way/Bickerley Road roundabout to improve crossing facilities for pedestrians and cyclists.
C2	A31 improvement scheme	HCC implementing Phase 1 of town centre improvements funded by HE designated funds. West Street works (Phase 2) due to commence 04/01/2021 for 12 weeks.				Moderate	No	Start date for main scheme expected to be end March 2021.
C3	Moortown drainage improvements	HCC still considering a controlled opening of the system at some point in the future.				Moderate	Probable	To be funded from Linden Homes developer contribution (£50,000 allocated for flood alleviation works).
C4	Pedestrian Crossing Castleman Way	Developers' contributions allocated but site does not meet HCC criteria for toucan crossing. Agreed to revisit following promotion of cycle path through Forest Gate Business Park.				Minimal	No	Dependent on C5.
C5	Improved signage for cycle path through Forest Gate Business Park	New signage and some minor improvements will be included in the town centre improvements scheme (C2 above).				Minimal	Probable	
C6	Shared Use Path across Carvers	Scheme completed 22/08/2020, with exception of 2 x drop down bollards at Carvers Lane end – to be installed 30/11/2020. Partly constructed eco-bed now removed.				Minimal	Probable	Path for cyclists and pedestrians, to link Mansfield Road and Southampton Road.
C7	New footpath to link Linden Homes site with Hightown Road (alongside west of Crow Lane)	Developers' contributions allocated. HCC has appointed a designer to bring this scheme forward in 202/21.				Minimal	Probable	To be funded from Linden Homes developer contribution.